

San Jacinto County Emergency Services District P.O. BOX 637 COLDSRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING JULY 21, 2025.

CALL TO ORDER - May called this regular meeting to order at approximately 6:32 PM.

COMMISSIONERS PRESENT - Brian May, Derek Wilkie, and Michael Smith were present. Emmitt Eldridge and Tammy Russell were absent.

DISTRICT COUNSEL PRESENT – John Peeler was available by phone.

PUBLIC COMMENTS

Roger Short – Concerns Gerald Deeter – Concerns Roger Samoff – Concerns Ray McCoppin - Concerns

ROLL CALL - All departments were present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	YES	1	8	48	56	YES
BEAR CREEK	YES	5	58	93	151	YES
CAMILLA	YES	5	12	35	47	NO
CAPE AREA	YES	1	10	140	150	YES
COLDSRING	YES	20	33	195	228	YES
OAKHURST	YES	4	25	168	193	NO
POINT BLANK	YES	11	20	20	40	YES
PUNKIN/EVERGREEN	YES	0	0	0	0	NO
SHEPHERD	YES	27	97	219	316	YES
FIRST RESPONDERS	YES	26	52	69	121	NO

MINUTES -A motion was made by Smith and seconded by Wilkie to approve the minutes for June 2 and June 16, 2025. AIF

FINANCIAL REPORT-A motion was made by Smith and seconded by Wilkie to approve the financials for July 2025. AIF.

EMS REPORT - A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT – No report was given by Dispatch. No action needed.

OEM/FIRE MARSHAL REPORT - A report was presented by OEM/Fire Marshal.

FIRE CHIEF INFORMATION OR REPORT - Information and updates given by District Fire Chief.

DEPARTMENT FIRE CHIEF INFORMATION – Information and updates given by Department Fire Chiefs.

BOARD COMMENTS - None

DISTRICT BUSINESS

a. **District Audit**

A motion was made by Smith and seconded by Wilkie to approve the 2024 District Audit as presented. All in favor

b. **Tax Rate**

A motion was made by Smith and seconded by Wilkie to propose a tax rate of \$.10/\$100. The public hearing will be August 25, 2025 at 10:00 AM. All in favor.

c. **Duty Crew**

A presentation was made by May.

A motion was made by Smith and seconded by Wilkie to move forward with accepting a model of the duty crew proposal. All in favor. A special meeting will be held on July 29, 2025 at Point Blank VFD to choose the model. AIF

d. **Department needs**

A motion was made by Wilkie and seconded by Smith to approve supplies for SJC FRO for \$2688.62. All in favor

A motion was made by Wilkie and seconded by May to approve generator repairs for SJC FRO for \$1440.44. AIF

A motion was made by May and seconded by Wilkie to approve a generator for BCVFD for \$10,875. All in favor.

A motion was made by Wilkie and seconded by Smith to approve tires for 980 NVFD for \$2600.48. All in favor.

A motion was made by Wilkie and seconded by Smith to approve a washer/dryer for SJC FRO for \$1208.32. AIF

A motion was made by May and seconded by Wilkie to approve tanker repairs for Camilla VFD for \$3293.84. AIF

A motion was made by May and seconded by Wilkie to approve tanker repairs for Camilla VFD for \$7266.39. AIF

e. **District Facilities** - No action needed.

f. **Investment report** – Information and updates given by Treasurer.

g. **Department Compilations** - No action taken.

h. **Communications**

An update was given by Smith.

i. Budget amendments/Line item transfers –

A motion was made by Smith and seconded by Wilkie to approve BA2025-04 for \$132,906.73. All in favor.

j. District employment

No action needed.

k. Real Estate and claims related to District Interest -

No action needed.

BREAK: 9:20 PM to 9:35 PM.

l. Contracts with Fire suppression providers/District Coverage

A motion was made by May and seconded by Wilkie to extend the fire protection agreement with Coldspring VFD until September 5, 2025 to give them time to move forward with transition to ESD Fire Department. All in favor.

A motion was made by May and seconded by Wilkie to appoint a transition team made up of the District Fire Chief, District Manager, May and Wilkie to talk to and negotiate terms with any department on the transition to SJC ESD fire department. Once agreement is reached by the team and the department, it will be brought to the ESD board for approval. All in favor.

m. Coverage of District Territory

A motion was made by Smith and seconded by Wilkie to accept the San Jacinto County ESD Fire Department Proposal as presented at the July 14, 2025 meeting with suggested changes as presented. All in favor.

BILL PAYING- A motion was made by May and seconded by Wilkie to approve check numbers 10295-10321 including items paid with no check required as presented on spreadsheet. All in favor.

EXECUTIVE SESSION

The board did not enter executive session.

NEXT MEETING

The next regular meeting of the ESD will be Monday, August 18, 2025 at 6:30 PM, Innovation Center, Coldspring TX

ADJOURNMENT

The meeting was adjourned at approximately 10:20 PM.

