

San Jacinto County Emergency Services District
P.O BOX 637

COLDSRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING JANUARY 19, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Freddy McDowell (late), Charles Pennington and Greg Capers were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:37 PM.

SWEARING IN

Allen E. Clark was sworn in by Attorney John Peeler.

Greg Capers was sworn in by Attorney John Peeler.

John "Freddy" McDowell was sworn in by County Judge Fritz Faulkner.

OFFICERS

President – Nominated were Larry Godfrey and Gene Clark. By vote of 3 to 2, Gene Clark is President for 2009.

Vice President – Nominated was Charles Pennington. By vote of 5 to 0, Charles Pennington is Vice President for 2009.

Secretary/Treasurer – Nominated was Larry Godfrey. By vote of 5 to 0, Larry Godfrey is Secretary/Treasurer for 2009.

Assistant Treasurer – Nominated was Freddy McDowell. By vote of 5 to 0, Freddy McDowell is Assistant Treasurer for 2009.

SIGNATURE CARD AT PEOPLES STATE BANK

A motion was made by Capers and seconded by Godfrey to have the following board members on the signature card:
Gene Clark, Larry Godfrey, Greg Capers, Charles Pennington and John "Freddy" McDowell. All in favor.

ROLL CALL

All departments present. Punkin/Evergreen late (Brush fire).

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	3	49	110	159	YES
BEAR CREEK	YES	13	74	271	345	YES
CAMILLA	YES					NO
COLDSRING	YES	11	14	91	105	YES
OAKHURST	YES	2	9			NO
POINT BLANK	YES	20	152	24	176	YES
PUNKIN/EVERGREEN	LATE	5	26	113	139	YES
SHEPHERD	YES	28	274	741	1015	YES
FIRST RESPONDERS	YES					NO

PUBLIC COMMENTS

Larry Godfrey – Cape Area VFD

MINUTES

A motion was made by Godfrey and seconded by Pennington to approve minutes for December 15, 2008. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Capers to approve the financials for December 2008. All in favor.

A motion was made by Godfrey and seconded by Capers to set mileage rate at .55 cents per mile.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

DISTRICT BUSINESS

- a. 2007 Management letter
Management letter was presented. No action needed.
- b. Depository Pledge Destinations/Investment Policy
A motion was made by Godfrey and seconded by Capers to approve Investment Policy as presented.
A motion was made by Capers and seconded by Pennington to appoint Larry Godfrey as Investment Officer for district.
- c. Cape Area VFD
A motion was made by Godfrey and seconded by Pennington to approve addition of Cape Area VFD to district with the following conditions: Cape Area will not ask for 2009 district funding; Both Cape Area VFD and Coldspring VFD will implement, within 1 month, a plan for recruiting firefighters and report progress quarterly to district; Any future vehicles funding by ESD for the use of Cape Area VFD will be titled to ESD.
- d. Dispatch protocols and maps/2009 Dispatch Agreement
A motion was made by Capers and seconded by Godfrey to approve dispatch agreement for 2009 with dispatcher name changed to Samantha Kennedy. All in favor.
- e. Communications
No action needed.
- f. 2007 Department compilations
This item was tabled.
- g. EMS housing
No action needed.
- h. Departmental Equipment needs
A motion was made by Godfrey and seconded by Pennington to approve purchase of 1991 Ford Rescue from Point Blank VFD to Punkin/Evergreen VFD for \$3000.00 to be paid out of Punkin/Evergreen Capital 09 budget. All in favor.
- i. Traffic Control
This item was tabled.
- j. Budget amendments
No action needed.

k. Shepherd land acquisition

A motion was made by Capers and seconded by Godfrey to move forward with preliminary steps for acquisition of land within San Jacinto County. Attorney will draft contracts if needed. All in favor.

