

A young man with dark skin and short curly hair is riding a black bicycle on a city street. He is wearing a camouflage-patterned jacket, dark shorts, black socks with a white Nike swoosh, and bright yellow and orange sneakers. He is looking off to the side with a thoughtful expression. The background is a blurred city street with buildings and other people.

Nike RSL Testing Application **LOG-IN ASSISTANCE GUIDE**



STEP-BY-STEP INSTRUCTIONS

1. Click this link to access the password tool:
<https://nike.okta.com>

2. Enter your e-mail address; click “Next.”

3. Click on “Forgot password”

4. Click “Send me an email.”

5. Click the “Reset Password” link in the e-mail.

6. Follow the requirements to create a new password.

7. Use your new password to log into the Nike RSL Testing Application: <https://rsltesting.nike.com>

8. Follow Multi-Factor Authentication (MFA) prompt.

9. Use your new password to log into the Nike RSL Testing Application: <https://rsltesting.nike.com>

NOTES

- Follow these steps to create a new password when logging in for the first time, resetting a forgotten password, or reactivating a locked account.
- Remember that your e-mail address (user name) and password are case-sensitive.
- As a security feature, accounts lock if they have not been used for five (5) months or if incorrect passwords are input too many times.
- Reach out to RSLSupport@nike.com to regain access to your account.
- Reactivating your locked account for the Nike RSL Testing Application can take up to five (5) business days.



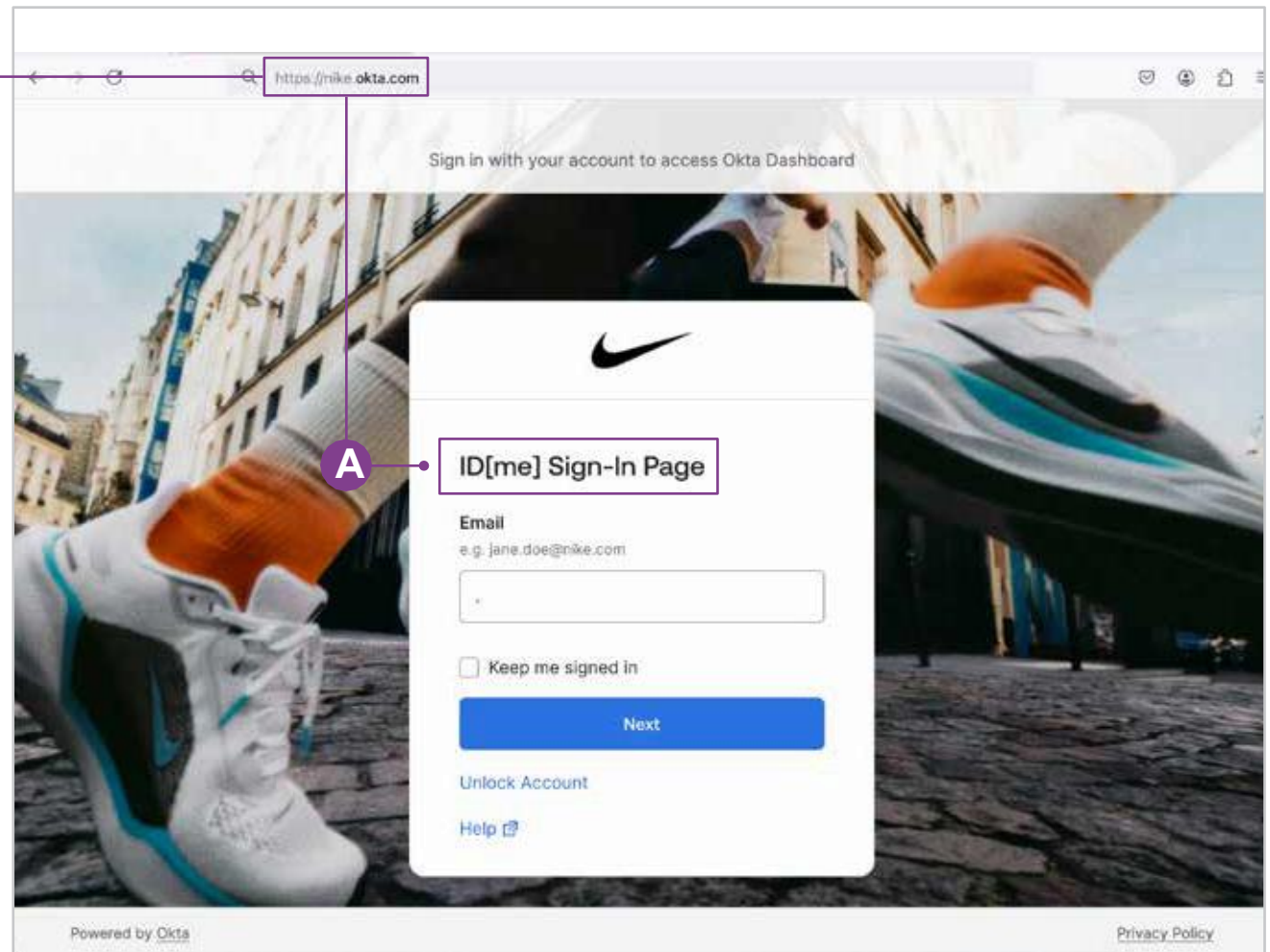
NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 1

1. Click this link to access the password tool:
<https://nike.okta.com>

A

Click <https://nike.okta.com> to open the sign-in page to the password tool.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 2

2. Enter your e-mail address; click “Next.”

A

Enter your email here.

