

## SHEFFIELD PLANNING COMMISSION MEETING MINUTES

Town Hall, Sheffield Vermont 05866

DATE/TIME: 15 April 2026 6:00 p.m.

ATTENDEES: Carolyn Crankshaw, Keith Ballek, Bobbie Bristol  
Guest: Patrick Ham Absent: Alan Robertson, Biff Mahoney

Carolyn called the meeting to order at 6:00 p.m.

Minutes of 02/18/26: Motion to approve (Bobbie/Keith) passed

Carolyn began the meeting by inviting Patrick Ham to speak.

Patrick has been thinking about ways to foster community in Sheffield. Having just finished sugaring, he is looking for a way to sell his syrup. He observed that the new Park 'N Ride across from the municipal building would be a good location for a farmer's market. He proposed making participation in the market free for sellers. He also suggested adding seed swaps, and clothing and household items sales. Patrick agreed to explore this idea in more depth and will update the PC at our next meeting in June.

Returning to the agenda:

Sidewalk scoping project: Carolyn reported that Al has been following up on the archaeological issues, and everything is in process and on schedule. The scoping project will most likely be completed.

Property ordinance: Al received from VLCT a list of lawyers to contact regarding derelict property issues and ordinances. Carolyn forwarded this list to the Selectboard and inquired about scheduling a meeting to discuss next steps.

Green Up Day: Carolyn proposed setting up a table for coffee, donuts and trash bags from 9:00 to 11:00 am on Saturday, May 2, with Keith and Bobbie helping. A motion was made (Bobbie/Keith) and approved to take the expenses of Green Up Day activities and refreshments from the Planning Commission budget.

The meeting adjourned at 7:10 pm

Respectfully submitted,  
Bobbie Bristol