BILL PAYING

JANUARY BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
DD	1,046.37	2008	Denise Lewis(PAID)	December 16-31 2008 Admin	\$1,046.37
3813	15,313.42	2009	Texas Municipal League	Workmans Comp payment	15,313.42
3814	6,103.72	2009	Kimco Services	ESD - Service Air pacs - all depts except Camilla	6,103.72
3815	1,795.56	2008	US Treasury	4th Quarter 08 - Admin Assitant taxes	1,795.56
3816	520.44	2008	Purcell Tire	Tire for ladder truck	520.44
3817	245.00	2008	Gulf Coast Breathing Air	Air Quality Sample - ESD budget - CSVFD	245.00
3818	2,811.85	2008	Darley	PBVFD - Budget 08 - Supplies	2,811.85
3819	1,115.00	2008	Wildfire Truck & Equipment Sales	PBVFD - Budget 08 - Foam	1,115.00
3820	3,624.00	2008	Metro Fire	PBVFD - Budget 08 - Supplies	3,624.00
3821	2,250.00	2009	San Jacinto County Tax A/C	First Quarter payment - 2009	2,250.00
3822	100.81	2008	At&t	EMS utilities - BC	\$100.81
3823	269.35	2008	Entergy	EMS utilities - BC	\$269.35
3824	851.46	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$851.46
3825	45,833.33	2009	Legacy EMS	EMS February 2009	\$45,833.33
3826	1,312.50	2008	Coveler & Katz	December 2008 atty fees	\$1,312.50
DD	1,046.37	2009	Denise Lewis	January 1-15 2009 Admin	\$1,046.37
3827	153.98	2008	Denise Lewis	filing fees/mileage/dsl/phone - December 2008	\$153.98
3828	4,860.78	2008	Coldspring VFD	Budget 08/VFD cell/SFFMA dues/EMS Utilities	\$4,860.78
3829	1,450.02	2008	Point Blank VFD	Budget 08/VFD cell	\$1,450.02
3830	3,068.13	2009	Bear Creek VFD	Budget 09/Title III	\$3,068.13
3831	8,739.65	2009	Punkin Evergreen VFD	Budget 09/VFD cell/TIII/Capital 09 (Engine Note)	\$8,739.65
3832	1,843.94	2008	Oakhurst VFD	Budget 08/VFD cell/SFFMA dues	\$1,843.94
3833	1,752.37	2009	FM 980 N VFD	Budget 09	\$1,752.37
3834	359.39	2009	Shepherd VFD	Budget 08/VFD Cell/SFFMA dues	\$359.39
3835	981.61	2008	First Responders	Budget 08	\$981.61
	107,449.05			TOTAL BILL PAYING	\$107,449.05
BILLS TO BE DISCUSSED BY BOARD					
3836	3,000.00	2009	Point Blank VFD	Brush Truck - PEVFD - Anticipated Purchases 09	\$3,000.00
3837	up to \$350	2009	Chandra Moser	Clean Bays at ESD building/\$12.50/Hr	up to \$350
3838	520.44	2009	Purcell Tire	Tire for ladder truck	\$520.44
PAID WITH NO CHECK REQUIRED					
	4,300.00	2008	ESD	08 Budget remainder to be applied to note	\$ 4,300.00

A motion was made by Capers and seconded by Godfrey to pay bills for check number 3813 – 3835 as listed on spreadsheet.

A motion was made by Capers and seconded by Godfrey to pay bills for check number 3836, 3837 and 3777 as listed on spreadsheet.

A motion was made by Capers and seconded by Pennington to purchase district laptop with pre-pad Visa to include QuickBooks 09, Compu-trace and service agreement.

A motion was made by Capers and seconded by Godfrey to put a total of \$2000.00 on pre-paid visa to allow for the purchase of telephone, fax and answering machine for district office.

It was approved for Freddy McDowell and Denise Lewis to attend SAFE-D conference in Austin, TX. All in favor.

EXECUTIVE SESSION

The District board entered into executive session at approximately 9:25 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The District returned to regular session at approximately 9:50 PM with action taken on item "K".

NEXT MEETING

The next regular meeting of the ESD will be Monday, February 16, 2008 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 10:15 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING FEBRUARY 16, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Freddy McDowell, Charles Pennington and Greg Capers were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:33 PM.