B

Click the blue button, “Next.”

The screenshot shows the ID[me] Sign-In Page. At the top, there is a blue icon of a grid in a circle and the text "Sign in with your account to access Okta Dashboard". Below this is the Nike logo. The main heading is "ID[me] Sign-In Page". Under "Email", there is a text input field with the placeholder "e.g. jane.doe@nike.com". Below the input field is a checkbox labeled "Keep me signed in". At the bottom is a large blue button labeled "Next". Below the button are links for "Unlock Account" and "Help" with an external link icon. Annotation A points to the email input field, and annotation B points to the "Next" button.



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 3

3. Click on “Forgot password”

A

Click on “Forgot password”.

A

Sign in with your account to access Okta Dashboard

a.RSL.FactUser1.WHQ

Verify with your password

Password

Verify

[Forgot password](#)

[Back to sign in](#)



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE

FIRST-TIME LOG-IN & PASSWORD RESET

STEP-BY-STEP INSTRUCTIONS

STEP 4

4. Click “Send me an email.”

A

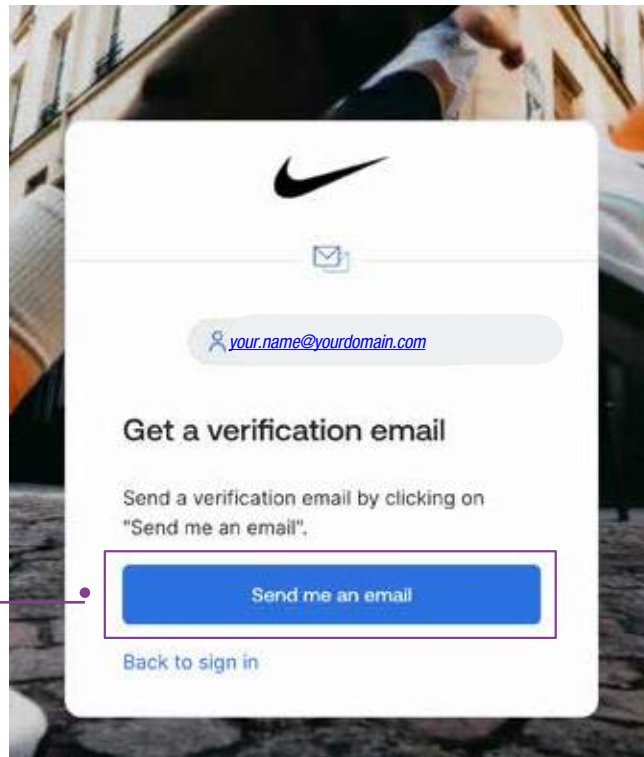
Click the blue button, “Send me an email.”

You will receive an e-mail from noreply@okta.com containing a link that enables you to create a new password.

NOTE

- If you do not receive the e-mail within a few minutes, check the spam or junk mail folders in your email program.

A





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE

FIRST-TIME LOG-IN & PASSWORD RESET

STEP-BY-STEP INSTRUCTIONS

STEP 5

5. Click the “Reset Password” link in the e-mail.

A

Click on the “Reset Password” button in the e-mail you received.

This opens the Reset Okta Password window in your Web browser.

The link expires in five (5) minutes. If it expires, repeat Steps 1 through 4.

B

If you have trouble with the link, copy the code provided and enter it into the password tool. (See the next page.)



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 5

5. Click the “Reset Password” link in the e-mail.

Sign in with your account to access Okta Dashboard



[your.name@yourdomain.com](#)

Verify with your email

We sent you a verification email. Click the verification link in your email to continue or enter the code below.

[Back to sign in](#)

Powered by [Okta](#) [Privacy Policy](#)

A

Enter the code provided in the email into the password tool if you have trouble with the link.

A



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 6

6. Follow the requirements to create a new password.

A

Read through the requirements to create a secure password.

A

NOTES

- Remember, your e-mail address (user name) and password are all case-sensitive.
- If you recently changed your password, you must wait two days (48 hours) to change it again.

B

Enter your new password.
Repeat your new password to confirm.

B

C

Click the blue button to complete the process.

C

your.name@yourdomain.com

Reset your Nike, Inc password

Password requirements:

- × At least 8 characters
- × A lowercase letter
- × An uppercase letter
- × A number
- × A symbol
- × No parts of your username
- × Does not include your first name
- × Does not include your last name

New password

Re-enter password

× Passwords must match

☐ Sign me out of all other devices.

