

**San Jacinto County Emergency Services District P.O. BOX 637 COLDSPRING, TX 77331**  
**MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING OCTOBER 20, 2025.**

**CALL TO ORDER** - Wilkie called this regular meeting to order at approximately 6:35 PM.

**COMMISSIONERS PRESENT** - Derek Wilkie, Tammy Russell and Michael Smith were present. Brian May and Emmitt Eldridge were absent.

**DISTRICT COUNSEL PRESENT** – John Peeler was present.

**PUBLIC COMMENTS**

Michael Lockwood – Dailey and Wells - Introduction

**ROLL CALL** - All departments were present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	YES	3	18	18	36	YES
BEAR CREEK	YES	30	251	103	354	YES
CAMILLA	YES	2	2	25	27	YES
CAPE AREA	YES	5	39	143	182	YES
COLDSPRING	YES	13	45	440	485	YES
OAKHURST	YES	3	29	73	102	YES
POINT BLANK	YES	20	86	28	114	YES
PUNKIN/EVERGREEN	YES	24	76	368	444	YES
SHEPHERD	YES	36	169	240	409	YES
FIRST RESPONDERS	YES	52	104	187	291	YES

**MINUTES** -A motion was made by Smith and seconded by Russell to approve the minutes for September 15, 2025 as presented. All in favor.

**FINANCIAL REPORT**-A motion was made by Smith and seconded by Russell to approve the financials for October 2025. All in favor.

**EMS REPORT** - A report was given by Allegiance Mobile Health. No action needed.

**SAN JACINTO COUNTY DISPATCH REPORT** – A report was given by Emily in Dispatch. No action needed.

**OEM/FIRE MARSHAL REPORT** - No report was presented by OEM/Fire Marshal.

**FIRE CHIEF INFORMATION OR REPORT** - Information and updates given by District Fire Chief.

**DEPARTMENT FIRE CHIEF INFORMATION** – Information and updates given by Department Fire Chiefs.

**BOARD COMMENTS** – Eldridge on assignment in Alaska.

**DISTRICT BUSINESS**

a. Mutual Aid agreement with ESD2

This item was tabled.

b. Public Information Act requests

A motion was made by Smith and seconded by Russell to designate [pia@sjcesd.com](mailto:pia@sjcesd.com) and 101 FM 1514 Rd. Coldspring, TX 77331 as official email and mailing addresses for pia requests. All in favor.

c. Budget Workshop

A workshop will be held on November 3, 2025 at 9AM.

d. Equipment

Cape Area Compilation for 2024 was presented. No action needed.

A motion was made by Smith and seconded by Russell to approve the purchase of Air Paks for \$43,020.18 and J jaws for \$34,295.00. All in favor.

A motion was made by Russell and seconded by Wilkie to advise departments to accept all grants. The ESD will approve the match and price difference out of 2026 funds to purchase 5 skid units at \$45,000 each with 100% reimbursement from TXFS grant. 1 Large Brush Truck at \$265,000 with 95% reimbursement from TXFS grant. 3 tankers at \$300,000 with 95% reimbursement from TXFS grant and an additional \$250,000 per tanker from SJC ESD to cover the price difference. The ESD will be the lien holder on all apparatus. All in favor.

e. Services and training

A motion was made by Wilkie and seconded by Russell to approve PEVFD for \$1500.00 and SVFD for \$1000 for Lodging for training. All in favor.

f. District Facilities

A motion was made by Russell and seconded by Wilkie to approve the maintenance of the floors at PEVFD for \$3800.00. All in favor.

1514 project is still waiting on drawings and permits.

g. Investment report

A motion was made by Russell and seconded by Wilkie to approve the 3<sup>rd</sup> quarter investment report as presented. All in favor.

h. Communications

An update was given by Smith. Tower usage agreement was tabled.

i. Budget amendments/Line item transfers –

No action needed.

j. District employment

No action needed.

**BREAK 8:41 PM TO 8:57 PM**

k. Real Estate and claims related to District Interest -

No action needed.

l. Contracts with Fire suppression providers/District Coverage

No action needed.

m. Coverage of District Territory

No action needed.

**BILL PAYING-** A motion was made by Smith and seconded by Russell to approve check numbers 10378-10403 including items paid with no check required as presented on spreadsheet. All in favor.

**BREAK 9:05 PM – 9:14 PM**

**EXECUTIVE SESSION**

The board entered executive session at approximately 9:15 PM and returned at approximately 10:20 PM.

**NEXT MEETING**

The next regular meeting of the ESD will be Monday, November 17, 2025 at 6:30 PM, Innovation Center, Coldspring TX

**ADJOURNMENT**

The meeting was adjourned at approximately 10:22 PM.

OCTOBER BILL PAYING 2025 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10378	\$ 413.28	10/01/25	Douglas Castleberry	DI - Duty crew payroll	\$ 413.28
10379	\$ -	10/20/25	VOID	VOID - PRINTER ERROR	\$ -
10380	\$ -	10/20/25	VOID	VOID - PRINTER ERROR	\$ -
10381	\$ 1,750.00	10/20/25	Advanced Rescue Systems	DI - 980N/PB/Camilla service tools	\$ 1,750.00
10382	\$ 2,500.00	10/20/25	SAFE D	Safe D - Dues	\$ 2,500.00
10383	\$ 6,782.88	10/20/25	Allegiance Ambulance	EMS Improv \$6437.09/SJCFRO B25\$345.79	\$ 6,782.88
10384	\$ 2,003.33	10/20/25	Allied Breathing Air	VFD all Cascade - BCVFD/PBVFD/SVFD/CSVFD cascade	\$ 2,003.33
10385	\$ 2,336.25	10/20/25	Coveler & Peeler	District Legal	\$ 2,336.25
10386	\$ 536.66	10/20/25	Denise Lewis	ER \$100.00/DI\$436.66	\$ 536.66
10387	\$ 229.46	10/20/25	Bryant Matthews	ER \$100.00/DI\$129.46	\$ 229.46
10388	\$ 470.37	10/20/25	San Jacinto County	Tower Rent - Nov 2025- North end tower	\$ 470.37
10389	\$ 10,500.00	10/20/25	San Jacinto County	Dispatch - Nov 2025	\$ 10,500.00
10390	\$ 800.00	10/20/25	Terry Wirzberg	B&G - Mowing 4 locations X2	\$ 800.00
10391	\$ 563.36	10/20/25	San Jacinto County	BCVFD B25 -Fuel Pct 3	\$ 563.36
10392	\$ 1,095.06	10/20/25	980 North VFD	Budget 2025	\$ 1,095.06
10393	\$ 3,039.82	10/20/25	Bear Creek VFD	Budget 2025	\$ 3,039.82
10394	\$ 1,495.47	10/20/25	Camilla VFD	Budget 2025	\$ 1,495.47
10395	\$ -	10/20/25	Coldspring VFD	VOID - WILL RE-ISSUE IN NOV BP	\$ -
10396	\$ 6,943.40	10/20/25	Oakhurst VFD	Budget 25\$6618.40/VFD All T\$325	\$ 6,943.40
10397	\$ 5,688.91	10/20/25	Point Blank VFD	Budget 25\$1788.91/B&G\$400/DI\$3500	\$ 5,688.91
10398	\$ 2,665.79	10/20/25	Punkin/Evergreen VFD	Budget 2025 \$2016.86/ FRO\$573.95/DI\$74.98	\$ 2,665.79
10399	\$ 5,650.52	10/20/25	Shepherd VFD	Budget 2025\$4236.62/ VFD all T\$175/FM\$98.60/B&G\$1140	\$ 5,650.52
10400	\$ 2,649.85	10/20/25	SJC First Responders	Budget 2025	\$ 2,649.85
10401	\$ 801.18	10/20/25	Cape Area VFD	Budget 2025	\$ 801.18
10402	\$ 1,651.00	10/20/25	2 Greeks	DI - duty crew shirts/decals	\$ 1,651.00
10403	\$ 1,339.45	10/20/25	ESO	Reporting SW	\$ 1,339.45
	\$ 60,566.59		<b>TOTAL CHECKS</b>		<b>\$ 60,566.59</b>
<u>PAID WITH NO CHECK REQUIRED</u>					
	\$ 54,290.00	9/2/25	Allegiance Ambulance	Ambulance	\$ 54,290.00
	\$ 263.57	9/2/25	Sheco	1514 Bldg - Electric	\$ 263.57
	\$ 467.69	9/10/25	Sheco	PEVFD - Budget 2025 - Utilities	\$ 467.69
	\$ 304.01	9/16/25	Sheco	SJC FRO - EMS Util	\$ 304.01
	\$ 288.23	9/11/25	Entergy	EMS Utilities - Shep	\$ 288.23
	\$ 2,534.25	9/10/25	IRS	Payroll Liabilities - PR1\$1037.75/ PR2\$1496.50	\$ 2,534.25
	\$ 64.42	9/15/25	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 64.42
	\$ 1,703.81	9/2/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 1,703.81	9/15/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 1,703.86	9/30/25	Denise Lewis Terry	Payroll	\$ 1,703.86
	\$ 2,187.38	9/2/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,187.38	9/15/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,187.29	9/30/25	Bryant Matthews	Payroll	\$ 2,187.29
	\$ 2,362.64	9/15/25	TCDRS	PR1\$309.16/ PR2\$408.34/Rmt1\$708.88/ Rmt2\$936.26	\$ 2,362.64
	\$ 73.23	9/15/25	SJC SUD	1514 water	\$ 73.23
	\$ 159.79	9/17/25	The Hartford	Medical X2 employees	\$ 159.79
	\$ 2,273.22	9/30/25	Health Care Services	Medical X2 employees	\$ 2,273.22
	\$ 414.23	9/16/25	Eastex Telephone	Dist OS\$270.12/ PE U\$144.11	\$ 414.23
	\$ 123.51	9/19/25	Waste Connection	1514- dumpster	\$ 123.51
	\$ 6,740.07	9/29/25	Verizon Wireless	Verizon Radios	\$ 6,740.07
	\$ 16.00	9/26/25	Wright Express (WEX)	DI - Distirct Fuel	\$ 16.00
	\$ 2,898.48	9/10/25	PSB Credit Card	See attached breakdown	\$ 2,898.48
	\$ 50.40	9/5/25	Google	OS - Google	\$ 50.40
	\$ 116.92	9/4/25	Beam	Medical X2 employees	\$ 116.92
	\$ 56.50	9/29/25	Clicktunity	OS - Website	\$ 56.50
	\$ 0.07	9/8/25	Quickbooks	OS - To be reimbursed	\$ 0.07
	\$ 1,267.16	9/30/25	IRS	Payroll Liabilities - PR1\$518.89/PR2\$748.27	\$ 1,267.16
	\$ 86,437.92		<b>TOTAL FROM BANK STMTS</b>		<b>\$ 86,437.92</b>