



### **Individualized Plan of Care for Child with Special Needs/Disability**

An Individual Plan of Care is necessary when a child has a special health care need or disability, and it is necessary that special care be taken or provided while the child is at the program.

<b>Child's Name:</b>	<b>Date:</b>
<b>Parent / Guardian's Name:</b>	<b>Contact #:</b>

*(See emergency contact information for alternatives if parents are unavailable)*

<b>Nature &amp; extent of disability/special need:</b>	
<b>Indicators to look for:</b>	
<b>Triggers:</b>	
<b>How can BBGC staff help care for child's disability/special needs:</b>	
<b>Medication Prescribed (if applicable) and time medication is taken:</b>	
<b>Any additional information staff need to be aware of: if none, write (N/A)</b>	

*I have discussed this care plan with the BBGC staff and provided all the information that can assist in the care of my child.*

<b>Parent Signature:</b>	<b>Date:</b>
<b>Staff Signature:</b>	<b>Date:</b>

NOTE: OEC Regulations requires a child's health record to include information regarding disabilities or special health care needs such as allergies, special dietary needs, dental problems, hearing or visual impairments, chronic illness, developmental variations or history of contagious disease, and an individual plan of care for the child with special health care needs or disabilities. The plan shall be developed with the child's parent(s) and health care provider and updated as necessary. Such plan of care shall include appropriate care of the club member in the event of a medical or other emergency and shall be signed by the parent(s) and staff responsible for the care of the club member.

**Division Directors  
Initials:**

