

San Jacinto County Emergency Services District P.O. BOX 637 COLDSPRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING NOVEMBER 17, 2025.

CALL TO ORDER - May called this regular meeting to order at approximately 6:30 PM.

COMMISSIONERS PRESENT - Brian May, Emmitt Eldridge, Derek Wilkie, Tammy Russell and Michael Smith were present.

DISTRICT COUNSEL PRESENT - John Peeler was present.

PUBLIC COMMENTS

Roger Samoff - Grants

ROLL CALL - All departments were present.

DEPARTMENT	PRESENT	RUNS	CALL	OTHER	TOTAL	REPORT
			HOURS			
980 NORTH	YES	4	13	0	13	YES
BEAR CREEK	YES	48	374	112	486	YES
CAMILLA	YES	8	13	52	65	YES
CAPE AREA	YES	4	24	137	161	YES
COLDSPRING	YES	41	86	198	284	YES
OAKHURST	YES	7	44	52	96	YES
POINT BLANK	YES	16	38	28	66	YES
PUNKIN/EVERGREEN	YES	54	199	537	736	YES
SHEPHERD	YES	82	283	451	734	YES
FIRST RESPONDERS	YES	16	32	172	204	YES

MINUTES -A motion was made by Wilkie and seconded by Russell to approve the minutes for October 20, 2025 as presented. All in favor.

FINANCIAL REPORT-A motion was made by Wilkie and seconded by Smith to approve the financials for November 2025. All in favor.

EMIS REPORT - A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT – A report was given by Emily in Dispatch. No action needed.

OEM/FIRE MARSHAL REPORT - A report was presented by OEM/Fire Marshal.

FIRE CHIEF INFORMATION OR REPORT - Information and updates given by District Fire Chief.

DEPARTMENT FIRE CHIEF INFORMATION – Information and updates given by Department Fire Chiefs.

BOARD COMMENTS – Thanks to Departments.

DISTRICT BUSINESS

a. **Mutual Aid agreement with ESD2**

This item was tabled.

b. **Interlocal Agreement with City of Coldspring**

A motion was made by Smith and seconded by May to approve the agreement as presented. All in favor.

c. **Title Policy**

A motion was made by May and seconded by Russell to pay the 2023 taxes for the Shepherd land and file a claim on the title policy. All in favor.

d. **Fire Protection and First Responder Agreements**

A motion was made by May and seconded by Smith to approve the Fire Protection and First Responder Agreements with policies and procedures with changes made on item 1A of agreement to remove mutual aid language. The motion passed 4/0/1.

e. **EMS Contract**

A motion was made by Smith and seconded by Wilkie to approve the EMS Contract as presented. All in favor.

f. **Assignment Agreements**

A motion was made by May and seconded by Wilkie to accept the assignment agreement from 980N. The motion Passed 4/1.

g. **Department needs**

Punkin/Evergreen VFD Compilation for 2024 was presented. No action needed.

A motion was made by Eldridge and seconded by Wilkie to approve training supplies for an EMT class. The ESD Will own and be able to re-use non-consumable supplies for \$2,435.19. All in favor.

h. District Facilities

1514 project is still waiting on drawings and permits.

No action on Shepherd station.

A motion was made by Wilkie and seconded by May to approve painting interior and exterior or SJC FRO building For \$12,100.00 out of EMS Improvements. All in favor.

i. Investment report

Presented with no action needed.

j. Communications

A motion was made by Smith and seconded by Wilkie to approve up to \$26,256/yr for tower rent on North Tower And up to \$10,000 for one-time fees with previously approved \$10,000 for communication study no longer Needed. All in favor.

A motion was made by Smith and seconded by Eldridge to approve Communications System Agreement with Dailey Wells for \$341,916.58 with half due at signing and remaining due upon completion of project. All in favor.

k. District employment

No action needed.

l. Real Estate and claims related to District Interest -

No action needed.

l. Contracts with Fire suppression providers/District Coverage

No action needed.

m. Coverage of District Territory

No action needed.

BILL PAYING- A motion was made by Wilkie and seconded by Smith to approve check numbers 10404-10426 including items paid with no check required as presented on spreadsheet. All in favor.

A motion was made by Wilkie and seconded by May to approve run overage for SJC FRO. All in favor.

A motion was made by Russell and seconded by Wilkie to approve PEVFD run reimbursements. All in favor.

EXECUTIVE SESSION

The board entered executive session at approximately 6:52 PM and returned at approximately 7:49 PM.

NEXT MEETING

The next regular meeting of the ESD will be Monday, December 15, 2025 at 6:30 PM, Innovation Center, Coldspring TX

ADJOURNMENT

The meeting was adjourned at approximately 9:05 PM.

