

San Jacinto County Emergency Services District P.O. BOX 637 COLDSRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING MAY 19, 2025.

CALL TO ORDER - May called this regular meeting to order at approximately 6:33 PM.

COMMISSIONERS PRESENT - Brian May, Derek Wilkie, Emmitt Eldridge, Tammy Russell and Michael Smith were present.

DISTRICT COUNSEL PRESENT – John Peeler was present.

PUBLIC COMMENTS - Linda Almaguer – Thanks/questions/concerns

ROLL CALL - All departments were present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	YES	3	12	95	107	YES
BEAR CREEK	YES	14	119	102	221	YES
CAMILLA	YES	6	7	28	35	YES
CAPE AREA	YES	6	45	308	353	YES
COLDSRING	YES	18	26	128	154	YES
OAKHURST	YES	11	79	29	108	YES
POINT BLANK	YES	19	48	22	70	YES
PUNKIN/EVERGREEN	YES	23	94	456	550	YES
SHEPHERD	YES	41	162	291	453	YES
FIRST RESPONDERS	YES	34	68	116	184	YES

MINUTES -A motion was made by Wilkie and seconded by Smith to approve the minutes for April 21, 2025. All in favor.

FINANCIAL REPORT-A motion was made by Smith and seconded by Wilkie to approve the financials for May 2025. All in favor.

EMS REPORT - A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT – No report was given by Dispatch. No action needed.

OEM/FIRE MARSHAL REPORT - No report was presented by OEM/Fire Marshal.

FIRE CHIEF INFORMATION OR REPORT - Information and updates given by District Fire Chief.

DEPARTMENT FIRE CHIEF INFORMATION – Information and updates given by Department Fire Chiefs.

DISTRICT BUSINESS

a. District Bank Accounts

A motion was made by Smith and seconded by Wilkie to authorize Denise Lewis Terry to close the “Office” account at Peoples State Bank (Acct#26190) and to deposit the ending balance of \$3,140.50 to the main checking account and surrender the debit card to the bank to be destroyed. All in favor.

b. Designate tax rate calculations

A motion was made by Smith and seconded by Russell to approve resolution assigning SJC Tax Assessor/Collector for tax rate collections with assistance from District staff and counsel.

c. 2004 F350

A motion was made by Smith and seconded by Russell to delegate the District Fire Chief to scrap the 99 ambulance and 04 F350 previously declared salvage and give the proceeds to the Fire Chief’s Association for training. The motion passed 4/0/1.

d. Department needs

Pump/Hose testing was tabled.

A motion was made by Smith and seconded by Russell to approve lodging for CSVFD grant up to \$1800.00. All in favor.

A motion was made by Wilkie and seconded by Eldridge to approve lodging for PEVFD for up to \$1650.00. All in favor.

A motion was made by Wilkie and seconded by Eldridge to approve training supplies for Chief’s Association for \$100. All in favor.

A motion was made by Wilkie and seconded by Eldridge to approve repairs for PEVFD brush truck for \$3222.00. All in favor.

e. District Facilities

Updates given, no action taken.

f. Investment report – Information and updates given by Treasurer.

A motion was made by Eldridge and seconded by Wilkie to approve the First Quarter 2025 investment report. All in favor.

g. Department Compilations

The 2024 compilation was presented for CSVFD. No action needed.

h. Communications

An update was given by Smith.

i. Budget amendments/Line item transfers –

A motion was made by Smith and seconded by Wilkie to approve BA 2025-03 for \$18,251.28. All in favor.

j. District employment

No action needed.

k. Real Estate and claims related to District Interest - No action needed.

l,m. Contracts with Fire suppression providers/District Coverage

A motion was made by May and seconded by Smith to schedule a special meeting on June 2, 2025 at 6:00 PM. All in favor.

BILL PAYING- A motion was made by Russell and seconded by Smith to approve check numbers 10243-10269 including items paid with no check required as presented on spreadsheet. All in favor.

Break 7:44 PM to 8:00 PM

EXECUTIVE SESSION

The board entered executive session at 8:04 PM and returned at 9:18 PM.

NEXT MEETING

The next regular meeting of the ESD will be Monday, June 16, 2025 at 6:30 PM, Coldspring Fire Station, Coldspring TX

ADJOURNMENT

The meeting was adjourned at approximately 9:34 PM.

