

June 04, 2025 Minutes
Sheffield Select Board Meeting
Municipal Building
5:59 PM
In person Meeting

Present: Walter Smith, Chairperson, Erik Lavallee, Select Board, Cynthia (Cindy) Roy, Select Board, Erika Lavallee, Town Clerk, Felicia Bedor, Assistant Town Clerk (Recorder), Max Aldrich, Sally Wood-Simons, Norm Patenaude from Pike

The meeting was called to order at 5:59 PM by Walter Smith, as Chairperson, with the following business being transacted:

Any Additions, Deletions or Amendments to Agenda

Berry Hill Road Paving Project Bid Opening – Walt Smith and Max Aldrich opened the two bids that the town received. One bid from Simpson Dirtworxs, the other bid from Pike Industries. The bid amounts were the following:

- Simpson Dirtworx - \$194,400
- Pike Industries - \$259,000

After some discussions from Max and the Selectboard they decided that the quote from Simpson would be the best option. Walter made a motion to accept the bid, seconded by Cindy.

Change Orders from James Coe – James Coe sent to Erika some change orders for the new town garage project. The total increase will be \$25,092. The following changes were sent:

- MEI forgot to include the electrical for the garage doors when they placed their bid. They will need an additional \$14,442.
- Nadeau Plumbing had to change the radiant tubing from ½” to 5/8”. This will be an additional \$2,854
- Spates Construction needed to add a platform to the attic to service some equipment that is going to be placed up there. They will need an additional \$1,011.
- Dale E. Percy Inc. needed to add the propane tank install which will increase their price \$6,785.

After some discussion from the selectboard, Walter made a motion to approve the changes with the condition that the Town of Sheffield will not hire MEI for anything after this project. The motion was seconded by Erik.

Encore Town Hall Alarm Upgrade - The town hall alarm is monitored but there are no smoke detectors in the building to alert anyone if there is a fire with no one there. Encore Alarms sent Erika a quote to fix the issue and get some smoke detectors installed. The quote is \$9,500. Erik made a motion to accept the quote seconded by Cindy.

Jason Korpi Trailer Removal – Erika stated that she is still waiting to hear back from the Town Attorney.

Delinquent Tax – The delinquent taxes are currently down to \$17,192.33

Correspondence

Public Comments- limited to five minutes per comment.

Sally Wood-Simons stated that the town sign as people come into town is starting to look very worn and weathered. She also would like the picture to be changed to one that the school kids drew up years ago. Walter advised her to speak with Al Robertson about it.

Erika asked the selectboard if they would approve up to \$8,000 for the office to purchase a scanner. The money is already in the budget, so it won't affect anyone. Cindy motioned to accept the purchase of the scanner seconded by Erik.

Adjournment

With no further business, Erik Lavallee made the motion to adjourn. Second, by Cindy Roy Motion passed. Meeting adjourned at 6:29 PM, June 04, 2025.

Select Board Work Session- Motions reflecting session work will be made at the next Select Board meeting.

Respectfully submitted,

Erika Lavallee, Town Clerk

Walter Smith, Chairperson

Erik Lavallee

Cynthia Roy