Reset Password



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE

FIRST-TIME LOG-IN & PASSWORD RESET

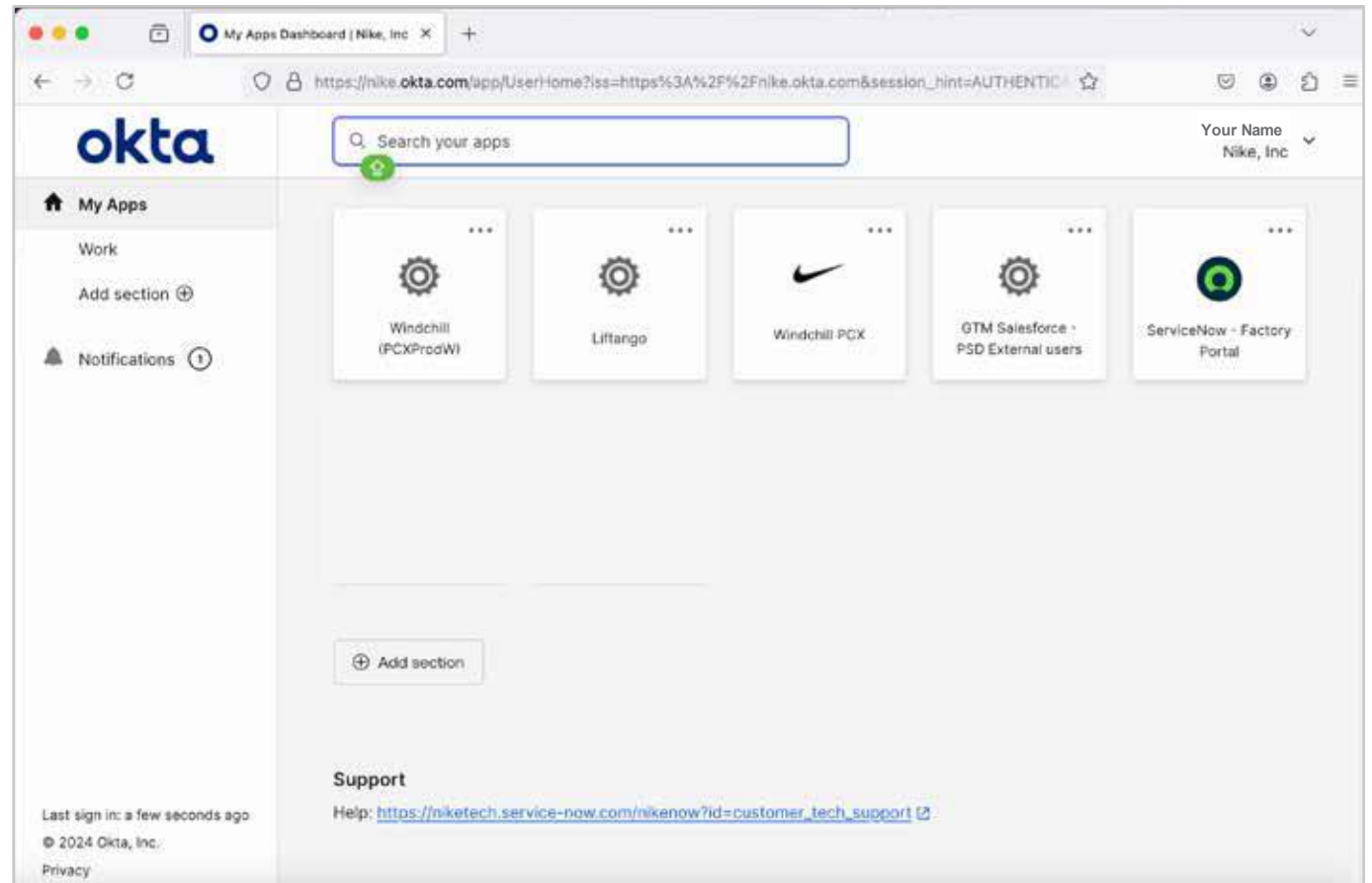
STEP-BY-STEP INSTRUCTIONS

STEP 7

7. Copy and paste the following URL <https://rsltesting.nike.com>

SUCCESS!

- When you're directed to this Web page, you've successfully created a new password.
- Simply copy and paste the RSL URL in the web address, if landing on the Okta page.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 8

