

San Jacinto County Emergency Services District P.O. BOX 637 COLDSRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING JUNE 16, 2025.

CALL TO ORDER - May called this regular meeting to order at approximately 6:31 PM.

COMMISSIONERS PRESENT - Brian May, Derek Wilkie, Emmitt Eldridge, Tammy Russell and Michael Smith were present.

DISTRICT COUNSEL PRESENT – John Peeler was available by phone.

PUBLIC COMMENTS - John Nobles – Siddons-Martin - Introduction

ROLL CALL - All departments were present except Shepherd VFD.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	YES	5	59	65	124	YES
BEAR CREEK	YES	19	133	115	248	YES
CAMILLA	YES	0	0	0	0	NO
CAPE AREA	YES	9	47	281	328	YES
COLDSRING	YES	23	52	128	180	YES
OAKHURST	YES	3	90	107	197	YES
POINT BLANK	YES	18	76	36	112	YES
PUNKIN/EVERGREEN	YES	24	50	466	516	YES
SHEPHERD	NO	0	0	0	0	NO
FIRST RESPONDERS	YES	24	48	283	331	YES

MINUTES -A motion was made by Wilkie and seconded by Smith to approve the minutes for May 19, 2025. All in favor.

FINANCIAL REPORT-A motion was made by Eldridge and seconded by Smith to approve the financials for June 2025. AIF.

EMS REPORT - A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT – No report was given by Dispatch. No action needed.

OEM/FIRE MARSHAL REPORT - A written report was presented by OEM/Fire Marshal.

FIRE CHIEF INFORMATION OR REPORT - Information and updates given by District Fire Chief.

DEPARTMENT FIRE CHIEF INFORMATION – Information and updates given by Department Fire Chiefs.

BREAK – 7:00 PM to 7:09 PM.

DISTRICT BUSINESS

- a. Fire Management Assistance Sub-Grant
A motion was made by Russell and seconded by May to apply for this sub-grant. The motion passed 4/0/1.
- b. Cost estimate on additional ambulance
A verbal estimate was given by Allegiance ranging from \$348,000 to \$600,000 per year. No action was taken.
- c. Objectives for District Fire Chief
This item will be addressed in a future workshop.
- d. Comprehensive Plan
This item was tabled.
- e. Department needs
A motion was made by Smith and seconded by Russell to approve lodging for SVFD for swiftwater class for \$1118.70. AIF.
- f. District Facilities
A motion was made by Smith and seconded by Wilkie to move forward with build-out at 101 FM 1514 using the design-Build method and to designate Mark Wood as the engineer and to authorize the building committee to work with the Attorney to complete bid process. The motion passed 3/2.
No action on new Shepherd station.
- h. Investment report – Information and updates given by Treasurer.
A motion was made by Eldridge and seconded by Wilkie to approve the First Quarter 2025 investment report. All in favor.
- i. Department Compilations
No action taken.
- j. Communications

An update was given by Smith.

k. Budget amendments/Line item transfers –

No action needed.

l. District employment

No action needed.

m. Real Estate and claims related to District Interest -

No action needed.

n. Contracts with Fire suppression providers/District Coverage

A motion was made by Wilkie and seconded by Smith to work with the City of Coldspring to draft an interlocal agreement for the building at 20 Hill Ave. All in favor.

A motion was made by Russell and seconded by Eldridge to allow Coldspring VFD to work with the District Fire Chief to present a reinstatement of contract request at the July 21, 2025 meeting. The motion failed 2/1/1.

o. Coverage of District Territory

No action taken.

p. Standard Operating Procedures for the District

A motion was made by Russell and seconded by Eldridge to schedule a workshop to outline the steps/plans for future fire protection for the District. July 8, 2025 at 9 AM. All in favor.

A motion was made by Smith and seconded by Wilkie to approve the draft Procedures as presented but subject to editing and modifications. The motion passed 3/2.

BILL PAYING- A motion was made by Eldridge and seconded by Smith to approve check numbers 10270-10294 including items paid with no check required as presented on spreadsheet. All in favor.

Break 7:44 PM to 8:00 PM

EXECUTIVE SESSION

The board did not enter executive session.

NEXT MEETING

The next regular meeting of the ESD will be Monday, July 21, 2025 at 6:30 PM, The Shelter, Coldspring TX

ADJOURNMENT

The meeting was adjourned at approximately 9:06 PM.