ROLL CALL

All departments present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	3	23	44	67	YES
BEAR CREEK	YES	23	150	304	454	YES
CAMILLA	YES	12	34	29	63	YES
CAPE AREA	YES	0	0	10	10	YES
COLDSPRING	YES	20	60	96	156	YES
OAKHURST	YES	3	8	88	96	YES
POINT BLANK	YES	23	174	84	258	YES
PUNKIN/EVERGREEN	YES	13	128	392	520	YES
SHEPHERD	YES	33	157	673	830	YES
FIRST RESPONDERS	YES	18	26	26	52	YES

PUBLIC COMMENTS

No public comment

MINUTES

A motion was made by Capers and seconded by Pennington to approve minutes for January 19, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Capers to approve the financials for January 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

DISTRICT BUSINESS

a. Communications

No action needed.

b. 2007 Department compilations

This item was tabled.

c. EMS housing

No action needed.

d. Departmental Equipment needs

A motion was made by Godfrey and seconded by Capers to approve purchase of air packs with a cascade system for no charge from Needham Fire Department to be paid out of ESD 09 budget and distributed to Fire Departments. All in favor.

e. Budget amendments

No action needed.

f. Shepherd land acquisition

No action needed.

BILL PAYING

FEBRUARY BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
DD	1,046.37	2009	Denise Lewis(PAID)	January 16-31 2009 Admin	\$1,046.37
3836	959.50	2009	Nalcom Wireless	Tower repair	959.50
3837	703.74	2009	Clarion Hotel	Safe D Lodging	703.74
3838	3,000.00	2009	Point Blank VFD	Punkin Evergreen Capital AP - Truck purchase	3,000.00
3839	2,416.67	2009	San Jacinto County	Dispatcher Payment - February 2009	2,416.67
3840	520.44	2009	Purcell Tire	Tires for ladder truck	520.44
3841	5,400.00	2009	General Truck	SVFD - Vehicle repair - Budget 09 - 50% down	5,400.00
3842	10,000.00	2009	First National Bank of Dalhart	Coldspring Capital 2009 - 89 Ford pumper	10,000.00
3843	356.04	2009	Teletouch	PBVFD - Title III - Radio batteries	356.04
3844	298.00	2009	Metro Fire	PBVFD - Budget 09 - Supplies - Boots	298.00
3845	245.00	2009	Gulf Coast Breathing Air	ESD - Cascade - PBVFD	245.00
3846	357.00	2009	Gulf Coast Breathing Air	ESD - Cascade - CSVFD	357.00
3847	132.00	2009	Kimco Services	ESD - Air Pac refill	132.00
3848	350.00	2009	Safe -D	Registration Lewis and McDowell	350.00
3849	226.98	2009	At&t	EMS utilities - BC	\$226.98
3850	504.30	2009	Entergy	EMS utilities - BC	\$504.30
3851	467.08	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$467.08
3852	2,416.67	2009	San Jacinto County	Dispatcher Payment - March 2009	\$2,416.67
3853	45,833.33	2009	Legacy EMS	EMS March 2009	\$45,833.33
3854	2,132.00	2009	Coveler & Katz	January 2009 atty fees	\$2,132.00
3855	246.40	2009	John McDowell	Mileage Reimb to Austin SAFE D	\$246.40
DD	1,109.15	2009	Denise Lewis	February 1-15 2009 Admin	\$1,109.15
3856	647.84	2009	Denise Lewis	filing fees/mileage/dsl/phone/sup - Jan 2009	\$647.84
3857	2,055.68	2009	Coldspring VFD	Budget 09/VFD cell/EMS Utilities	\$2,055.68
3858	1,426.42	2009	Point Blank VFD	Budget 09/ESD dues	\$1,426.42
3859	3,802.47	2009	Bear Creek VFD	Budget 09	\$3,802.47
3860	1,738.37	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$1,738.37
	750.35	2009	Oakhurst VFD	Budget 09/VFD cell	\$750.35
3861	1,457.43	2009	FM 980 N VFD	Budget 09	\$1,457.43
3862	5,293.10	2009	Shepherd VFD	Budget 09/TIII	\$5,293.10
3863	103.60	2009	Lawrence Godfrey	Dec08-Jan-Feb 09 Travel/Cell phone	\$103.60
	225.69	2009	Camilla VFD	BC Truck acct - Repairs to Camilla Brush Trk	\$225.69
	1,710.00	2009	First Responders	Budget 09 - Training	\$1,710.00
	95,995.93			TOTAL BILL PAYING	\$95,995.93
PAID WITH NO CHECK REQUIRED					
	2,278.00	2009	ESD	PBVFD - Capital 09 Budget - 07 Kenworth	\$ 2,278.00
	3,483.00	2009	ESD	OVFD - Capital 09 Budget - 06 Ford Brush	\$ 3,483.00
	3,102.00	2009	ESD	CSVFD - Capital 09 Budget - 07 Ford Brush	\$ 3,102.00
	5,129.00	2009	ESD	BCVFD - Capital 09 Budget - 78 Intl Tanker	\$ 5,129.00
	4,227.00	2009	ESD	980NVFD - Capital 09 Budget - 07 Kenworth	\$ 4,227.00