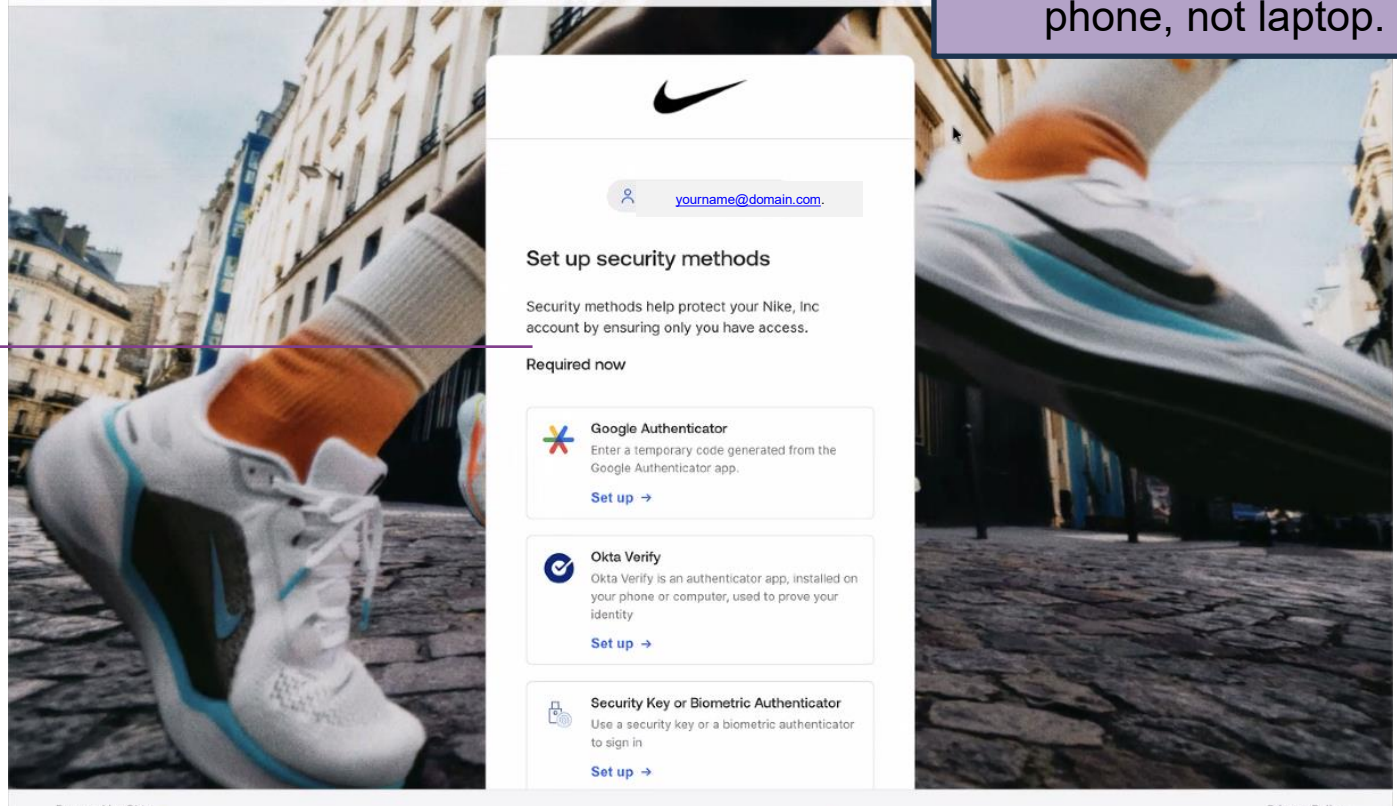
8. Follow Multi-Factor Authentication (MFA) prompt.

Once you are being directed to the RSL Testing Application, you will be prompted to select one of the following MFAs.* Once the MFA step has been completed you will be able to log into the Testing Application.

If selecting Okta option, make sure to setup a Nike Okta account (non-Nike Okta accounts are not acceptable.)

*MFA is a security process requiring users to provide two or more verification methods to access accounts, enhancing security beyond just a password.

The recommended MFA option is “Okta Verify”. Please setup this on a cell phone, not laptop.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

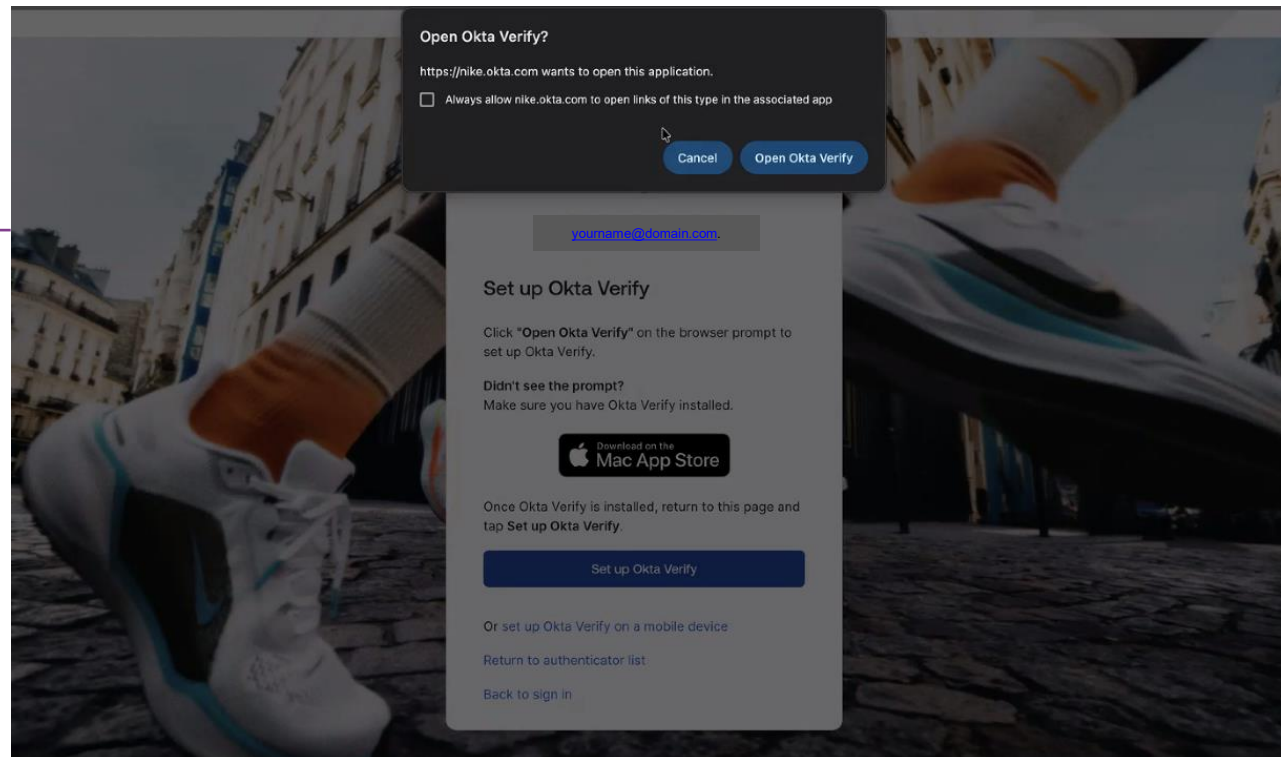
STEP 8

8. Follow Multi-Factor Authentication (MFA) prompt.

Example of a screenshot for when selecting Okta as your MFA.