JUNE BILL PAYING 2025 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10270	\$ 75.00	6/12/25	Mikayla Lambert	OS - Part time temp - PIA request	\$ 75.00
10271	\$ 330.00	6/12/25	Kimberly Blackmann	OS - Part time temp - PIA request	\$ 330.00
10272	\$ 29,732.08	6/16/25	SJC Apparaisal District	App Dist - 3rd quarter	\$ 29,732.08
10273	\$ 2,250.00	6/16/25	San Jacinto County	Tax A/C - 3rd quarter	\$ 2,250.00
10274	\$ 2,477.66	6/16/25	ESO	Reporting SW - BCVFD	\$ 2,477.66
10275	\$ 1,782.20	6/16/25	Allied Breathing Air	VFD all Cascade - PB/CS/Shep	\$ 1,782.20
10276	\$ 3,142.73	6/16/25	Tommys Paint and Body	EF - PEVFD - Brush repairs	\$ 3,142.73
10277	\$ 33,140.00	6/16/25	VFIS	VFD all Ins\$32,890/Dist Training Treasurer Bond\$250	\$ 33,140.00
10278	\$ 3,662.50	6/16/25	Coveler & Peeler	District Legal	\$ 3,662.50
10279	\$ 100.00	6/16/25	Denise Lew is	Exp reimbursement	\$ 100.00
10280	\$ 100.00	6/16/25	Bryant Matthew s	Exp reimbursement	\$ 100.00
10281	\$ 470.37	6/16/25	San Jacinto County	Tow er Rent - July 2025- North end tow er	\$ 470.37
10282	\$ 10,500.00	6/16/25	San Jacinto County	Dispatch - July 2025	\$ 10,500.00
10283	\$ 915.00	6/16/25	Terry Wirzberg	B&G - Mow ing 6 locations X1	\$ 915.00
10284	\$ 496.59	6/16/25	San Jacinto County	BCVFD B25 -Fuel Pct 3	\$ 496.59
10285	\$ 1,260.73	6/16/25	980 North VFD	Budget 2025	\$ 1,260.73
10286	\$ 1,982.60	6/16/25	Bear Creek VFD	Budget 2025	\$ 1,982.60
10287	\$ 506.50	6/16/25	Camilla VFD	Budget 2025	\$ 506.50
10288	\$ 3,802.25	6/16/25	Coldspring VFD	Budget 25\$3195.40/EMS Util\$69.68/VFD all T\$537.17	\$ 3,802.25
10289	\$ 2,816.90	6/16/25	Oakhurst VFD	Budget 2025	\$ 2,816.90
10290	\$ 15,315.05	6/16/25	Point Blank VFD	Budget 2025\$2280.65/Bldg Proj\$13,034.40	\$ 15,315.05
10291	\$ 1,921.96	6/16/25	Punkin/Evergreen VFD	Budget 2025	\$ 1,921.96
10292	\$ 3,321.95	6/16/25	Shepherd VFD	Budget 2025\$3272.50/ FM\$49.45	\$ 3,321.95
10293	\$ 1,405.61	6/16/25	SJC First Responders	Budget 2025	\$ 1,405.61
10294	\$ 1,735.39	6/16/25	Cape Area VFD	Budget 2025	\$ 1,735.39
	\$ 123,243.07		TOTAL CHECKS		\$ 123,243.07
PAID WITH NO CHECK REQUIRED					
	\$ 54,290.00	5/1/25	Allegiance Ambulance	Ambulance	\$ 54,290.00
	\$ 278.80	5/5/25	Sheco	1514 Bldg - Electric	\$ 278.80
	\$ 440.28	5/5/25	Sheco	EMS Utilities - CS -	\$ 440.28
	\$ 265.25	5/12/25	Sheco	PEVFD - Budget 2025 - Utilities	\$ 265.25
	\$ 204.96	5/15/25	Sheco	SJC FRO - EMS Util	\$ 204.96
	\$ 278.14	5/12/25	Entergy	EMS Utilities - Shep	\$ 278.14
	\$ 2,534.25	5/7/25	IRS	Payroll Liabilities - PR1\$1037.75/ PR2\$1496.50	\$ 2,534.25
	\$ 58.04	5/13/25	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 58.04
	\$ 1,703.81	5/14/25	Denise Lew is	Payroll	\$ 1,703.81
	\$ 1,703.81	5/14/25	Denise Lew is	Payroll	\$ 1,703.81
	\$ 2,187.38	5/30/25	Bryant Matthew s	Payroll	\$ 2,187.38
	\$ 2,187.38	5/30/25	Bryant Matthew s	Payroll	\$ 2,187.38
	\$ 2,362.64	5/15/25	TCDRS	PR1\$309.16/ PR2\$408.34/Rtmt1\$708.88/ Rtmt2\$936.26	\$ 2,362.64
	\$ 78.28	5/15/25	SJC SUD	1514 w ater	\$ 78.28
	\$ 159.79	5/15/25	The Hartford	Medical X2 employees	\$ 159.79
	\$ 2,067.92	5/30/25	Health Care Services	Medical X2 employees	\$ 2,067.92
	\$ 414.61	5/19/25	Eastex Telephone	Dist OS\$270.60/ PE U\$144.01	\$ 414.61
	\$ 123.51	5/20/25	Waste Connection	1514- dumpster	\$ 123.51
	\$ 7,020.02	5/27/25	Verizon Wireless	Verizon Radios	\$ 7,020.02
	\$ 16,397.99	5/12/25	PSB Credit Card	See attached breakdow n	\$ 16,397.99
	\$ 43.20	5/5/25	Google	OS - Google	\$ 43.20
	\$ 113.12	5/5/25	Beam	Medical X2 employees	\$ 113.12
	\$ 56.50	5/29/25	Clicktunity	OS - Website	\$ 56.50
	\$ 16,050.00	5/27/25	Lilley Industial Sale- Metal	Bldg projects - PB addition	\$ 16,050.00
	\$ 111,019.68		TOTAL FROM BANK STMTS		\$ 111,019.68
TO BE DISCUSSED BY BOARD					