A motion was made by Capers and seconded by McDowell to pay bills for check number 3836 – 3863 as listed on spreadsheet.

A motion was made by Godfrey and seconded by Capers to pay bill for Camilla VFD as listed on spreadsheet.

A motion was made by Godfrey and seconded by Capers to pay bill for First Responders as listed on spreadsheet.

A motion was made by Godfrey and seconded by Capers to pay bill for Oakhurst VFD as listed on spreadsheet.

EXECUTIVE SESSION

The District board entered into executive session at approximately 7:42 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The District returned to regular session at approximately 8:04 PM with no action.

NEXT MEETING

The next regular meeting of the ESD will be Monday, March 16, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:06 PM.

San Jacinto County Emergency Services District
P.O BOX 637
COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING MARCH 16, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey (late), Freddy McDowell and Charles Pennington were present. Greg Capers was absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:35 PM.

ROLL CALL

All departments present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	3	39	91	130	YES
BEAR CREEK	YES	29	150	293	443	YES
CAMILLA	YES	6	20	113	133	YES
CAPE AREA	YES	5	18	52	70	YES
COLDSPRING	YES	5	6	78	84	YES
OAKHURST	YES	NR	NR	NR	NR	NO
POINT BLANK	YES	19	153	104	257	YES
PUNKIN/EVERGREEN	YES	NR	NR	NR	NR	NO
SHEPHERD	YES	39	284	660	944	YES
FIRST RESPONDERS	YES	28	42	47	89	YES

PUBLIC COMMENTS

Denise Lewis – Dispatch meeting March 30, 2009.

Wanda Langley – ECA class

MINUTES

A motion was made by McDowell and seconded by Pennington to approve minutes for February 16, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for February 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

- a. Communications
No action needed.
- b. 2007/2008 Department compilations
This item was tabled.
- c. EMS housing
A motion was made by Godfrey and seconded by Pennington to allow San Jacinto County until the end of the month to make a commitment with a specific date for installation of awning and driveway improvements. If no commitment is made, the district may spend up to \$2500 to purchase these items. All in favor.
- d. Departmental Equipment needs
Repairs for truck at Punkin/Evergreen VFD were tabled.
- e. Budget amendments
No action needed.
- f. Shepherd land acquisition
A motion was made by Godfrey and seconded by Pennington to approve a resolution as discussed for the purchase of real estate. All in favor.

