

San Jacinto District Fire Chief

Job Description

The San Jacinto County Emergency Services District is seeking a District Fire Chief to provide leadership, coordination, and operational oversight of fire protection and emergency response services throughout San Jacinto County. This position serves as a liaison between the ESD, contracted volunteer fire departments, county leadership, emergency management, and community partners to improve countywide emergency response capabilities and public safety services.

The District Fire Chief will oversee District coordination efforts, hire, fire, and supervise duty crew personnel, assist with emergency planning and disaster response operations, and support the long-term growth and development of fire and emergency services within the county.

Primary Responsibilities

- Coordinate and support contracted volunteer fire departments across San Jacinto County.
- Supervise and manage duty crew personnel, scheduling, and operational readiness.
- Respond to and assist with major incidents, disasters, and emergency operations when needed.
- Support operations within the Emergency Operations Center (EOC) during emergencies, disasters, and large-scale incidents.
- Represent the ESD at county meetings, regional meetings, public meetings, and interagency coordination events.
- Promote communication, cooperation, and operational consistency between departments and partner agencies.
- Assist with countywide fire service planning, resource coordination, and response improvement initiatives.
- Assist with budgeting, grant opportunities, reporting, equipment planning, and compliance requirements.
- Coordinate training opportunities and encourage professional development for volunteer and duty crew personnel.
- Maintain strong working relationships with county officials, emergency management, EMS providers, law enforcement agencies, and community organizations.
- Participate in strategic planning efforts to address future growth, staffing, equipment, and service demands within the county.
- Assist with public education, community outreach, and emergency preparedness initiatives.

Minimum Qualifications

- Experience in fire service leadership, emergency management, or public safety operations.
- Hold a Texas Commission on Fire Protection Advanced Structure Firefighter Certification
- Hold Fire Officer 1 Certification
- Hold Instructor 1 Certification
- Hold EMT-B
- Strong leadership, organizational, and communication skills.
- Ability to work collaboratively with volunteer fire departments, government officials, and partner agencies.
- Knowledge of fire service operations, incident command systems, and emergency management functions.
- Valid Texas driver's license/Class B exempt and/or CDL
- Experience with asset management
- Nims compliance
- Must be able to pass a physical agility test
- Must be able to provide a background check
- Must meet the requirement to apply for Head of Department for San Jacinto County ESD#1 Fire Department

Preferred Qualifications

- Any additional certificates with Texas Commission on Fire Protection and/or emergency management training.
- Experience working with volunteer fire departments and rural emergency response systems.
- Experience with budgeting, grants, reporting, and governmental operations.
- Knowledge of Texas Commission on Fire Protection standards and emergency management procedures.
- Knowledge of emergency communications.
- Reside in the San Jacinto County or up to 10 miles outside the County.

Work Environment

This position may require evening meetings, emergency-response availability, disaster-activation support, and travel throughout San Jacinto County. The District Fire Chief must be capable of working in emergency and disaster environments and maintaining effective coordination during high-stress incidents.

Application For Employment

SAN JACINTO COUNTY
EMERGENCY SERVICES DISTRICT
PO BOX 637
COLDSRING, TX 77331

We are an Equal
Opportunity Employer and
committed to excellence
through diversity.

Please print or type. The
application must be fully
completed to be
considered. Please
complete each section,
even if you attach a
resume.

Personal Information

Name

Address

City

State

Zip

Phone number

Email address

Are you legally eligible to work in the US?

Yes ☐

No ☐

Are you a veteran?

Yes ☐

No ☐

If selected for employment are you willing to submit to a background check?

Yes ☐

No ☐

Position

Position you are applying for

Available start date

Desired pay

Employment desired

☐ Full time

☐ Part time

☐ Seasonal/Temporary

Education

School name	Location	Years attended	Degree received	Major

References (business and professional only)

Name	Title	Company	Phone

Employment History

Employer (1)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (2)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (3)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (4)	Job Title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
Employer (5)	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name (please print)	Signature
Date	

San Jacinto County Emergency Services District Fire Chief
PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Do you have Texas Commission on Fire Protection (TCFP) Basic Certification or higher? _____ If yes, what level? _____
2. Do you have additional State Firefighter and Fire Marshal Association (SFFMA) Basic Certification or higher? _____ If yes, what level? _____
3. Do you have a Texas Department of State Health Services (DSHS) EMT-B Certification or higher? _____ If yes, what level? _____
4. Do you have Fire Service Instructor I Certification or higher? _____ If yes, what level? _____
5. How many total years as a firefighter? _____
How many years as an officer? _____
How many years as a Chief Officer? _____
How many years as a volunteer? _____
6. Do you have experience with asset management? _____
7. Do you have experience with preparation and execution of Fleet Maintenance schedules? _____
8. Do you have Texas Class B exempt or Class B CDL? _____
9. Have completed NIMS/ICS 100? _____ 200? _____ 700? _____
800? _____ 300? _____ 400? _____
10. Are you willing to have a Psychiatric Evaluation and/or Polygraph? _____
11. Are you willing to complete a Comprehensive Drug Test? _____
12. Are you willing to complete a medical exam? _____
13. Are you willing to complete a physical agility test? _____
14. Do you reside in San Jacinto County? _____
If not, are you willing to re-locate within 6 months of conditional job offer?

Comments/Other documents provided include:
