



# WELSH SCHOOLS' FOOTBALL ASSOCIATION

HEALTH AND SAFETY RISK MANAGEMENT ASSESSMENT

MR. T. WALKER -0775 267 2403  
WSFA Safeguarding officer

# **WELSH SCHOOLS' FOOTBALL ASSOCIATION**

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SCHOOLS'  
FOOTBALL  
ASSOCIATION**



**CWMDEITHAS  
PELDROED  
YSGOLION  
CYMRU**

## **Risk management form: All off site visits 2025-26.**

**NATIONAL WELSH SHIELD FIXTURES  
All ages**

**Welsh Schools' F.A.**

**Mr. T. Walker—0775 267 2403—WSFA**



<b>Significant hazards and harm which may occur</b>	<b>Who might be harmed?</b>	<b>Safety measures:</b> <i>Measures that are in place and/or will be taken to reduce the risk to a tolerable level</i>
Crossing roads/car parks/walking to pitches	Pupils/PLAYERS  <b>PRIORITY</b>	<b>Brief children of conduct expected of them</b> when walking/crossing roads Ensure staff are placed at front, middle and rear of children. Players to walk in pairs or single file. Members of staff to choose safe place to cross roads (if not using recognized pedestrian crossing) <b>2 members of staff to stand in road with children walking between.</b>
Weather conditions	Players/staff/parents  <b>PRIORITY</b>	Check weather forecast prior to visit Brief pupils/parents of possible weather conditions prior to visit Ensure appropriate clothing/footwear is worn or taken bearing in mind Summer and Winter conditions Ensure emergency shelter is taken if in demanding environment— <b>LIGHTNING be extra careful</b>
<b>Trips, slips and falls—pitch conditions</b>	Players/staff  <b>HIGH PRIORITY</b>	<b>CHECK PLAYING AREA BEFORE MATCH—divots, dogdirt, needles/glass etc--check goals are safe</b> Ensure appropriate footwear/football boots/ trainers is/are worn and laces tied slips and falls/ no swinging on cross bars etc may occur. <b>Ensure First Aid kit is carried by visit leader</b> <b>Ensure any medical conditions of players are disclosed prior to visit</b>
<b>Transport</b> to and from venues	Players/staff/parent	Ensure recognized parent transport is used—permission granted—insurance/M.O.T. valid for parents carrying other players Ensure <b>seat belts</b> are worn at all times on coaches, mini buses/cars and are checked by parent/manager/leader

<p><b>Stranger danger</b></p>	<p>Players</p> <p><b>HIGH PRIORITY</b></p>	<p>Ensure children are made aware not to walk off with an unknown adult unless given specific instruction by visit leader.</p> <p>Regular head counts</p> <p>Supervised at all times, including appropriate supervision when toileting</p>
<p><b>SPECTATORS</b></p>	<p><b>MEDIUM PRIORITY</b></p>	<p><b>BEHAVIOUR CODES FOR SPECTATORS</b></p> <p>Stay in the designated areas</p> <p><b>Ensure photographing and videoing procedures are in place</b></p>
<p><b>Accident/emergency</b></p> <p><b>HIGH PRIORITY</b></p>	<p>players</p>	<p><b>Ensure Emergency procedure guidelines carried by manager/leader</b></p> <p>Ensure suitable staff helper (in addition to manager/trainer/leader) understands emergency procedure</p> <p>children know what to do in an emergency and how to summon help</p>
<p>Getting lost/separated from group (outdoor venues)</p>		<p>regular headcounts</p> <p>ensure players are to stay in small groups</p> <p>staff accompany players at all times</p> <p>players to stay put if lost or separated and to shout for attention</p>
<p>Getting lost/separated from group (indoor venues)</p>		<p>regular headcounts</p> <p>players are to stay in small groups</p> <p>staff accompany pupils at all times</p> <p>players to stay at venue if lost or separated never to leave the premises</p>

<p><b>Medical Conditions</b></p> <p><b>HIGH PRIORITY</b></p>		<p>ensure <b>PLAYERS'</b> medical conditions are disclosed to leader prior to visit</p> <p>ensure consent is given for staff member to administer first aid if required</p> <p>ensure medicines, epi pens, inhalers, etc are carried by visit leader</p> <p>Ensure at least one staff member/adult volunteer knows how to administer, if required.</p>
<p>Walking up/down to playing areas/playing</p>		<p>plan players and helpers of proposed route</p> <p>players of appropriate behaviour</p> <p>ensure member of staff at front, middle and rear of pupils</p> <p>ensure correct clothing and footwear is used</p>
<p><b>Football Visits to away venues</b></p>	<p>PLAYERS and staff</p>	<p>Brief all staff and players re: behaviour codes—travel arrangements</p> <p>eating is done in hygienic locations</p> <p>children wash hands before eating</p> <p><b>Ensure First Aid kit is carried</b></p>

<p><b>SAFETY generally</b></p>	<p>MANAGERS/ COACHING staff</p> <p><b>HIGH PRIORITY</b></p>	<p>DBS CHECKED—"PROFESSIONAL, MODEL BEHAVIOUR COACHING STAFF---don't put yourself in a vulnerable position or situation. Brief all staff accordingly of expectations—implement action plan. Supervise players appropriately—INCIDENT FORMS—seek advice from association, WSFA, etc Supervise players when attending the toilets—pupils have peer as company BEHAVIOUR CODES -for players and parents BEHAVIOUR CODES FOR SPECTATORS BEHAVIOUR ,</p>
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**W.S.F.A. does not take responsibility for injury to players during matches. School staff and County/Association staff are responsible for their own students/players. Schools and Counties/Associations are to ensure they hold relevant first aid training.**

**HIGH PRIORITY**

**HEALTH AND SAFETY.**

**ENSURE PLAYER WATER INTAKE -AVAILABILITY OF WATER ON SITE FOR TOURNAMENTS/FESTIVALS/COMPETITIONS**

**HIGH PRIORITY**

**Refreshments for players and spectators-----LOW PRIORITY**

**TOILETING FACILITIES-----HIGH PRIORITY**

**FESTIVAL VENUE**

**LOCATION of DEFIBRILLATOR-----HIGH PRIORITY**

**SEEK Emergency Procedures of Venue and their Risk Assessment for Spectators, players, officials etc-----HIGH PRIORITY**