



Photography/Film/Video Permit Application

A permit is necessary for those who wish to use Owl's Hill Nature Sanctuary (OHNS) as a backdrop for posed or directed, and commercial photography.

Primary Contact/Photographer: _____

Company: _____

Location Manager: _____

Mailing Address (Street Address): _____

City/State/Zip Code: _____

Email Address: _____ Cell Phone: _____

Shoot Information

Client/Product: _____

Description of Photographs/Film/Video to be taken:

Type of Shoot (check one): Photography Film Video Approx. # Crew/Talent: ____/____

Shoot Supervisor(s): _____

Specific OHNS Location requested: _____

Requested Date(s) _____ Exact Time(s): _____

ACKNOWLEDGEMENT: I have read, understand and fully agree with the Terms and Conditions below. The above information is complete and accurate to the best of my knowledge. I understand that the permit is granted based on the information supplied in the application, and that the permit may be denied or revoked if found to be incorrect and/or incomplete. I further understand that OHNS may monitor my event and that failure to comply with any conditions placed on the permit approval or local law may result in the immediate revocation of the permit and without refund of any fees paid.

☐ I agree to the above.

Printed Name: _____

Signature of Applicant: _____ Date: _____

Signature of Parent if minor: _____ Date: _____

PLEASE ALLOW FIVE WORKING DAYS FROM DATE RECEIVED FOR PROCESSING

OFFICE USE ONLY	APPROVED/DECLINED	BY:	DATE:
		Fee Paid:	Date:



Photography, Film, and Video Permit Terms and Conditions

General Photography Policy:

Owl's Hill Nature Sanctuary (OHNS) provides a protected home for more than 2,000 species of local flora and fauna that thrive in the hills, forests, creek, ponds and meadows of our 300-acre preserve. Film and video production companies as well as photographers must adhere to the following terms and conditions when working on OHNS property to protect the wildlife and their fragile habitats. Any exception must be requested at least 48 hours prior to the scheduled session by calling 615-370-4670.

Use of OHNS for commercial, posed or directed photography is available during the Sanctuary's regular operating hours. As the Sanctuary is open to the public, privacy cannot be guaranteed. OHNS reserves the right to stop a session should it be deemed inappropriate for any reason.

TERMS AND CONDITIONS:

1. Posed or directed photography includes: all wedding, engagement, family, maternity, portfolio, prom, graduation, and any other posed portraiture of individuals by professional photographers, as well as semi-pro, pro-am or amateur photographers, whether paid or unpaid.
2. OHNS defines commercial photography and videography as fashion shoots, advertisement shoots, social media shoots and promotional shoots.
3. Photography permit applications must be submitted at least seven (7) days in advance to ensure availability. In the event of rain, you may reschedule your session; there are no refunds. **No pop-up ceremonies allowed with this permit.**
4. **Location Credit:** All student, promotional or commercial use of photography taken on OHNS property must credit OHNS as follows: "Photographed at Owl's Hill Nature Sanctuary, Brentwood, TN."
5. Photography at OHNS cannot be used to imply endorsement by OHNS.
6. **Fee:** \$200 per 2-hour session. Current Rambler Pass holders enjoy a discounted rate of \$75 per 2-hour session. Photo session fees include admission for up to 6 people; additional participants must pay admission. **Permit is contingent on payment of permit fees.**
7. **Hours of Use:** Photography sessions are available from 9 am - 3 pm, Monday - Friday. Session time includes set-up and load-out time. An additional \$100/hour fee applies if session extends beyond scheduled time and/or for any session time requested outside the 9 am – 4 pm window. A partial hour is considered as a whole hour in determining the additional fees.
8. **Non-commercial student projects** (high school, college, university) must also submit a school ID along with a letter of confirmation (on school letterhead and signed by class instructor or faculty member) with Photography Permit Application. OHNS may waive permit fee for approved non-commercial student projects.
9. Granted permit does not constitute a deed or an easement by OHNS, is not transferable or assignable and is revocable at any time at the will of the OHNS.