If you are having difficulties with this MFA requirement, please do the following:

1. Reset your password by following steps 1-6.
2. Email RSLSupport@Nike.com and request a reset of your MFA status.
3. Once reset, repeat step 8, and select a different MFA option.
4. Continue with login process with Step 9.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 9

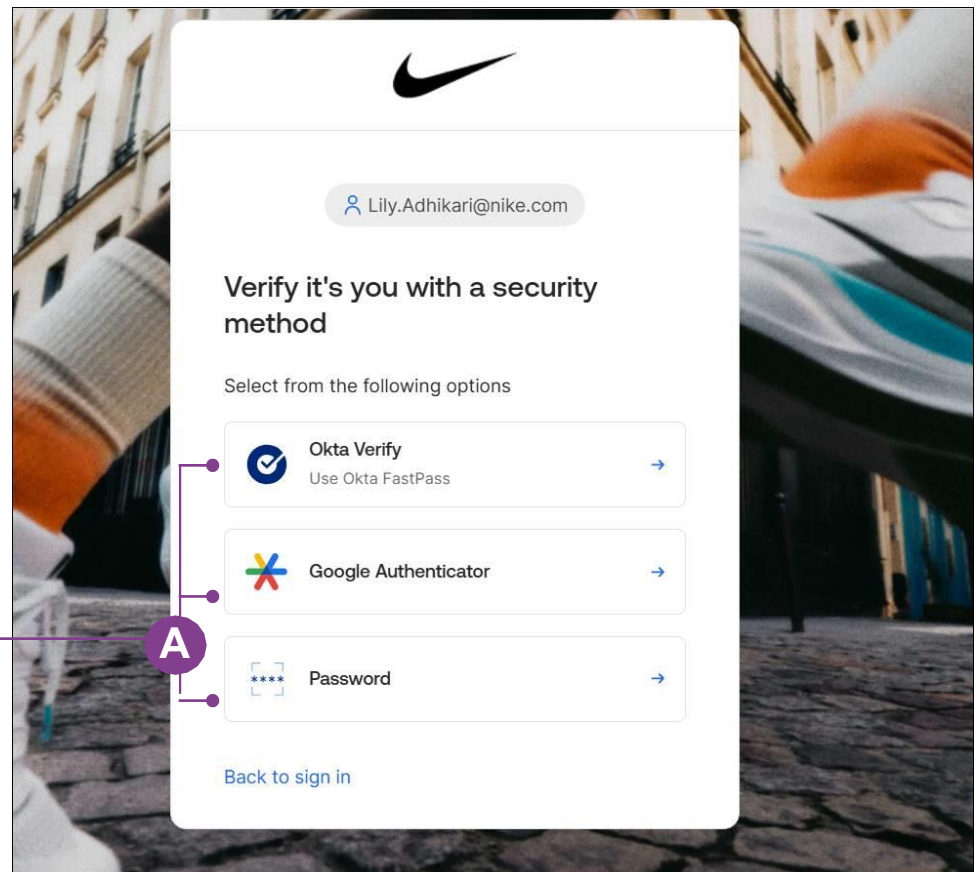
Use your new password and MFA to log into the Nike RSL Testing Application: <https://rsltesting.nike.com>

NOTE

- If you're not automatically redirected to the Nike RSL Testing Application login page, click this link, <https://rsltesting.nike.com>, and then log in using your new password.

A

After you enter your login information, you will be prompted to complete the MFA. Please select the MFA option you setup in previous steps of this guide.

