

San Jacinto County Emergency Services District 101 FM 1514 Rd Coldspring, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING AUGUST 17, 2026.

CALL TO ORDER - Russell called this regular meeting to order at approximately 6:30 PM.

COMMISSIONERS - Tammy Russell, Roger Samoff, Carson Combs, Emmitt Eldridge and Michael Smith were present.

DISTRICT COUNSEL – John Peeler was present.

PUBLIC COMMENTS - Denise – Safe D and Dispatch contact information. Brian Scheffer- TEEX Introduction
Michelle Haylock- CSVFD- Table top training review.

ROLL CALL - All departments were present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	YES	2	4	167	171	YES
BEAR CREEK	YES	26	174	113	287	YES
CAMILLA	YES	6	19	11	30	NO
CAPE AREA	YES	11	34	149	183	YES
COLDSPRING	YES	18	76	208	284	YES
OAKHURST	YES	6	23	70	93	YES
POINT BLANK	YES	17	46	137	183	NO
PUNKIN/EVERGREEN	YES	24	52	466	518	YES
SHEPHERD	YES	35	130	386	516	NO
FIRST RESPONDERS	YES	14	28	109	137	YES

MINUTES -A motion was made by Smith and seconded by Eldridge to approve the minutes for July 20, 2026 and July 27, 2026 as presented. All in favor.

FINANCIAL REPORT-A motion was made by Smith and seconded by Eldridge to approve financials for August 2026. All in favor.

EMS REPORT - A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT – A written report was given by dispatch. No action needed.

OEM/FIRE MARSHAL REPORT - A written report was submitted by OEM/Fire Marshal.

FIRE CHIEF INFORMATION OR REPORT - DuBose gave a report and update. No action needed.

DEPARTMENT FIRE CHIEF INFORMATION – Information and updates given by Department Fire Chiefs/Fire Chief Association. OVFD – Fundraiser Sept 5 PBVFD – Fundraiser Sept 26

BOARD COMMENTS – Smith- Thanks to Departments and Chief Rodriguez for all the help with communications. Samoff- Parking upgrades for 1514 building.

DISTRICT BUSINESS

a. Department needs

No action needed.

b. District Facilities

An update was given on status of RFQ for new Shepherd station.

A motion was made by Samoff and seconded by Combs to proceed with parking lot upgrades at 1514 building considering concrete, rock or asphalt. Parking will go on lots 18,19 and 20. Samoff will talk to the City of Coldspring about easements and SJC Commissioner, Pct. 1 about helping out with labor. All in favor.

Camilla VFD will get more quotes on parking lot upgrades at their station.

A motion was made by Samoff and seconded by Smith to get the permit and bids to remove front of 111 FM 1514 building with the project not to exceed \$75,000. The Historical Commission will be offered fixtures inside building prior to demolition.

c. Investment report

The investment report was presented by Smith with no action needed.

d. Communications -

An update was given by Smith. No action needed.

e. District employment

A motion was made by Smith and seconded by Combs to approve the proposal for Lieutenant classification within the duty crew for an increase of \$1.50 per hour for one person per shift. All in favor.

A motion was made by Eldridge and seconded by Samoff to approve the Policy for Dual Service Participation as presented by DuBose. All in favor.

FRO response- This item was tabled.

f. District Budget - No action needed.

BILL PAYING - A motion was made by Samoff and seconded by Eldridge to approve check numbers 10653-10683 including items paid with no check required as presented on spreadsheet. All in favor.

BREAK:

8:40 PM to 8:51 PM

EXECUTIVE SESSION - The board entered into executive session at approximately 9:00 PM and returned to regular session at approximately 9:10 PM.

NEXT MEETING - The next regular meeting of the ESD will be Monday, September 21, 2026 at 6:30 PM, ESD building, Coldspring

ADJOURNMENT - The meeting was adjourned at approximately 9:12 PM.