JULY BILL PAYING 2025 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10295	\$ 450.00	6/26/25	Kimberly Blackmann	OS - Part time temp - PIA request	\$ 450.00
10296	\$ 810.00	7/21/25	Kimberly Blackmann	OS - Part time temp - PIA request	\$ 810.00
10297	\$ 32,446.70	7/21/25	MES	DI\$3683.59 Gear/DI\$27532.62 Gear Grant/ PBB25\$1230.49	\$ 32,446.70
10298	\$ 28,045.00	7/21/25	Metro Fire	DI - Gear CSVFD to be reimb by grant/dept 100%	\$ 28,045.00
10299	\$ 11,250.00	7/21/25	Brooks Watson	Audit 2024	\$ 11,250.00
10300	\$ 735.12	7/21/25	Allied Breathing Air	VFD all Cascade - PE	\$ 735.12
10301	\$ 7,570.20	7/21/25	SJC Elections Administration	DI - Election costs w w unassigned area	\$ 7,570.20
10302	\$ 360.50	7/21/25	Andries Construction	B&G - 980 generator service	\$ 360.50
10303	\$ 157.20	7/21/25	T&W Tire	980 N Budget - VR - tire repair	\$ 157.20
10304	\$ 2,318.71	7/21/25	Fire Safety USA	OVFD Budget - S - Nozzles	\$ 2,318.71
10305	\$ 5,670.00	7/21/25	Coveler & Peeler	District Legal	\$ 5,670.00
10306	\$ 100.00	7/21/25	Denise Lewis	Exp reimbursement	\$ 100.00
10307	\$ 100.00	7/21/25	Bryant Matthews	Exp reimbursement	\$ 100.00
10308	\$ 470.37	7/21/25	San Jacinto County	Tower Rent - August 2025- North end tower	\$ 470.37
10309	\$ 10,500.00	7/21/25	San Jacinto County	Dispatch - August 2025	\$ 10,500.00
10310	\$ 1,955.00	7/21/25	Terry Wirzberg	B&G - Mowing 6 locations X2	\$ 1,955.00
10311	\$ 322.71	7/21/25	San Jacinto County	BCVFD B25 -Fuel Pct 3	\$ 322.71
10312	\$ 1,734.13	7/21/25	980 North VFD	Budget 2025 \$1295.13/ VFD all T\$439.00	\$ 1,734.13
10313	\$ 1,806.95	7/21/25	Bear Creek VFD	Budget 2025	\$ 1,806.95
10314	\$ 1,288.22	7/21/25	Camilla VFD	Budget 2025	\$ 1,288.22
10315	\$ 2,793.77	7/21/25	Coldspring VFD	Budget 25\$936.82/EMS Util\$56.95/VFD all T\$1800	\$ 2,793.77
10316	\$ 1,985.53	7/21/25	Oakhurst VFD	Budget 2025	\$ 1,985.53
10317	\$ 2,579.49	7/21/25	Point Blank VFD	Budget 2025	\$ 2,579.49
10318	\$ 3,697.33	7/21/25	Punkin/Evergreen VFD	Budget 2025 \$2578.63/ VFD all T\$1118.70	\$ 3,697.33
10319	\$ 3,903.57	7/21/25	Shepherd VFD	Budget 2025\$3204.12/ FMS\$49.45/ VFD all T\$650	\$ 3,903.57
10320	\$ 962.80	7/21/25	SJC First Responders	Budget 2025	\$ 962.80
10321	\$ 2,078.19	7/21/25	Cape Area VFD	Budget 2025	\$ 2,078.19
	\$ 126,091.49		TOTAL CHECKS		\$ 126,091.49
PAID WITH NO CHECK REQUIRED					
	\$ 54,290.00	6/2/25	Allegiance Ambulance	Ambulance	\$ 54,290.00
	\$ 270.32	6/2/25	Sheco	1514 Bldg - Electric	\$ 270.32
	\$ 473.92	6/2/25	Sheco	EMS Utilities - CS -	\$ 473.92
	\$ 330.97	6/10/25	Sheco	PEVFD - Budget 2025 - Utilities	\$ 330.97
	\$ 230.04	6/16/25	Sheco	SJC FRO - EMS Util	\$ 230.04
	\$ 253.70	6/12/25	Entergy	EMS Utilities - Shep	\$ 253.70
	\$ 2,534.25	6/10/25	IRS	Payroll Liabilities - PR1\$1037.75/ PR2\$1496.50	\$ 2,534.25
	\$ 62.84	6/13/25	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 62.84
	\$ 1,703.81	6/16/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 1,703.81	6/30/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 2,187.38	6/16/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,187.38	6/30/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,362.64	6/16/25	TCDRS	PR1\$309.16/ PR2\$408.34/Rtmt1\$708.88/ Rtmt2\$936.26	\$ 2,362.64
	\$ 85.07	6/16/25	SJC SUD	1514 water	\$ 85.07
	\$ 159.79	6/17/25	The Hartford	Medical X2 employees	\$ 159.79
	\$ 2,067.92	6/30/25	Health Care Services	Medical X2 employees	\$ 2,067.92
	\$ 414.90	6/16/25	Eastex Telephone	Dist OS\$27026/ PE US\$144.64	\$ 414.90
	\$ 123.51	6/20/25	Waste Connection	1514- dumpster	\$ 123.51
	\$ 6,808.17	6/27/25	Verizon Wireless	Verizon Radios	\$ 6,808.17
	\$ 3,302.47	6/10/25	PSB Credit Card	See attached breakdown	\$ 3,302.47
	\$ 43.20	6/5/25	Google	OS - Google	\$ 43.20
	\$ 113.12	6/4/25	Beam	Medical X2 employees	\$ 113.12
	\$ 56.50	6/30/25	Clicktunity	OS - Website	\$ 56.50
	\$ 81,765.71		TOTAL FROM BANK STMTS		\$ 81,765.71