BILL PAYING

MARCH BILL PAYING 2009 SJC ESD						
CH#	Amount	Date	To	Category	Code	Vendor total
DD	1,109.15	2009	Denise Lewis(PAID)	February 16-28 2009 Admin		\$1,109.15
3870	3,209.55	2009	Command Communications	BC Title III/Budget 2009 - Radios		3,209.55
3871	10,150.00	2009	Needham Fire Rescue	29 SCBA's and Cascade System		10,150.00
3872	11,448.87	2009	VFIS	Insurance installment		11,448.87
3873	2,416.67	2009	San Jacinto County	Dispatcher Payment - April 2009		2,416.67
3874	14,446.00	2009	USDA	Camilla Capital 2009		14,446.00
3875	11,142.00	2009	San Jacinto County Appraisal District	Second Quarter Installment		11,142.00
3876	104.56	2009	Teletouch	First Responders Budget 2009 - Antenna		104.56
3877	117.11	2009	At&t	EMS utilities - BC		\$117.11
3878	438.65	2009	Entergy	EMS utilities - BC		\$438.65
3879	379.05	2009	San Jacinto County	BCVFD - Budget 09 - Fuel		\$379.05
3880	45,833.33	2009	Legacy EMS	EMS April 2009		\$45,833.33
3892	1,664.40	2009	Coveler & Katz	Legal Fees - February 2009		\$1,664.40
3881	548.98	2009	Allen E Clark	Travel/Cell Phone/Supplies		\$548.98
DD	1,109.15	2009	Denise Lewis	March 1-15 2009 Admin		\$1,109.15
3882	263.25	2009	Denise Lewis	filing fees/mileage/dsl/phone - Feb 2009		\$263.25
3883	2,025.57	2009	Coldspring VFD	Budget 09/VFD cell/EMS Utilities/esd office		\$2,025.57
3884	807.46	2009	Point Blank VFD	Budget 09/ VFD cell		\$807.46
3885	318.64	2009	Bear Creek VFD	Budget 09		\$318.64
3886	1,336.75	2009	Punkin Evergreen VFD	Budget 09/VFD cell/ESD dues		\$1,336.75
3893	625.35	2009	Oakhurst VFD	Budget 09/VFD cell		\$625.35
3887	755.47	2009	FM 980 N VFD	Budget 09		\$755.47
3888	2,568.79	2009	Shepherd VFD	Budget 09/ VFD cell		\$2,568.79
3889	2,697.86	2009	First Responders	Budget 09/ EMS Utilities		\$2,697.86
DD	1,109.15	2009	Denise Lewis(PAID)	Mar 16-31 2009 Admin		\$1,109.15
3890	106.95	09	Lawrence Godfrey	feb-mar exp-travel/cell phone		\$106.95
	115,516.61			TOTAL BILL PAYING		\$115,516.61
BILLS TO BE DISCUSSED BY BOARD						
	2,003.43	2009	Texas Automotive	Repairs to Camilla Brush Truck		\$2,003.43
PAID WITH NO CHECK REQUIRED						

A motion was made by Godfrey and seconded by McDowell to pay bills for check numbers 3870 – 3890 as listed on spreadsheet.

A motion was made by McDowell and seconded by Pennington to pay bills for check numbers 3892 and 3893 as listed on spreadsheet.

A motion was made by Godfrey and seconded by Pennington to pay bill for Texas Automotive as listed on spreadsheet to be paid for out of Camilla Title III.

All in favor.

EXECUTIVE SESSION

The District board entered into executive session at approximately 7:24 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The District returned to regular session at approximately 7:57 PM with action taken on item f.

NEXT MEETING

The next regular meeting of the ESD will be Monday, April 20, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:00 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING APRIL 20, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Charles Pennington and Greg Capers were present. Freddy McDowell was absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:32 PM.

ROLL CALL

All departments present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	3	14	128	142	YES
BEAR CREEK	YES	20	152	386	538	YES
CAMILLA	YES	7	29	57	86	YES
CAPE AREA	YES	8	16	30	36	YES
COLDSPRING	YES	7	8	79	87	YES
OAKHURST	YES	5	13	137	150	YES
POINT BLANK	YES	9	55	66	121	YES
PUNKIN/EVERGREEN	YES	9	68	580	648	YES
SHEPHERD	YES	43	254	826	1080	YES
FIRST RESPONDERS	YES	16	27	61	88	YES

PUBLIC COMMENTS

Denise Lewis – New contact sheets.

Jack Langley – Good job on call with Legacy EMS.

MINUTES

A motion was made by Godfrey and seconded by Capers to approve minutes for March 16, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for March 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

a. Client Representation letter

A motion was made by Godfrey and seconded by Capers to approve Client Representation letter from Hereford, Lynch, Sellars and Kirkham. All in favor.

b. Management letter

This item was tabled.

c. 2008 Audit

This item was tabled. *★ M - Larry up to 8500.00*

d. Communications

No action needed.

e. 2007/2008 Department compilations

This item was tabled.

f. EMS housing

No action needed.

g. Departmental Equipment needs

A motion was made by Godfrey and seconded by Capers for ESD to fund up to \$4000 for ECA class for First Responders. All in favor.

Punkin/Evergreen will be allowed to use budgeted fuel money to do repairs to truck purchased from Point Blank VFD. If they need fuel money later in the year, ESD will help.

h. Budget amendments

A motion was made by Capers and seconded by Godfrey for the following budget amendments:

Punkin Evergreen - \$500 from anticipated purchases to vehicle repair.

Bear Creek - \$2000 from building repairs and \$237.65 from vehicle repair to supplies.

i. Shepherd land acquisition

No action needed.

BILL PAYING

APRIL BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
DD	1,109.15	2009	Denise Lewis(PAID)	March 16-31 2009 Admin	\$1,109.15
LMG	1,903.23	2009	US Treasury	1st Quarter 09 - Admin Assistant taxes	1,903.23
3897	514.00	2009	Nalcom	Repairs - Recorder hook up	514.00
3898	1,786.25	2009	Hereford, Lynch, Sellars & Kirkham	Extra work on 2007 Audit	1,786.25
3899	2,416.67	2009	San Jacinto County	Dispatcher Payment - May 2009	2,416.67
3901	2,250.00	2009	San Jacinto County Tax A/C	Second Quarter Installment - 2009	2,250.00
3902	135.02	2009	At&t	EMS utilities - BC	\$135.02
3903	251.33	2009	Entergy	EMS utilities - BC	\$251.33
3904	526.53	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$526.53
3905	45,833.33	2009	Legacy EMS	EMS May 2009	\$45,833.33
3906	325.00	2009	Coveler & Katz	Attorney fees - March 2009	\$325.00
3907	144.53	2009	Larry Godfrey	Travel/Cell Phone/Supplies	\$144.53
DD	1,109.15	2009	Denise Lewis	April 1-15 2009 Admin	\$1,109.15
3908	374.41	2009	Denise Lewis	filing fees/mileage/dsl/phone - March 2009	\$374.41
3909	661.42	2009	Coldspring VFD	Budget 09/EMS Utilities	\$661.42
3910	1,116.98	2009	Point Blank VFD	Budget 09/ VFD cell	\$1,116.98
		2009	Bear Creek VFD		\$0.00
3911	1,951.51	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$1,951.51
3913	2,584.63	2009	Oakhurst VFD	Budget 09/VFD cell/Title III	\$2,584.63
3914	380.65	2009	FM 980 N VFD	Budget 09	\$380.65
3915	637.33	2009	Shepherd VFD	Budget 09/ VFD cell	\$637.33
3916	3,392.42	2009	First Responders	Budget 09/ EMS Utilities/ESD office	\$3,392.42
3917	755.29	2009	Camilla VFD	Budget 09/ Bear Creek Truck Acct.	\$755.29
	70,158.83			TOTAL BILL PAYING	\$70,158.83
BILLS TO BE DISCUSSED BY BOARD					
	1,137.99	2009	Health Center of Southeast Texas	1/2 Electric bill - Shepherd EMS Quarters	\$1,137.99
PAID WITH NO CHECK REQUIRED					

A motion was made by Godfrey and seconded by Capers to pay bills for check numbers 3897 – 3917 as listed on spreadsheet. Invoice from Health Center of SE TX will be discussed at a future meeting.

All in favor.

EXECUTIVE SESSION

The District board entered into executive session at approximately 7:55 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The District returned to regular session at approximately 8:47 PM with no action taken.

NEXT MEETING

The next regular meeting of the ESD will be Monday, May 18, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 9:10 PM.

San Jacinto County Emergency Services District
P.O BOX 637
COLDSPRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT SPECIAL MEETING
MAY 01, 2009

Commissioners Present

Gene Clark, Charles Pennington, Larry Godfrey and Freddy McDowell were present.
Greg Capers was absent

1. Call to order

Clark called this SPECIAL meeting to order at approximately 4:05 PM.

2. Public Comment

No public comment.

3. a. Items concerning EMS

Denise will send a letter to the Sheriff's Office to show ESD support.

Denise will send a reminder letter to Legacy EMS regarding contract requirements.