MAY BILL PAYING 2025 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
10243	\$ 172.50	4/24/25	Mikayla Lambert	OS - Part time temp - PIA request	\$ 172.50
10244	\$ 322.50	5/16/25	Mikayla Lambert	OS - Part time temp - PIA request	\$ 322.50
10245	\$ 700.00	5/19/25	Advanced Rescue System	DI - Service ESD tools	\$ 700.00
10246	\$ 257.60	5/19/25	Brian May	District training - Replace lost ck#10189	\$ 257.60
10247	\$ 471.26	5/19/25	ESO	Reporting SW- SVFD	\$ 471.26
10248	\$ 20,329.41	5/19/25	Infinity Carports	Bldg Proj - PB building	\$ 20,329.41
10249	\$ 27,831.47	5/19/25	MES	DI - BCVFD Grant Gear	\$ 27,831.47
10250	\$ 4,354.08	5/19/25	Texas Premier Communication	App Fund - 3 mobile radios	\$ 4,354.08
10251	\$ 11,169.58	5/19/25	Herold Services	EF - CSVFD engine repairs	\$ 11,169.58
10252	\$ 109.00	5/19/25	VFIS	VFD all Insurance - CSVFD trailer addition - pd by CSVF	\$ 109.00
10253	\$ 3,693.78	5/19/25	Coveler & Peeler	District Legal \$3397.53/ SP\$296.25	\$ 3,693.78
10254	\$ 100.00	5/19/25	Denise Lewis	Exp reimbursement	\$ 100.00
10255	\$ 100.00	5/19/25	Bryant Matthews	Exp reimbursement	\$ 100.00
10256	\$ 456.67	5/19/25	San Jacinto County	Tower Rent - June 2025- North end tower	\$ 456.67
10257	\$ 10,500.00	5/19/25	San Jacinto County	Dispatch - June 2025	\$ 10,500.00
10258	\$ 1,830.00	5/19/25	Terry Wirzberg	B&G - Mowing 6 locations X2	\$ 1,830.00
10259	\$ 517.36	5/19/25	San Jacinto County	BCVFD B25 -Fuel Pct 3	\$ 517.36
10260	\$ 2,329.57	5/19/25	980 North VFD	Budget 2025	\$ 2,329.57
10261	\$ 2,540.15	5/19/25	Bear Creek VFD	Budget 2025	\$ 2,540.15
10262	\$ 881.25	5/19/25	Camilla VFD	Budget 2025	\$ 881.25
10263	\$ 2,672.14	5/19/25	Coldspring VFD	Bdgt 25\$2439.64/EMS Util\$58.16/VFD all T\$174.34	\$ 2,672.14
10264	\$ 2,586.40	5/19/25	Oakhurst VFD	Budget 2025	\$ 2,586.40
10265	\$ 38,804.56	5/19/25	Point Blank VFD	Bdgt 25\$2054.21/EF\$1743/Bldg Proj\$35,007.35	\$ 38,804.56
10266	\$ 3,911.27	5/19/25	Punkin/Evergreen VFD	Budget 2025	\$ 3,911.27
10267	\$ 7,182.28	5/19/25	Shepherd VFD	Bgt 25\$3566.90/ FM\$49.45/ VFD all T\$300/EF\$3565.93	\$ 7,182.28
10268	\$ 1,339.94	5/19/25	SJC First Responders	Budget 2025	\$ 1,339.94
10269	\$ 1,045.42	5/19/25	Cape Area VFD	Budget 2025	\$ 1,045.42
	#####		TOTAL CHECKS		\$ 146,208.19
<u>PAID WITH NO CHECK REQUIRED</u>					
	\$ 54,290.00	4/1/25	Allegiance Ambulance	Ambulance	\$ 54,290.00
	\$ 261.14	4/2/25	Sheco	1514 Bldg - Electric	\$ 261.14
	\$ 763.01	4/2/25	Sheco	EMS Utilities - CS -	\$ 763.01
	\$ 212.65	4/9/25	Sheco	PEVFD - Budget 2025 - Utilities	\$ 212.65
	\$ 168.20	4/15/25	Sheco	SJC FRO - EMS Util	\$ 168.20
	\$ 297.85	4/11/25	Entergy	EMS Utilities - Shep	\$ 297.85
	\$ 2,534.25	4/7/25	IRS	Payroll Liabilities - PR1\$1037.75/ PR2\$1496.50	\$ 2,534.25
	\$ 55.03	4/14/25	Centerpoint Entergy	EMS Util - Shep EMS gas generator	\$ 55.03
	\$ 1,703.81	4/14/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 1,703.81	4/30/25	Denise Lewis	Payroll	\$ 1,703.81
	\$ 2,187.38	4/14/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,187.38	4/30/25	Bryant Matthews	Payroll	\$ 2,187.38
	\$ 2,362.64	4/15/25	TCDRS	PR1\$309.16/ PR2\$408.34/Rtmt1\$708.88/ Rtmt2\$936.26	\$ 2,362.64
	\$ 76.84	4/15/25	SJC SUD	1514 water	\$ 76.84
	\$ 159.79	4/16/25	The Hartford	Medical X2 employees	\$ 159.79
	\$ 2,067.92	4/30/25	Health Care Services	Medical X2 employees	\$ 2,067.92
	\$ 414.53	4/16/25	Eastex Telephone	Dist OS\$270.29/ PE U\$144.24	\$ 414.53
	\$ 123.51	4/21/25	Waste Connection	1514- dumpster	\$ 123.51
	\$ 6,597.31	4/28/25	Verizon Wireless	Verizon Radios	\$ 6,597.31
	\$ 14,701.94	4/10/25	PSB Credit Card	See attached breakdown	\$ 14,701.94
	\$ 43.20	4/7/25	Google	OS - Google	\$ 43.20
	\$ 113.12	4/3/25	Beam	Medical X2 employees	\$ 113.12
	\$ 56.50	4/28/25	Clicktunity	OS - Website	\$ 56.50
	\$ 247.57	4/16/25	Harland Clarke	OS - Deposit slips	\$ 247.57
	\$ 93,329.38		TOTAL FROM BANK STMTS		\$ 93,329.38