NOVEMBER BILL PAYING 2025 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10404	\$ 885.00	11/17/25	SAFE D	SAFE D - Conference Reg - Russell, Eldridge, Matthew s	\$ 885.00
10405	\$ 2,148.19	11/17/25	ESO	Reporting SW - Svf/PEVFD	\$ 2,148.19
10406	\$ 485.00	11/17/25	ABIP	BK/CPA - 990 CAVFD	\$ 485.00
10407	\$ 1,197.19	11/17/25	Levina Wulf	EMS Improv - EMR Reimb	\$ 1,197.19
10408	\$ 641.68	11/17/25	Allied Breathing Air	VFD all Cascade - PEVFD Cascade Testing	\$ 641.68
10409	\$ 13,136.12	11/17/25	Siddens Martin	VFD all EF - 2018 Tanker SVFD VFIS	\$ 13,136.12
10410	\$ 2,976.25	11/17/25	Coveler & Peeler	District Legal	\$ 2,976.25
10411	\$ 102.00	11/17/25	Denise Lewis	ER \$100.00/OS\$2.00	\$ 102.00
10412	\$ 100.00	11/17/25	Bryant Matthews	ER \$100.00	\$ 100.00
10413	\$ 470.37	11/17/25	San Jacinto County	Tower Rent - Dec 2025- North end tower	\$ 470.37
10414	\$ 10,500.00	11/17/25	San Jacinto County	Dispatch - Dec 2025	\$ 10,500.00
10415	\$ 400.00	11/17/25	Terry Wirzberg	B&G - Mowing 4 locations X1	\$ 400.00
10416	\$ 1,350.56	11/17/25	San Jacinto County	BCVFD B25 -Fuel Pct 3	\$ 1,350.56
10417	\$ 5,555.23	11/17/25	980 North VFD	Budget 2025	\$ 5,555.23
10418	\$ 28,881.03	11/17/25	Bear Creek VFD	Budget 2025 \$4806.03/ ER\$24075	\$ 28,881.03
10419	\$ 870.33	11/17/25	Camilla VFD	Budget 2025	\$ 870.33
10420	\$ 14,676.44	11/17/25	Coldspring VFD	Budget 25\$2315.66/ER\$10350/VFD all T\$1774.78/EMS\$236	\$ 14,676.44
10421	\$ 1,407.70	11/17/25	Oakhurst VFD	Budget 25\$1257.70/VFD All T\$150	\$ 1,407.70
10422	\$ 2,775.36	11/17/25	Point Blank VFD	Budget 25\$2325.36/B&G\$450	\$ 2,775.36
10423	\$ 2,798.83	11/17/25	Punkin/Evergreen VFD	Budget 2025 \$2011.33/ B&G\$699.50/FRO\$88	\$ 2,798.83
10424	\$ 30,015.00	11/17/25	Shepherd VFD	Expense Reimbursement 2025	\$ 30,015.00
10425	\$ 6,864.85	11/17/25	SJC First Responders	Budget 25\$2227.50/ER\$4637.35	\$ 6,864.85
10426	\$ 3,042.54	11/17/25	Cape Area VFD	Budget 2025	\$ 3,042.54
	\$ 131,279.67		TOTAL CHECKS		\$ 131,279.67

PAID WITH NO CHECK REQUIRED

\$ 14,351.38	10/1/25	Duty Crew Payroll 1	DI - Duty Crew Payroll #1	\$ 14,351.38
\$ 3,062.18	10/1/25	Duty Crew Payroll Taxes 1	DI - Duty Crew Payroll Taxes #1	\$ 3,062.18
\$ 13,651.53	10/15/25	Duty Crew Payroll 2	DI - Duty Crew Payroll #2	\$ 13,651.53
\$ 3,034.22	10/15/25	Duty Crew Payroll Taxes 2	DI - Duty Crew Payroll Taxes #2	\$ 3,034.22
\$ 16,971.31	10/31/25	Duty Crew Payroll 3	DI - Duty Crew Payroll #3	\$ 16,971.31
\$ 3,740.57	10/31/25	Duty Crew Payroll Taxes 3	DI - Duty Crew Payroll Taxes #3	\$ 3,740.57
\$ 54,290.00	10/1/25	Allegiance Ambulance	Ambulance	\$ 54,290.00
\$ 284.61	10/2/25	Sheco	1514 Bldg - Electric	\$ 284.61
\$ 70.00	10/6/25	DSHS	Vfd all training - FC	\$ 70.00
\$ 448.33	10/9/25	Sheco	DI - PEVFD - Utilities	\$ 448.33
\$ 280.61	10/15/25	Sheco	SJC FRO - EMS Util	\$ 280.61
\$ 284.57	10/10/25	Entergy	EMS Utilities - Shep	\$ 284.57
\$ 2,534.24	10/02/25	IRS	Payroll Liabilities Emp 1 and 2	\$ 2,534.24
\$ 1,267.12	10/31/25	IRS	Payroll Liabilities - Emp 1 and 2	\$ 1,267.12
\$ 63.42	10/16/25	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 63.42
\$ 1,703.82	10/14/25	Denise Lewis	Payroll	\$ 1,703.82
\$ 1,703.80	10/31/25	Denise Lewis	Payroll	\$ 1,703.80
\$ 2,187.37	10/14/25	Bryant Matthews	Payroll	\$ 2,187.37
\$ 2,187.38	10/31/25	Bryant Matthews	Payroll	\$ 2,187.38
\$ 2,362.64	10/15/25	TCDRS	PR1\$309.16/ PR2\$408.34/Rtmt1\$708.88/ Rtmt2\$936.26	\$ 2,362.64
\$ 73.82	10/15/25	SJC SUD	1514 water	\$ 73.82
\$ 159.79	10/16/25	The Hartford	Medical X2 employees	\$ 159.79
\$ 2,273.22	10/31/25	Health Care Services	Medical X2 employees	\$ 2,273.22
\$ 414.78	10/16/25	Eastex Telephone	Dist OS\$270.27/ PE U\$144.51	\$ 414.78
\$ 123.51	10/21/25	Waste Connection	1514- dumpster	\$ 123.51
\$ 6,185.94	10/27/25	Verizon Wireless	Verizon Radios	\$ 6,185.94
\$ 3,330.57	10/10/25	PSB Credit Card	See attached breakdown	\$ 3,330.57
\$ 54.60	10/6/25	Google	OS - Google	\$ 54.60
\$ 116.92	10/3/25	Beam	Medical X2 employees	\$ 116.92
\$ 56.50	10/29/25	Clicktunity	OS - Website	\$ 56.50
\$ 137,268.75		TOTAL FROM BANK STMTS		\$ 137,268.75