A motion was made by Godfrey and seconded by Pennington to approve payment to Health Center of Southeast TX for one-half of Shepherd EMS utilities. All in favor.

b. Shepherd land

A motion was made by Godfrey and seconded by Pennington to ask the seller for up to 30-day extension on due diligence for a time period beginning May 4, 2009. Godfrey may negotiate a price for this extension not to exceed \$500. All in favor.

4. Executive Session

The board did not have executive session.

5. Adjourn

The meeting was adjourned at approximately 5:30 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING MAY 18, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Charles Pennington and Freddy McDowell were present. Greg Capers was absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 4:05 PM.

ROLL CALL

All departments present except FM 980 N.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	NO	NR	NR	NR	NR	NO
BEAR CREEK	YES	8	110	553	663	YES
CAMILLA	YES	10	38	51	99	YES
CAPE AREA	YES	10	22	109	131	YES
COLDSRING	YES	11	26	64	90	YES
OAKHURST	YES	NR	NR	NR	NR	NO
POINT BLANK	YES	7	71	70	141	YES
PUNKIN/EVERGREEN	YES	10	8	282	290	YES
SHEPHERD	YES	47	227	1046	1273	YES
FIRST RESPONDERS	YES	45	63	36	99	YES

PUBLIC COMMENTS

Dona Felton – Fundraiser Cowboy Church

Cindy Nicklas – Thank you.

MINUTES

A motion was made by Godfrey and seconded by Pennington to approve minutes for April 20, 2009 with a correction on item C. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for April 2009. All in favor.

A motion was made by Godfrey and seconded by McDowell to allow Godfrey to purchase 3 CD's for \$300,000 at People's State Bank.

A motion was made by Godfrey and seconded by Pennington to allow Godfrey to set up account at People's State Bank for debit card for Administrative Assistant. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

Shepherd land

A motion was made by Godfrey and seconded by McDowell to continue to look for. but postpone the purchase of, land in Shepherd for the immediate future. All in favor.

a. **Management letter**

A presentation was given by Mr. Sellars. No action needed.

b. **2008 Audit**

No action needed.

c. **Communications**

No action needed.

d. **2007/2008 Department compilations**

This item was tabled.

e. **EMS housing**

No action needed.

f. **Departmental Equipment needs**

No action needed.

g. **Budget amendments**

A motion was made by Godfrey and seconded by McDowell for the following budget amendments:

Punkin Evergreen - \$1000 from fuel to vehicle repair.

First Responders - \$2500 from building repairs to training.

h. **Bear Creek Property**

A motion was made by McDowell and seconded by Godfrey to purchase property for Bear Creek VFD through a title company for \$7000 plus expenses to be handled by Godfrey. All in favor.

BILL PAYING

MAY BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor to
3926	1,775.00		InTEC of San Antonio, L. P.	Environmental Study HWY 150 Property	\$1,775
3927	1,775.00		InTEC of Houston Metro	Soil Analysis HWY 150 Property	\$1,775
BNK-TXFF	1,109.15	2009	Denise Lewis(PAID)	April 16-30 2009 Admin	\$1,109
3928	915.96	2009	Health Center of Southeast Texas	Shepherd EMS Utilities 09/25/08-03/25/09	915
3929	311.00	2009	Jeff's Plumbing	Coldspring EMS Utilities - Plumbing repairs	311
3930	2,416.67	2009	San Jacinto County	Dispatcher Payment - June 2009	2,416
3931	135.30	2009	At&t	EMS utilities - BC	\$135
3932	251.33	2009	Entergy	EMS utilities - BC	\$251
3933	584.44	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$584
3934	45,833.33	2009	Legacy EMS	EMS June 2009	\$45,833
3935	1,750.00	2009	Coveler & Katz	Attorney fees - April 2009	\$1,750
3936	141.05	2009	Larry Godfrey	Travel/Cell Phone	\$141
BNK-TXFF	1,109.15	2009	Denise Lewis	May 1-15 2009 Admin	\$1,109
3937	239.75	2009	Denise Lewis	filing fees/mileage/dsl/phone - April 2009	\$239
3938	2,162.06	2009	Coldspring VFD	Budget 09/EMS Utilities/VFD cell	\$2,162
3939	1,745.72	2009	Point Blank VFD	Budget 09/ VFD cell	\$1,745
		2009	Bear Creek VFD		\$0
3940	1,155.35	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$1,155
3941	1,038.92	2009	Oakhurst VFD	Budget 09/VFD cell	\$1,038
		2009	FM 980 N VFD		\$0
3942	1,762.47	2009	Shepherd VFD	Budget 09/ VFD cell	\$1,762
3943	7,691.22	2009	First Responders	Budget 09/ EMS Utilities/ESD training	\$7,691
		2009	Camilla VFD		\$0
3868	350.00		Stanton Marsh (Paid)	Survey of HWY 150 Property	\$350
3869	500.00		Terry Vaughn & Associates, Inc(Paid)	Escrow Payment for HWY 150 Property	\$500
3891	100.00		Danny S. Chang(Paid)	Payment for 45 day Due Diligence Period-HW	\$100
3923	100.00		Danny S. Chang(Paid)	Payment for 15 day Due Diligence Period-HW	\$100
	74,952.87			TOTAL BILL PAYING	\$74,952
BILLS TO BE DISCUSSED BY BOARD					
3944	8,850.00		Coldspring VFD	Insurance Reimbursement - Air Pacs	\$8,850
PAID WITH NO CHECK REQUIRED					

