**San Jacinto County Emergency Services District 101 FM 1514 Rd Coldspring, TX 77331**
**MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING MAY 18, 2026.**

**CALL TO ORDER** - Russell called this regular meeting to order at approximately 6:33 PM.
**COMMISSIONERS -** Emmitt Eldridge, Tammy Russell, Roger Samoff, Carson Combs and Michael Smith were present.
**DISTRICT COUNSEL –** Thomas Velez was present.
**PUBLIC COMMENTS -** None
**ROLL CALL -** All departments were present except Bear Creek VFD.

| DEPARTMENT | PRESENT | RUNS | CALL HOURS | OTHER HOURS | TOTAL HOURS | REPORT FILED |
|---|---|---|---|---|---|---|
| 980 NORTH | YES | 0 | 0 | 105 | 105 | YES |
| BEAR CREEK | NO | 14 | 137 | 110 | 247 | YES |
| CAMILLA | YES | 2 | 6 | 11 | 17 | YES |
| CAPE AREA | YES | 12 | 60 | 126 | 186 | YES |
| COLDSPRING | YES | 7 | 14 | 88 | 102 | YES |
| OAKHURST | YES | 3 | 6 | 251 | 257 | YES |
| POINT BLANK | YES | 10 | 14 | 73 | 87 | YES |
| PUNKIN/EVERGREEN | YES | 29 | 77 | 604 | 681 | YES |
| SHEPHERD | YES | 28 | 104 | 167 | 271 | YES |
| FIRST RESPONDERS | YES | 15 | 30 | 286 | 316 | YES |

**MINUTES -** A motion was made by Eldridge and seconded by Samoff to approve the minutes for April 20, 2026 as presented. All in favor.
**FINANCIAL REPORT-** A motion was made by Smith and seconded by Eldridge to approve financials for May 2026. AIF
**EMS REPORT -** A report was given by Allegiance Mobile Health. No action needed.
**SAN JACINTO COUNTY DISPATCH REPORT –** A report was given by dispatch. No action needed.
**OEM/FIRE MARSHAL REPORT -** A written report was submitted by OEM/Fire Marshal.
**FIRE CHIEF INFORMATION OR REPORT -** Matthews was not present and no report was given. No action needed.
**DEPARTMENT FIRE CHIEF INFORMATION –** Information and updates given by Department Fire Chiefs/Fire Chief Association.
**BOARD COMMENTS –** Emmitt Eldridge - Thanks
**DISTRICT BUSINESS**

a. Audit 2025
A motion was made by Samoff and seconded by Smith approve the 2025 audit as presented. All in favor.

b. Letter from the City of Coldspring
A motion was made by Eldridge and seconded by Samoff to approve the interlocal agreement with the City of Coldspring with subsequent negotiations to follow on fire department agreement. The motion passed 4/0/1.

c. Department needs
A motion was made by Samoff and seconded by Combs to approve $905.13 for PEVFD for SW training. All in favor.
A motion was made by Russell and seconded by Eldridge to approve $2,565.84 for SVFD for valves. All in favor.
A motion was made by Smith and seconded by Eldridge to approve up to $6,500.00 for PBVFD for gear/tool room. All in favor.

d. District Facilities
A motion was made by Russell and seconded by Samoff to approve Change order for 101 FM 1514 for $19,900.00 for repairs to damage on outside of building, vapor barrier for flooring and exterior painting. All in favor.
A motion was made by Combs and seconded by Smith to approve up to $10,000 to outfit ESD meeting room. The motion passed 4/0/1.

e. Investment report - An update was given by Smith. No action needed.

f. Communications - An update was given by Smith. No action needed.

g. District employment
Bryant Matthews submitted a written resignation from his position as District Fire Chief.
A motion was made by Smith and seconded by Combs to take actions to hire a replacement. All in favor.
A motion was made by Smith and seconded by Eldridge to accept the resignation of Matthews effective June 1, 2026 and appoint Micah DuBose as Interim Fire Chief for 30 days or until renewed or replaced. All in favor

h. <u>Designation Tax Office</u>

A motion was made by Smith and seconded by Eldridge to Designate San Jacinto County Tax office for District tax Rate calculations. All in favor.

i. <u>Resolution for delinquent tax collection</u>

A motion was made by Smith and seconded by Eldridge to approve the resolution for collection of delinquent Taxes. All in favor.

