

April 02, 2025 Minutes
Sheffield Select Board Meeting
Municipal Building
5:49 PM
In person Meeting

Present: Walter Smith, Chairperson, Erik Lavallee, Select Board, Cynthia (Cindy) Roy, Select Board, Erika Lavallee, Town Clerk, Felicia Bedor, Assistant Town Clerk (Recorder), Chris Burke, Kitty Ufford-Chase

The meeting was called to order at 5:49 PM by Walter Smith, as Chairperson, with the following business being transacted:

Any Additions, Deletions or Amendments to Agenda

The Transfer Station Contract was deleted off of the agenda.

Correspondence

Rug Quote – Erika spoke about the contract that the town is looking to start with UniFirst. The prices are \$47 per week, or \$84 per month. The town can change the frequency whenever necessary. The quote is for five rugs. Cindy made a motion to accept and sign the contract, Erik seconded the motion.

Delinquent Tax – The delinquent tax amount is currently at \$29,623.13. The tax sale is set tentatively for April 30th, however, the town is still waiting to hear back from the attorney.

NEK Broadband Representative to Speak – Kitty Ufford-Chase spoke about NEK Broadband and how they are looking to get the towns support for a grant that they are trying to obtain. She discussed what the grant was for and that the letter needs to be signed by the Selectboard. She also mentioned that NEK Broadband needs a representative for Sheffield, and Erika said she would send out an email to the notification list to advise towns people of that. After discussion, Erik motioned that the Selectboard sign the letter, seconded by Cindy.

Transfer Station Employee Policy – Walter mentioned having the town clerk type up the new policy with the edits that were suggested. Walter motioned for the Selectboard to accept the policy with edits, seconded by Erik. The updated policy will be discussed with Wheelock at the next joint board meeting.

Public Comments- limited to five minutes per comment.

Adjournment

With no further business, Walter Smith made the motion to adjourn. Seconded by Erik Lavallee Motion passed. Meeting adjourned at 6:23 PM, April 02, 2025.

Select Board Work Session- Motions reflecting session work will be made at the next Select Board meeting.

Respectfully submitted,

Erika Lavalley, Town Clerk

Walter Smith, Chairperson

Erik Lavalley

Cynthia Roy