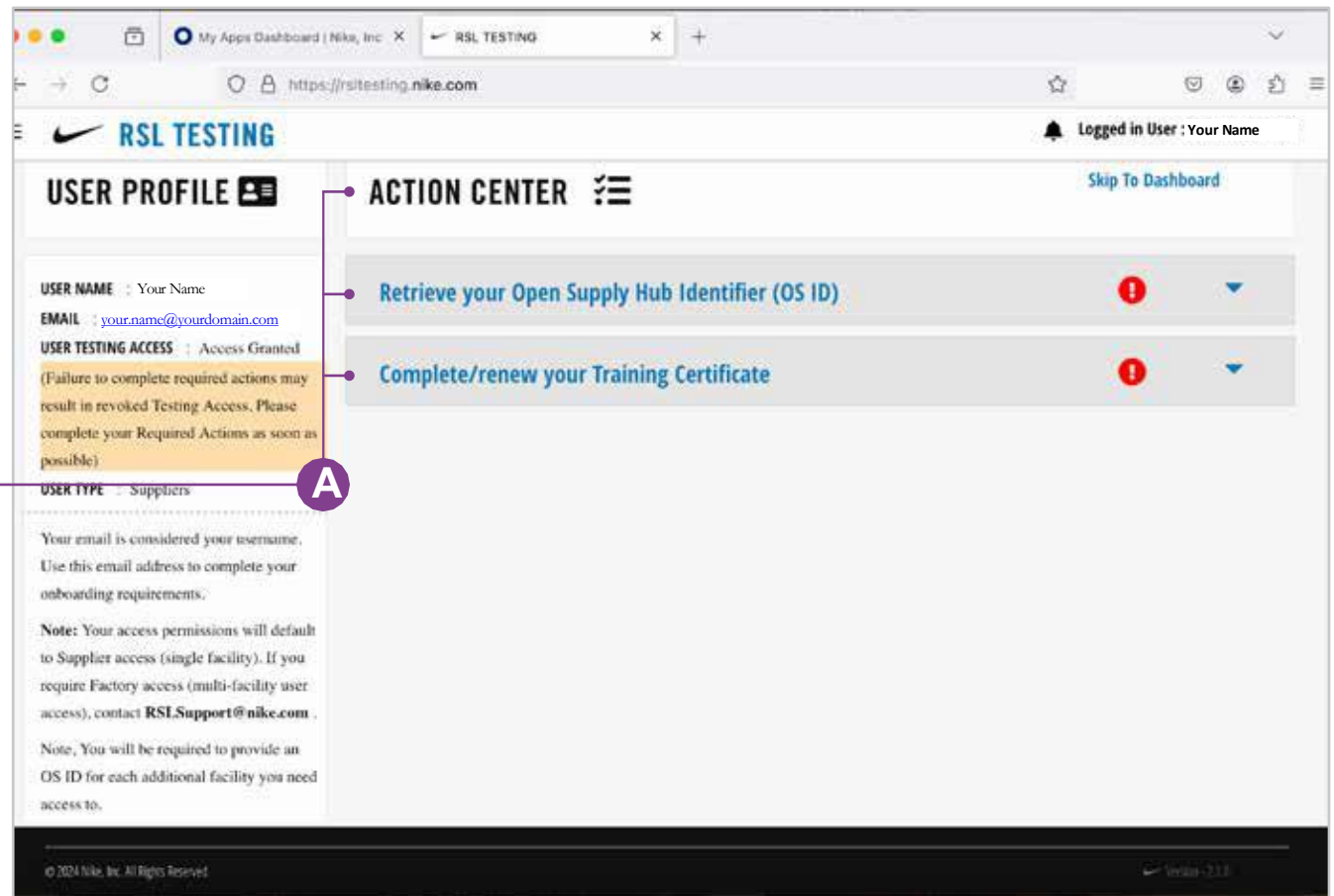




NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 9

Use your new password and MFA to log into the Nike RSL Testing Application: <https://rsltesting.nike.com>



A

You will be directed to the Action Center if you're logging into the Nike RSL Testing Application for the first time or if any Required Actions for your account are incomplete.

A



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
STEP-BY-STEP INSTRUCTIONS

STEP 9

Use your new password to log into the Nike RSL Testing Application: <https://rsltesting.nike.com>

NOTE

- Once you're logged in to the Nike RSL Testing Application, the Supplier Dashboard helps you navigate Required Actions and all tests — those that are in progress as well as completed.

The screenshot shows the Nike RSL Testing Supplier Dashboard. At the top, there's a navigation bar with the Nike logo, 'RSL TESTING', and a user profile 'Logged in User: Craftonia Walker Your Name'. Below the navigation bar is the 'SUPPLIER DASHBOARD' header. The dashboard features four main sections: 'ACTION REQUIRED' with a blue exclamation mark icon and '0' count, 'IN PROGRESS' with a hand icon and '0' count, 'SEARCH ALL' with a magnifying glass icon and '0' count, and 'FAVORITES' with a heart icon and '0' count. Below these sections is a table with columns: 'TRF No.', 'Overall Test Result', 'Material Name', 'PCX Number', 'Status', and 'Favorites'. The table is currently empty, displaying 'No results found'. A callout 'A' points to the list icon in the top left corner of the dashboard.

A

Click the list icon to reveal a menu of helpful RSL links, including a *How To Guide* with detailed instructions for using the Nike RSL Testing Application and this publication, *Log-in Assistance Guide*.



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE

FIRST-TIME LOG-IN & PASSWORD RESET

[DOWNLOAD ADDITIONAL GUIDANCE](#)

Download the *How To Guide* for the Nike RSL Testing Application and the *Log-in Assistance Guide* in multiple languages.