**BILL PAYING -** A motion was made by Samoff and seconded by Eldridge to approve check numbers 10579-10600 including items paid with no check required as presented on spreadsheet. All in favor.

**EXECUTIVE SESSION -** The board entered into executive session at approximately 8:41 PM and returned to regular session at approximately 10:00 PM with action taken on item “g”.

**NEXT MEETING -** The next regular meeting of the ESD will be Monday, June 15, 2026 at 6:30 PM, Innovation Center, Coldspring

**ADJOURNMENT -** The meeting was adjourned at approximately 10:03 PM.

| MAY BILL PAYING 2026 SJC ESD | | | | | |
|---|---|---|---|---|---|
| CH# | Amount | Date | To | DESCRIPTION | Vendor totals |
| 10579 | 11,750.00 | **5/18/26** | Brooks Watson | Audit - 2025 | **$ 11,750.00** |
| 10580 | $ 16,493.00 | **5/18/26** | Nevada Pacific | DI - PBVFD approved boxes brush truck | **$ 16,493.00** |
| 10581 | $ 5,771.30 | **5/18/26** | City of Coldspring | EMS Utilities - CSVFD - water/electricity 9 months | **$ 5,771.30** |
| 10582 | $ 5,185.00 | **5/18/26** | Bear AC | EMS Improv - CSVFD EMS AC repair | **$ 5,185.00** |
| 10583 | $ 250.00 | **5/18/26** | VFIS | Dist Training - Smith Bond | **$ 250.00** |
| 10584 | $ 3,242.50 | **5/18/26** | Coveler & Peeler | Legal Fees | **$ 3,242.50** |
| 10585 | $ 1,254.83 | **5/18/26** | Denise Lewis | ER$100/EMS imp$225/Dist Veh$927.83- ESD cc was down | **$ 1,254.83** |
| 10586 | $ 100.00 | **5/18/26** | Bryant Matthews | ER $100.00 | **$ 100.00** |
| 10587 | $ 470.37 | **5/18/26** | San Jacinto County | Tower Rent - June 2026 | **$ 470.37** |
| 10588 | $ 10,600.00 | **5/18/26** | San Jacinto County | Dispatch - June 2026 | **$ 10,600.00** |
| 10589 | $ 176.25 | **5/18/26** | San Jacinto County | BCVFD - Budget 2026- Fuel | **$ 176.25** |
| 10590 | $ 800.00 | **5/18/26** | Terry Wirtzberg | B&G - Mowing | **$ 800.00** |
| 10591 | $ 998.25 | **5/18/26** | 980 North VFD | Budget 2026 | **$ 998.25** |
| 10592 | $ 1,939.93 | **5/18/26** | Bear Creek VFD | Budget 2026 | **$ 1,939.93** |
| 10593 | $ 3,135.77 | **5/18/26** | Camilla VFD | Budget 2026 | **$ 3,135.77** |
| 10594 | $ 721.87 | **5/18/26** | Cape Area VFD | Budget 2026 | **$ 721.87** |
| 10595 | $ 2,997.22 | **5/18/26** | Coldspring VFD | Budget 2026 | **$ 2,997.22** |
| 10596 | $ 3,136.47 | **5/18/26** | Oakhurst VFD | Budget 2026 $1996.47/VFD all T$1140 | **$ 3,136.47** |
| 10597 | $ 6,080.42 | **5/18/26** | Point Blank VFD | Budget 2026$5050.42/B&G$550/VFD all T$480 | **$ 6,080.42** |
| 10598 | $ 1,983.55 | **5/18/26** | Punkin/Evergreen VFD | Budget 2026$1896.38/VFD all T$87.17 | **$ 1,983.55** |
| 10599 | $ 6,399.44 | **5/18/26** | Shepherd VFD | Budget 2026$2968.85/EF$3010.59/VFD all T$420 | **$ 6,399.44** |
| 10600 | $ 1,568.43 | **5/18/26** | SJC First Responders | | **$ 1,568.43** |
| | $ 85,054.60 | | **TOTAL CHECKS** | | **$ 85,054.60** |
| PAID WITH NO CHECK REQUIRED | | | | | |
| | $ 11,430.64 | **4/14/26** | Duty Crew Payroll | ESD#1 - Duty Crew Payroll #14 | **$ 11,430.64** |
