

# Body Shop Repair Authorization Form

## ***Customer Information***

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

## ***Vehicle Information***

Year: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
VIN: \_\_\_\_\_  
License Plate: \_\_\_\_\_

## ***Insurance Information (if applicable)***

Insurance Company: \_\_\_\_\_  
Claim Number: \_\_\_\_\_  
Adjuster Name/Phone: \_\_\_\_\_

## ***Authorization***

I hereby authorize **[Shop Name]** and its employees to perform repairs and/or bodywork on my vehicle listed above.

I understand that:

1. A repair estimate has been provided and may be subject to change if additional damage is found.
2. The shop may use new, used, aftermarket, or reconditioned parts as needed unless otherwise specified.
3. The shop is not responsible for loss or damage to the vehicle or articles left in the vehicle due to fire, theft, or any other cause beyond their control.
4. Payment in full is due upon completion of repairs, unless prior arrangements have been made.
5. The shop may operate my vehicle for the purpose of testing, inspection, or delivery.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Shop Representative: \_\_\_\_\_

Date: \_\_\_\_\_