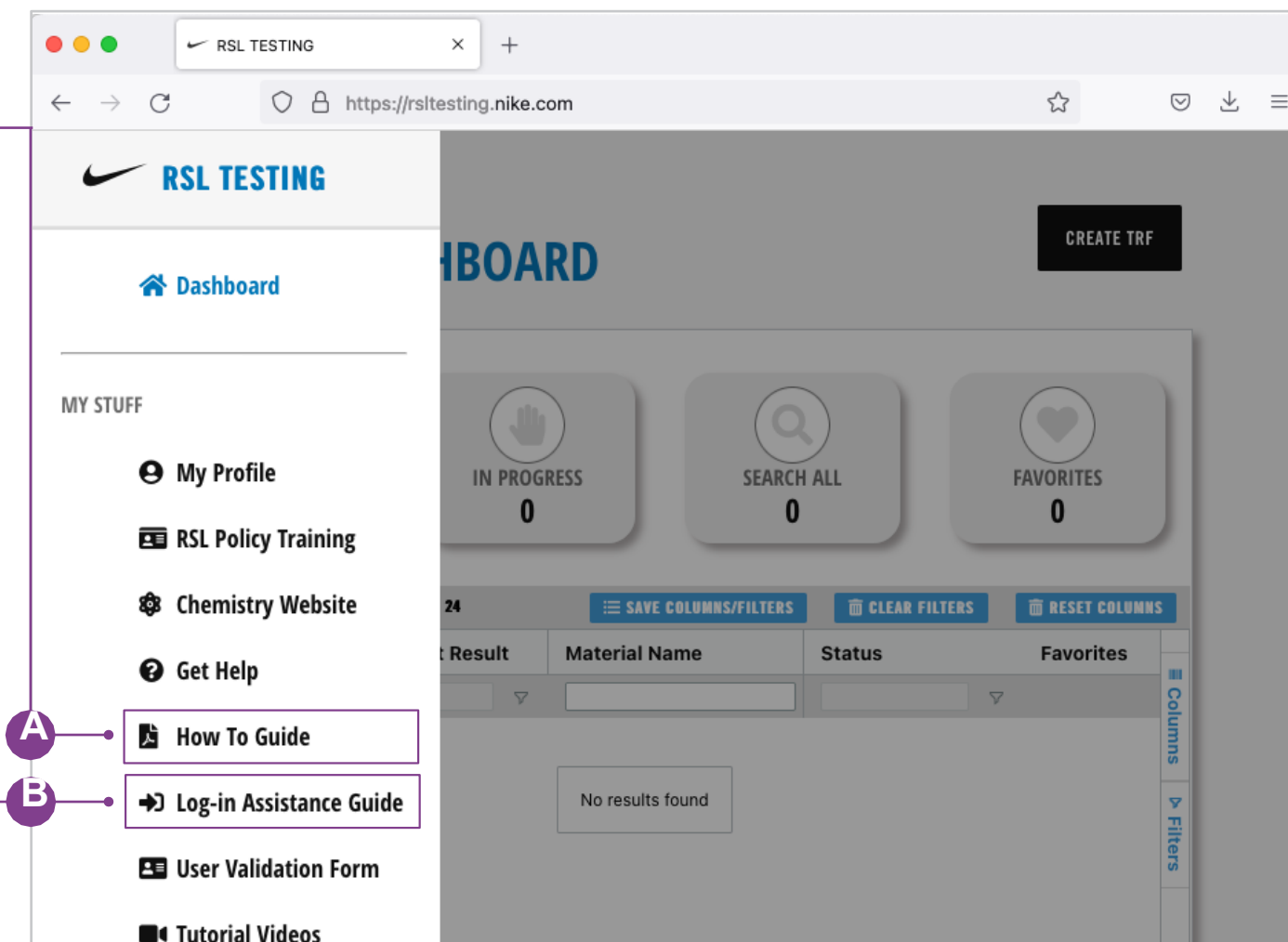
A

Click “How To Guide” to download detailed instructions for using the Nike RSL Testing Application. Available in multiple languages.

B

Click “Log-in Assistance Guide” to download this document in multiple languages.

See the screenshot on the next page for details.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE

