

Transit Retreat Overview

The Transit Retreat is a unique national event that brings together public transit and mobility leaders from across the country for 2 days of sessions and networking. The Transit Retreat targets rural and small urban transit providers along with Federal Transit Administration Technical Assistance Centers, National Trade Associations and Vendor partners. This event is unique to the Transit industry as we specifically focus on rural and small urban providers and limit total attendance to 150 people to ensure a “small group” atmosphere conducive to conversation and networking.

Northwest Pennsylvania Mobility Alliance:

A registered 501c3, EIN: 84-3497336

NPMA is a non-profit organization that provides education and support for mobility projects in Northwest Pennsylvania. The Transit Retreat is an education fundraiser to support the mission of NPMA.

Ideal Host City Requirements:

1. Location in small urban city under 250,000 population
2. Partnership with local public transportation provider to assist with shuttle service to offsite dinners or networking events
3. Location for Retreat accessible by public transportation
4. Location for Retreat within 30 minutes of Regional or International airport
5. Location with downtown venues (microbreweries, museums, etc) to accommodate dinner and networking events
6. Partnership with State DOT to support facility or training costs with RTAP funding
7. Partnership with local Visitors Bureau/Association to assist with promotion or support of Retreat
8. City/State that recognizes sales tax exempt status for out of state 501C3 organizations

Facility Requirements:

1. Ballroom large enough to accommodate 150 people with round tables for lunch events
2. 2-3 break-out rooms to accommodate 75-90 people theatre style seating
3. Common area space to accommodate 20-25 vendor tables (6-8ft tables)
4. Walking distance from hotel(s) to offsite venue/downtown locations
5. Percentage of rooms at GSA Rate for overnight stays for qualifying attendees

Bed Night Requirements:

Day before Retreat: 70 nights
Day 1 of Retreat: 110 nights
Day 2 of Retreat: 80 nights

Past and Future Transit Retreats:

Erie, PA June 2022	145 attendees from 12 states
Myrtle Beach, SC February 2023	150 attendees from 20 states
Erie, PA June 2024	140 attendees from 15 states
Des Moines, IA, June 2025	135 attendees from 19 states
Mobile, AL, March 2026	

For more information on the Transit Retreat visit: www.transitretreat.org