

**June 07, 2023, Minutes  
Sheffield Select Board Meeting  
Municipal Building  
5:54 PM  
In person Meeting**

Present: Walter Smith, Chairman, Max Aldrich, Cynthia Roy, Select Board  
Felicia Bedor, Assistant Town Clerk (Recorder) Al Robertson, Frances Hersey, Ed Richardson

The meeting was called to order at 5:54 PM by Walter Smith, as Chairman, with the following business being transacted:

**Any Additions, Deletions or Amendments to Agenda**

None

**Correspondence**

- **New Duck Pond Road Tube Letter**

Everyone had received the letter, Al advised that he spoke with Doug from the State of Vermont, who is going to try and get this prioritized.

**Election of Selectboard Officers**

Max nominated Walter Smith as the chairman, Cindy Roy seconded.

Walter nominated Felicia Bedor as the assistant Town Clerk, Cindy Roy seconded.

Cemetery Commissioners, the Selectboard agreed to keep it as the selectboard.

Deputy Registrars, the selectboard agreed to keep as is.

Tax Collector, Max nominated Erika Lavalley, Walter seconded.

E911 Coordinator, Walter nominated Erika Lavalley, Cindy Roy seconded.

Max moved to keep every other position on the list, with the exception of above, the same.

Walter and Cindy agreed.

**Road Foreman Daily Authority**

Walter moved to give Max authority and Cindy seconded.

**Tax Sale**

Walter requested to move past until Erika could be present for a meeting. Max and Cindy agreed.

**Budget Status Update**

Walter requested to move past until Erika could be present for a meeting. Max and Cindy agreed.

**Reopening the Health Equity**

Walter requested to move past until Erika could be present for a meeting. Max and Cindy agreed.

**Employee Health Benefits**

Walter requested a work session to discuss this subject.

### **Curb Cut in Question**

Max gave the ok to do the installation. Max will meet with the landowners contractor before the installation.

### **Land Swap Update**

Felicia stated that Mister Watkins stopped in and wouldn't sign the form we needed. Max was going to try and contact the attorney and Mister Watkins to find out what is going on.

### **NEKWMD List of Town Officials Elected/Appointed**

Walter requested to move past until Erika could be present for a meeting. Max and Cindy agreed.

### **Letter to the Cushman's about Trash**

Walter asked Felicia to find an old letter that was sent before and revise for the Cushman and Prue property.

### **Planning Commission Updates**

- a. Al spoke that he had just come from a Flood Plain mapping meeting and would have updates for us at a later date.
- b. Solar Contact to be signed – Walter signed the contract.
- c. MERP Grant to be signed – Al asked Felicia to update the information on the grant and have it sent in. Walter signed the contract.

### **Public Comments- limited to five minutes per comment.**

- Ed spoke about the shredding that was mentioned in the town report, concerned that it may have been historical society things. The selectboard assured him that it was old bills that were safe to be shredded.
- Ed asked about the Town Hall roof, and if there was anyone that had given an estimate for repairing it. The selectboard informed him that they were asked to hold off due to the potential of a new building being built.
- Ed asked why when there is a change in treasurer why we don't have an outside audit completed. The selectboard agreed to look into the issue as they also believe it is a good idea.

### **Adjournment**

With no further business, Cindy Roy made the motion to adjourn. Seconded by Max Aldrich Motion passed. Meeting adjourned at 6:47 PM, June 07, 2023.

**Select Board Work Session- Motions reflecting session work will be made at the next Select Board meeting.**

Respectfully submitted,

Erika Lavalley, Town Clerk

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Walter Smith, Chairperson

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Max Aldrich

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Cynthia Roy