AUGUST BILL PAYING 2026 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10653	2,952.96	8/3/26	Vision Audio Video	B&G - 1514 Cameras	\$ 2,952.96
10654	\$ 6,800.00	8/3/26	Team Dean	Bldg Projects - 1514 Firewall	\$ 6,800.00
10655	\$ 10,000.00	8/3/26	Team Dean	Bldg Projects - 1514 Final	\$ 10,000.00
10656	\$ 1,829.27	8/17/26	HJR Custom Installs	Communications - Tower building security and cameras	\$ 1,829.27
10657	\$ 2,292.69	8/17/26	Vision Audio Video	Communications\$1964 cameras foxes run/B&G SVFD	\$ 2,292.69
10658	\$ 645.00	8/17/26	Lake Livingston Overhead Door	B&G - 1514 Overhead door repair	\$ 645.00
10659	\$ 29.11	8/17/26	Lakeside Building	B&G - materials washer/dryer 1514	\$ 29.11
10660	\$ 4,929.98	8/17/26	Command Communication	DI- PEVFD grant - To be reimb	\$ 4,929.98
10661	\$ 1,147.14	8/17/26	Texas Premier Communication	DI- Base radio for office and programming sw	\$ 1,147.14
10662	\$ 26,147.75	8/17/26	MES	DI- CAVFD ppe grant - to be reimb	\$ 26,147.75
10663	\$ 23,767.50	8/17/26	Texas Fire Apparatus	DI - CSVFD skid grant - to be reimb	\$ 23,767.50
10664	\$ 1,379.64	8/17/26	ESO	FM- Sw	\$ 1,379.64
10665	\$ 3,500.00	8/17/26	Fluent IMS	Reporting Sw- Who's responding	\$ 3,500.00
10666	\$ 1,861.00	8/17/26	VFIS	VFD all Ins - addition PBVFD/1514	\$ 1,861.00
10667	\$ 4,857.50	8/17/26	Coveler & Peeler	Legal Fees	\$ 4,857.50
10668	\$ 200.00	8/17/26	Denise Lewis	Expense reimbursement\$100/ESD1 supplies \$100	\$ 200.00
10669	\$ 100.00	8/17/26	Micah DuBose	Expense reimbursement	\$ 100.00
10670	\$ 484.48	8/17/26	San Jacinto County	Tower Rent - September 2026	\$ 484.48
10671	\$ 10,600.00	8/17/26	San Jacinto County	Dispatch - September 2026	\$ 10,600.00
10672	\$ 714.10	8/17/26	City of Coldspring	EMS Utilities - CSVFD - electricity/water	\$ 714.10
10673	\$ 400.00	8/17/26	Terry Wirtzberg	B&G - Mowing X1	\$ 400.00
10674	\$ 2,390.74	8/17/26	980 North VFD	Budget 2026	\$ 2,390.74
10675	\$ 2,423.57	8/17/26	Bear Creek VFD	Budget 2026	\$ 2,423.57
10676	\$ 2,918.11	8/17/26	Camilla VFD	Budget 2026\$2168.11/VFD all T\$750 boat class	\$ 2,918.11
10677	\$ 2,262.09	8/17/26	Cape Area VFD	Budget 2026	\$ 2,262.09
10678	\$ 913.19	8/17/26	Coldspring VFD	Budget 2026\$469.19/VFD all T\$444- SFFMA	\$ 913.19
10679	\$ 3,152.12	8/17/26	Oakhurst VFD	Budget 2026 \$2110.02/VFD all T\$1042.10 TEEX/WL	\$ 3,152.12
10680	\$ 6,138.22	8/17/26	Point Blank VFD	Budget 2026\$996.93/B&G\$600/Bldg Proj\$4541.29 gear rn	\$ 6,138.22
10681	\$ 3,815.35	8/17/26	Punkin/Evergreen VFD	Budget 2026	\$ 3,815.35
10682	\$ 3,883.53	8/17/26	Shepherd VFD	Budget 2026	\$ 3,883.53
10683	\$ 3,824.61	8/17/26	SJC First Responders	Budget 2026	\$ 3,824.61
	\$136,359.65		TOTAL CHECKS		\$ 136,359.65
PAID WITH NO CHECK REQUIRED					
	\$ 15,012.25	7/14/26	Duty Crew Payroll	ESD#1 - Duty Crew Payroll #20	\$ 15,012.25
	\$ 4,723.78	7/14/26	Payroll Taxes All	ESD#1 DC\$3309.79/PR1\$588.31/PR2\$825.68	\$ 4,723.78
	\$ 18,534.02	7/31/26	Duty Crew Payroll	ESD#1 - Duty Crew Payroll #21	\$ 18,534.02
	\$ 5,850.51	7/31/26	Payroll Taxes ALL	ESD#1 DC\$4197.80/PR1\$588.31/PR2\$1064.40	\$ 5,850.51
	\$ 2,619.12	7/14/26	Micah DuBose	Fire Chief - Payroll	\$ 2,619.12
	\$ 3,069.36	7/31/26	Micah DuBose	Fire Chief - Payroll	\$ 3,069.36
	\$ 54,290.00	7/1/26	Allegiance Ambulance	Ambulance	\$ 54,290.00
	\$ 525.32	7/2/26	Sheco	District Utilities - 1514	\$ 525.32
	\$ 499.23	7/9/26	Sheco	PEVFD B26- Utilities	\$ 499.23
	\$ 276.55	7/16/26	Sheco	SJC FRO - EMS Util	\$ 276.55
	\$ 302.30	7/10/26	Entergy	EMS Utilities - Shep	\$ 302.30
	\$ 68.69	7/15/26	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 68.69
	\$ 1,995.04	7/14/26	Denise Lewis Terry	Payroll	\$ 1,995.04
	\$ 1,995.04	7/31/26	Denise Lewis Terry	Payroll	\$ 1,995.04
	\$ 1,055.61	7/15/26	TCDRS	PR1\$338.34/Rtmt1\$717.27	\$ 1,055.61
	\$ 79.68	7/15/26	SJC SUD	District Utilities - 1514 Sewer	\$ 79.68
	\$ 68.72	7/15/26	The Hartford	Medical X1 employees	\$ 68.72
	\$ 1,439.79	7/31/26	Health Care Services	Medical X1 employee	\$ 1,439.79
	\$ 781.06	7/16/26	Eastex Telephone	Dist Utilities \$265.82/ PEB26 \$210.86/Comm\$304.38	\$ 781.06
	\$ 145.08	7/21/26	Waste Connection	Dist Utilities - 1514 Dumpster	\$ 145.08
	\$ 6,946.53	7/27/26	Verizon Wireless	Verizon Radios	\$ 6,946.53
	\$ 3,316.87	7/8/26	Wright Express (WEX)	ESD#1 - District fuel\$2634.95/BCVFD B26\$681.92	\$ 3,316.87
	\$ 12,369.35	7/10/26	PSB Credit Card	See attached breakdown	\$ 12,369.35
	\$ 94.80	7/6/26	Google	OS - Google	\$ 94.80
			Beam	Medical X1 employee	\$ -
	\$ 56.50	7/28/26	Clicktunity	OS - Website	\$ 56.50
	\$ 50.00	7/24/26	Protech	PEVFD B26- BR	\$ 50.00
	\$136,165.20		TOTAL FROM BANK STMTS		\$ 136,165.20