



## **2025 OUTSTANDING CHAMBER OF THE YEAR AWARD (Application Form)**

### **About the Award**

PLEASE READ AND FOLLOW NOMINATION INSTRUCTIONS: The Outstanding Chamber of the Year Award primarily focuses on acknowledging one or more significant achievements/accomplishments that a chamber has initiated, stimulated and/or led in its respective service area at some point during the past 12-18 months.

Achievements/accomplishments denote chamber activity that intentionally resulted in positive measurable results, including (but not limited to):

- A business development initiative
- An economically impactful effort
- A new program or event
- A community improvement project

Organizational excellence will be evaluated in each of the areas of:  
**Membership, Programs, Planning and Finance.**

### **Eligibility**

All members of CPO in good standing are eligible to apply.

### **Award Recipients**

- Award winners will be honored at the 2026 CPO Winter Conference Awards Dinner on the evening of January 28, 2026 (5:30pm-7pm) at the Pro Football Hall of Fame.

### **Applications**

Along with supporting documents, submitted with the application must be two (2) essays (both double-spaced):

- An essay (2 pages max) on achievements/accomplishments of the last 12-18 months.
- An essay (1 page max) on organizational excellence

**Deadline for award applications is 5:00pm on Friday, December 12, 2025**

Application form and materials should be submitted in electronic or PDF format to:  
Matt Owen [mowen@ohiochamber.com](mailto:mowen@ohiochamber.com)

**Nomination Guidelines:**

- Nominated Chamber must be a member in good standing of Chamber Professionals of Ohio (CPO)
- Active or current board members of Chamber Professionals of Ohio (CPO) are NOT eligible for this award.
- Nominations must fulfill all requirements listed above and submitted via email to [mowen@ohiochamber.com](mailto:mowen@ohiochamber.com) (PDF files preferred)
- There are two (2) categories for this award:
  - Under 600 members
  - Over 600 members*(Please make sure you specify what category your chamber is in on your application below)*
- If no entries are received in a membership category or if entries within a category are not deemed by the selection committee to be worthy of an award, then the committee reserves the right to present no award in that category.
- All awards are final.

**IMPORTANT:** You must fill out the application below and submit with your application. Use the check-off boxes as a guide to make sure you have all the application requirements. Questions or concerns contact Matt Owen at [mowen@ohiochamber.com](mailto:mowen@ohiochamber.com)

## **2025 OUTSTANDING CHAMBER OF THE YEAR AWARD APPLICATION**

**Deadline: Friday, December 12, 2025**

Awards will be presented at the CPO Annual Winter Conference Awards Dinner (January 28, 2026)

Applicant Name: \_\_\_\_\_

Applicant's relationship/position with the Chamber: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Members: \_\_\_\_\_

Name of Board Chair: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Membership Size Classification**

Annual Number of Members:

- ☐ Under 600 members
- ☐ Over 600 members

### **Please include the following essays**

- ☐ A double-spaced, two-page essay on achievements/accomplishments
- ☐ A double-spaced, one-page essay on organizational excellence including the following areas:
  - o Membership
  - o Programs
  - o Planning
  - o Finance

**Along with this application and above essays, please attach the following documents:**

- ☐ Mission Statement
- ☐ Year-end financials for most recently completed fiscal year
- ☐ Strategic or business plan
- ☐ Membership and membership benefits information
- ☐ Listing of chamber's major programs/events/services
- ☐ Any additional documents you may wish to submit with your application