



Volunteer Application

(Please Print)

Name: _____ Phone (Home): _____

Home Address: _____ Phone (Cell): _____

City: _____ E-mail: _____

State: _____ Zip: _____ Date of Birth: _____

Are you interested in participating as a long- or limited-term weekly volunteer? _____ (Please specify)

If yes, what area(s) of programming interests you most?

- Education/Tutoring
- Games Room/Play Field
- Career Development
- Fine Arts/Crafts
- Technology/Computers
- Music/Performing Arts
- Sports/Fitness
- Teen Programs
- Admin/Development
- Other _____

Please fill in the days and times that you are available to volunteer.

- Any day of the week Weekdays Weekends
- Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Availability - Times

- Morning Afternoon Evening

Total number of hours each week you are available to volunteer: _____

Estimated length of commitment (e.g. 3 months, 6 months, indefinitely, etc.): _____

Preferred Site Location: West Street Cambridge School-Based

Club Alumni? Yes No Parent of Current Member? Yes No Court Mandated? Yes No

List any special skills, areas of knowledge and/or experience:

List any previous volunteer experiences (include name of organization) or experience working with youth.

Are you volunteering as part of a school course or program? Yes No

If yes, please provide the following: Course title: _____
Instructor's name: _____
Instructor's phone # or email address: _____
of credits earned: _____

Are you volunteering as part of a schoolwork study program? Yes No

If yes, please provide the following: # of hours required: _____
Work study coordinator's name: _____
Coordinator's phone # or email address: _____

Are you volunteering as part of a corporate/community program or organization? Yes No

If yes, what is the name of the program/organization? _____

Please provide three personal references of people not related to you.

Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Emergency Contact:

Name: _____ Phone: _____

Are you a former member of a Boys & Girls Club? Yes No

If yes, what was the name and location of the club? _____

Have you ever worked at a Boys & Girls Club? Yes No

If yes, what was the name and location of the club? _____

T-shirt Size? Small Medium Large XL 2XL

Important Information for Volunteers

Boys & Girls Clubs are private nonprofit organizations with a mission to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible, citizens. Boys & Girls Clubs serve youth from ages 6 to 18. We have ZERO tolerance for inappropriate behavior of any kind. Since many youth look to our volunteers as role models, you must agree at all times to:

- Remain under the supervision and support of assigned Boys & Girls Club of Bristol staff.
- Refrain from being alone with youth.
- Refrain from using language of sexual, vulgar or provocative nature.
- Refrain from speaking in a disrespectful, teasing, deriding or sarcastic tone.
- Refrain from sharing contact information or having outside contact (including contact on social media) with youth.
- Use verbal positive feedback and support instead of physical contact with youth. Refrain from allowing youth to sit on your lap or hang on you and limit physical contact to handshakes, high-fives and fist bumps.
- Use only bathrooms assigned to adults or volunteers.
- Secure your valuables and put away your mobile device or phone.
- Not allow youth to access your mobile device or phone.
- Refrain from taking photos and videos of youth or violating their privacy in any way.

I agree to abide by the policies of the Boys & Girls Club and volunteer codes of conduct for appropriate contact with children and youth. All the information above is true and correct to the best of my knowledge.

Print Name Volunteer

Signature

Date

PLEASE RETURN COMPLETED APPLICATIONS TO:

Human Resource Director
Bristol Boys & Girls Club
255 West St.
Bristol, CT. 06010



Volunteer Service Background Check

Volunteer Statement

I understand that the Bristol Boys & Girls Club Association requires that candidates for volunteer service submit criminal background check and reference checks. Unsatisfactory results shall be sufficient cause for dismissal or refusal of employment.

I hereby authorize the Bristol Boys & Girls Club Association to make a thorough investigation of my past activities and release from all liability any damage in providing this information, and that any false, misleading, or incomplete statements, omission of material facts made by me on this application and any other document submitted with this application (resume, reference check, criminal background check history, and any other supporting information) shall be sufficient cause for dismissal or refusal of volunteer service. A copy of this statement shall be regarded as a signed original of my agreement to release all parties from any liability in granting and furnishing such information to the Bristol Boys & Girls Club Association.

Print Name Volunteer

Signature

Date

Criminal Background Check Authorization Form

As part of the volunteer process the Bristol Boys & Girls Club Association may obtain an investigative consumer report. As part of the employment process, The Boys & Girls Club of Bristol Family Center may obtain an investigative consumer report. The investigative consumer report may include information regarding your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics or mode of living. This report may be compiled with information from credit bureaus, court record repositories, department of motor vehicles, past and present employers and educational institutions, governmental occupational licensing or entities, business or personal references, and any other source required to verify information that has been voluntarily supplied.

BBGC conducts criminal background checks of all employees and volunteers, including minors; board volunteers and others who serve on a standing committee; and all other volunteers, including partners and minors, who have direct repetitive contact with minors.

Name-based or fingerprint-based record searches may be used in any combination, but the background check shall at a minimum:

- Verify the person’s identity and legal aliases through verification of a social security number.
- Provide a comprehensive criminal search that includes a national search.
- Provide a comprehensive local criminal search that includes either a statewide or county level criminal search, depending on jurisdiction (a current list of jurisdictions can be found at www.bgca.net/childsafety).
- Include any additional background check criteria required by organizational policies, funding or licensing agencies or required in the applicable jurisdiction, such as motor vehicle records, child abuse registry or credit checks.

Such checks will be conducted prior to employment or volunteering and at regular intervals not to exceed twelve months. All background check findings shall be considered when making employment or volunteer decisions, and BBGCs will not employ potential staff or engage potential volunteers if such individual:

- Refuses to consent to a criminal background check.



Volunteer Name: _____

Date: _____

Reference Check Application & Consent Form

Please provide the names and telephone numbers of three people (not family members) that can answer questions about your experience, skills, and previous volunteering experience.

First & Last Name	Contact#	Relationship to You

Do you have previous voluntary experience with a Boys & Girls Club?

- Yes
 No

If you selected yes, list the names of the Boys & Girls Clubs at which you served and the names of your supervisors at the Clubs.

Boys & Girls Club Organization	Name of Supervisor

Disclosure Authorization and Release

Read the following section carefully before signing this application:

I hereby attest that the above information is true to the best of my knowledge.

I hereby consent to permitting Bristol Boys & Girls Club to contact anyone it deems appropriate to investigate or verify any information provided by me to discuss my suitability for employment or volunteer service, including my background, past performance, education or related matters.

I expressly give my consent to any discussions regarding the foregoing, and I voluntarily and knowingly waive all rights to bring an action for defamation, invasion of privacy, or any other cause of action against anyone providing or seeking such information.

I acknowledge that I have read this authorization and release, fully understand it, and voluntarily agree to its provisions.

Signature of Volunteer: _____ Date: _____