| | $ 3,797.46 | **4/14/26** | Payroll Taxes All | ESD#1 DC$2499.27/PR1$548.61/PR2$749.58 | **$ 3,797.46** |
| | $ 16,652.43 | **4/30/26** | Duty Crew Payroll | ESD#1 - Duty Crew Payroll #13 | **$ 16,652.43** |
| | $ 4,905.51 | **4/30/26** | Payroll Taxes ALL | ESD#1 DC$3607.30/PR1$548.63/PR2$749.58 | **$ 4,905.51** |
| | $ 54,290.00 | **4/1/26** | Allegiance Ambulance | Ambulance | **$ 54,290.00** |
| | $ 259.17 | **4/2/26** | Sheco | District Utilities - 1514 | **$ 259.17** |
| | $ 310.14 | **4/9/26** | Sheco | PEVFD B26- Utilities | **$ 310.14** |
| | $ 160.44 | **4/14/26** | Sheco | SJC FRO - EMS Util | **$ 160.44** |
| | $ 236.61 | **4/13/26** | Entergy | EMS Utilities - Shep | **$ 236.61** |
| | $ 64.11 | **4/15/26** | Centerpoint Entergy | EMS Util - Shep EMS gas generator | **$ 64.11** |
| | $ 1,883.76 | **4/14/26** | Denise Lewis Terry | Payroll | **$ 1,883.76** |
| | $ 1,883.75 | **4/30/26** | Denise Lewis Terry | Payroll | **$ 1,883.75** |
| | $ 2,395.73 | **4/14/26** | Bryant Matthews | Payroll | **$ 2,395.73** |
| | $ 2,395.73 | **4/30/26** | Bryant Matthews | Payroll | **$ 2,395.73** |
| | $ 2,420.60 | **4/15/26** | TCDRS | PR1$338.34/ PR2$437.50/Rtmt1$717.26/ Rtmt2$927.50 | **$ 2,420.60** |
| | $ 78.57 | **4/15/26** | SJC SUD | District Utilities - 1514 Sewer | **$ 78.57** |
| | $ 159.79 | **4/15/26** | The Hartford | Medical X2 employees | **$ 159.79** |
| | $ 2,273.22 | **4/30/26** | Health Care Services | Medical X2 employees | **$ 2,273.22** |
| | $ 485.55 | **4/16/26** | Eastex Telephone | Dist Utilities $269.94/ PE B26 $215.60/OS.01 | **$ 485.55** |
| | $ 145.08 | **4/21/26** | Waste Connection | Dist Utilities - 1514 Dumpster | **$ 145.08** |
| | $ 6,211.70 | **4/27/26** | Verizon Wireless | Verizon Radios | **$ 6,211.70** |
| | $ 2,793.50 | **4/8/26** | Wright Express (WEX) | ESD#1 - District fuel | **$ 2,793.50** |
| | $ 3,332.13 | **4/10/26** | PSB Credit Card | See attached breakdown | **$ 3,332.13** |
| | $ 69.60 | **4/6/26** | Google | OS - Google | **$ 69.60** |
| | $ 116.92 | **4/2/26** | Beam | Medical X2 employees | **$ 116.92** |
| | $ 56.50 | **4/27/26** | Clicktunity | OS - Website | **$ 56.50** |
| | $ 3,250.00 | **4/7/26** | Apollo | DI - PEVFD grant to be reimb | **$ 3,250.00** |
| | $ 38,384.00 | **4/9/26** | VFIS - Winstar insurance | VFIS - quarterly payment | **$ 38,384.00** |
| | **$ 160,442.64** | | **TOTAL FROM BANK STMTS** | | **$ 160,442.64** |
| | $ 6,303.04 | **3/30/26** | Verizon Wireless | Verizon Radios | **$ 6,303.04** |
| | $ 2,245.54 | **3/6/26** | Wright Express (WEX) | ESD#1 - District fuel | **$ 2,245.54** |
| | $ 10,098.07 | **3/10/26** | PSB Credit Card | See attached breakdown | **$ 10,098.07** |
| | $ 69.60 | **3/5/26** | Google | OS - Google | **$ 69.60** |
| | $ 116.92 | **3/3/26** | Beam | Medical X2 employees | **$ 116.92** |
| | $ 56.50 | **3/30/26** | Clicktunity | OS - Website | **$ 56.50** |
| | $ 855.84 | **3/2/26** | Protech | B&G - PEVFD annual testing | **$ 855.84** |
| | **$ 248,588.39** | | **TOTAL FROM BANK STMTS** | | **$ 248,588.39** |