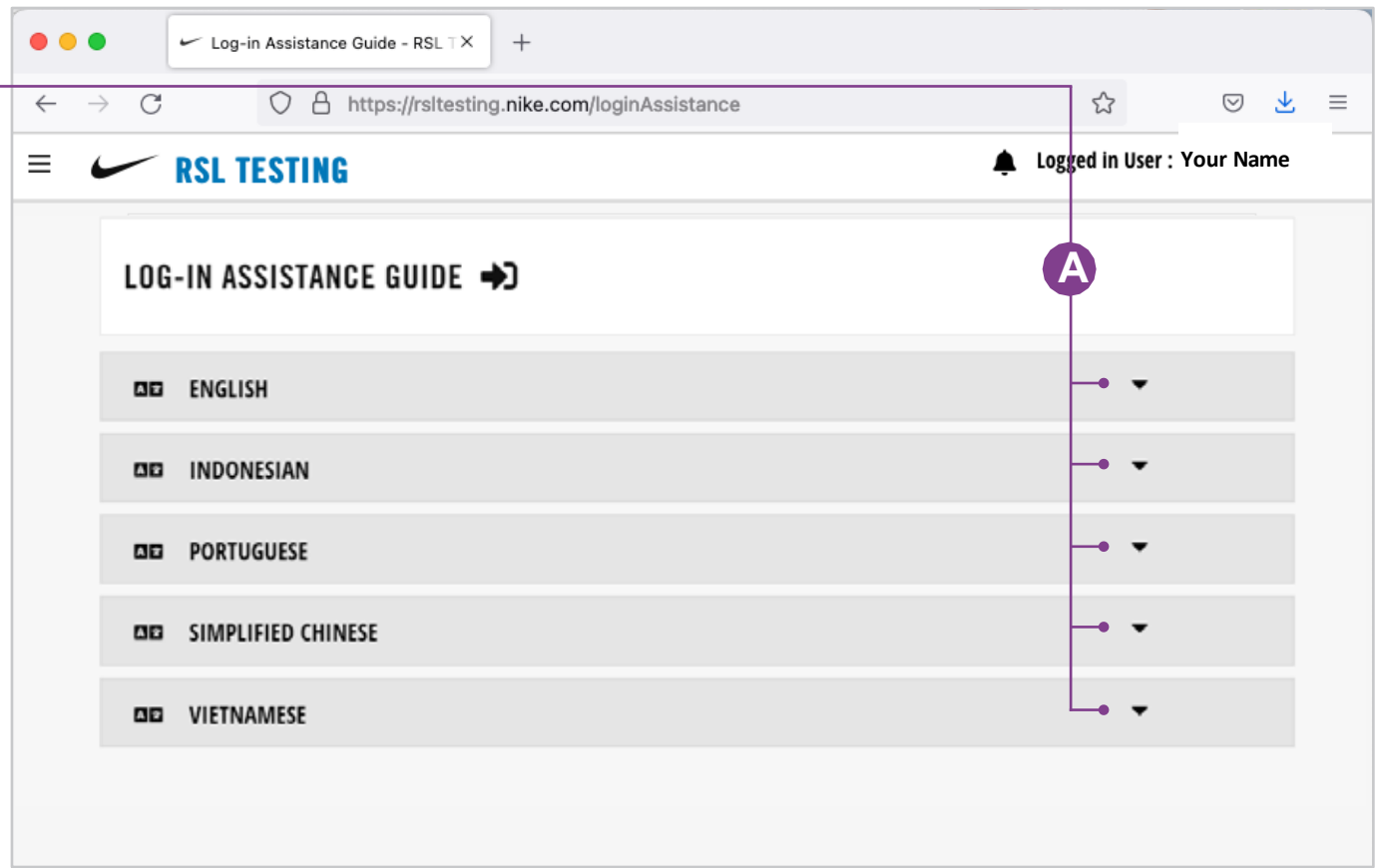
FIRST-TIME LOG-IN & PASSWORD RESET

[DOWNLOAD ADDITIONAL GUIDANCE](#)

Download the *How To Guide* for the Nike RSL Testing Application and *Log-in Assistance Guide* in multiple languages.

A

Click the arrow next to your language to download this document in multiple languages.





NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
TROUBLESHOOTING

E-MAIL ADDRESSES AND USER NAMES ARE THE SAME

- When setting up accounts or resetting passwords, e-mail addresses become user names.

USE UPPER & LOWERCASE LETTERS EXACTLY AS ORIGINALLY SUBMITTED

- E-mail addresses, user names, and passwords are all case-sensitive. For example:

[Your.Name@YourDomain.com](#) is NOT the same as
[your.name@yourdomain.com](#)

PASSWORD RESET LINKS EXPIRE IN FIVE MINUTES

- The password reset link in the e-mail from [noreply@okta.com](#) is only valid for five (5) minutes.
- If you don't use the link to click through to the password reset site within this time frame, you will need to undertake Steps 1 through 4 again.

ACCOUNTS LOCK EVERY FIVE MONTHS IF NOT USED

- As a security feature, accounts lock if they have not been used for five (5) months or if incorrect passwords are attempted too many times.
- If locked out of your account, follow the step-by-step instructions to reset your password and regain access to the Nike RSL Testing Application.

TWO-DAY WAITING PERIOD BETWEEN PASSWORD RESETS

- If you recently performed a password reset, at least two days (48 hours) must elapse before you can reset it again.



NIKE RSL TESTING APPLICATION: LOG-IN ASSISTANCE GUIDE
FIRST-TIME LOG-IN & PASSWORD RESET
TROUBLESHOOTING

USE A PREFERRED WEB BROWSER

The first-time log-in and password reset process works best using Google Chrome, and it is the preferred Web browser.

Web browsers in order of preference:

- Google Chrome
- Microsoft Internet Explorer 10 and higher
- Microsoft Edge

Using the most up-to-date version often resolves issues.

CHECK IF URLs ARE BLOCKED

Confirm with your IT department that none of these necessary URLs are blocked:

- rsltesting.nike.com
- nike.okta.com
- 3p5vf49v4c.execute-api.us-west-2.amazonaws.com
- assets.commerce.nikecloud.com
- use.fontawesome.com

CLEAR YOUR BROWSER HISTORY & COOKIES

- Clear your browser history.
- Delete cookies from all the sites mentioned above.

DOWNLOAD MORE GUIDANCE FROM THE NIKE RSL TESTING APPLICATION

- After logging in to the Nike RSL Testing Application, click the list icon in the Supplier Dashboard to reveal a menu of helpful RSL links.
- The *How To Guide* has detailed instructions for using the Nike RSL Testing Application and is available in multiple languages.
- This publication, *Log-in Assistance Guide*, is available in multiple languages.

ADDITIONAL SUPPORT

- If you cannot complete the process to create a new password or you cannot log in to the Nike RSL Testing Application, please e-mail a screenshot of the error (with the date and time) to the Nike RSL team for additional support: RSLSupport@nike.com