10. The use of OHNS property by the Permittee shall be limited solely to the purposes set forth in this application.
11. **Permittee shall be responsible and liable for any and all damage** to structures or property, or for injury to or death of persons, due directly or indirectly to Permittee's activities and shall indemnify and hold OHNS, its agents, directors, officers, representatives, and employees harmless from liens of every kind and nature and from claims for damages of any kind whatsoever.
12. Photographers will be held accountable for their actions and those of their clients, talent, crew members and subjects if they damage OHNS facilities and/or property. Where Permittee damages any OHNS real or personal property, any final repair costs shall be determined by the OHNS executive director in his or her sole discretion. In addition, OHNS shall select and approve the contractors that will conduct any repair work on OHNS property, at OHNS' sole discretion. Repair costs will be billed to the Permittee and shall be paid by Permittee within ten (10) calendar days of receipt of such invoice.
13. There are no changing rooms at OHNS. Clients need to arrive camera-ready, or make other arrangements for changing clothes. All photo subjects must be fully and appropriately clothed. Swimsuit photo shoots are not permitted.
14. Permittee shall comply with all Federal, State and City laws and regulations.
15. **RESPECT FOR THE SANCTUARY AND OUR MISSION TO PROTECT AND EDUCATE**
 - All vehicles must park in the main parking lot unless otherwise authorized by OHNS.
 - No photographers, assistants, crew or subjects may step in teaching gardens, un-mowed natural areas or places other than on designated paths.
 - Permittees acknowledge that the primary purpose of OHNS is to protect the natural habitat and wildlife and educate the general public. If permission is granted to temporarily exclude the public from certain areas for production or photography purposes, the Permittees must use the utmost courtesy in doing so. OHNS reserves the right to require a notice including the company's phone number, along with the time and duration of the closure, be posted at the site at least 24 hours in advance.
 - Drone photography is not permitted in order to ensure OHNS visitors' and neighbors' safety and privacy.
 - Mosquitoes, ticks, spiders, and the like are a normal part of the Sanctuary. Insect repellent designed for use on skin is recommended during warm months. No insect repellent may be sprayed into the environment.
 - Rearranging or removing plants, shrubs, flowers or structures that are part of OHNS—including benches, containers, displays, signs, fences, etc.—is strictly prohibited.
 - Climbing or mounting equipment in trees or on structures is not permitted.
 - Do not climb or sit on split rail fences or stacked rock walls. Stand or sit in front of them for photography.
 - At no time should wildlife be chased, teased, petted, fed or otherwise harassed. Live wildlife is not provided as part of a photography background – this is their home.
 - We are a carry-in carry-out facility. Trash containers are not provided. Permittees must remove any and all garbage, refuse generated and/or food at the session conclusion.

16. PROHIBITED

- Structures, sets or other props (other than hand held) are not allowed without express permission from OHNS.
- Animals are not permitted with the exception of certified, uniformed disability-assistance dogs.
- Alcoholic beverages are prohibited in all areas of the Sanctuary during regular operating hours. OHNS reserves the right to ask anyone who is inebriated or behaving in an objectionable or destructive manner to leave the premises. Law enforcement may be notified if deemed necessary.
- Smoking is prohibited in all areas of the Sanctuary, including the parking lot. This includes tobacco and vaping/e-cigs.
- Weapons, guns and knives, including their use as props.
- Open flames of any kind including candles, tiki torches and oil-lit lanterns
- Fireworks and sparklers
- Generation of mineral oil based smoke, mist or fog is not allowed. Permission to use water based fogging equipment will be considered upon request.
- Glitter, confetti, rice, bubbles, balloons and flying lanterns
- Spotlight lighting outside of the Pavilion

17. SAFETY AND SECURITY

- For safety reasons, no wires, ropes, strings, cords, ribbons, signs or poles can be strung from the natural environment.
- All cords or wires must be placed and guarded in a way that does not alter the pathways and put OHNS visitors or staff at risk.
- OHNS is not responsible for the protection of or damage to any personal property brought onto the grounds belonging to the Permittee, client, subject, talent or crew. Valuables should not be left unattended anywhere on the grounds.