A motion was made by Godfrey and seconded by Pennington to pay bills for check numbers 3926 – 3923 and 3944 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board did not have Executive Session.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

No action needed.

NEXT MEETING

The next regular meeting of the ESD will be Monday, June 15, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 7:15 PM.

San Jacinto County Emergency Services District
P.O BOX 637
COLDSPRING, TX 77331
MINUTES OF EMERGENCY SERVICES DISTRICT SPECIAL MEETING
MAY 29, 2009

COMMISSIONERS PRESENT

Gene Clark, Freddy McDowell and Larry Godfrey present. Greg Capers and Charles Pennington absent.

CALL TO ORDER

Clark called this SPECIAL meeting to order at approximately 4:10 PM.

PUBLIC COMMENT

No public comment.

DISTRICT BUSINESS

a. **2009 Exemptions**

A motion was made by Godfrey and seconded by McDowell to keep the same exemptions as 2008.

b. **Tax collection contract**

A motion was made by Godfrey and seconded by McDowell to maintain interlocal agreement with San Jacinto County for tax collections which includes a contract with a private law firm for the collection of delinquent District ad valorem property taxes, and providing for the payment of up to 15% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract. All in favor.

c. **Additional penalties**

A motion was made by Godfrey and seconded by McDowell to approve the imposition of additional penalty on delinquent taxes for 2009 pursuant to Section 33.07 of the Property Tax Code and adoption of a Resolution regarding same. All in favor.

d. **Additional penalties**

A motion was made by Godfrey and seconded by McDowell to approve the imposition of additional penalty on delinquent taxes for 2009 to defray costs of collection by the District's delinquent tax attorney, pursuant to Section 33.08 of the Property Tax Code and adoption of a Resolution regarding same. All in favor.

e. **Early additional penalties**

A motion was made by Godfrey and seconded by McDowell to approve the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to Section 33.11 of the Property Tax Code and adoption of a Resolution regarding same. All in favor.

ADJOURNMENT

The meeting was adjourned at approximately 4:35 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING JUNE 15, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Charles Pennington, Freddy McDowell and Greg Capers were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:30 PM.

ROLL CALL

All departments present.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	5	26	65	91	YES
BEAR CREEK	YES	20	376	268	842	YES
CAMILLA	YES	6	43	32	75	YES
CAPE AREA	YES	9	38	44	82	YES
COLDSPRING	YES	9	50	61	111	YES
OAKHURST	YES	1	1	103	104	YES
POINT BLANK	YES	17	155	16	171	YES
PUNKIN/EVERGREEN	YES	8	111	393	504	YES
SHEPHERD	YES	25	176	879	1055	YES
FIRST RESPONDERS	YES	38	70	73	143	YES

PUBLIC COMMENTS

Cindy Nicklas – Softball Tournament

MINUTES

A motion was made by Pennington and seconded by McDowell to approve minutes for May 1, 2009. All in favor.

A motion was made by Pennington and seconded by McDowell to approve minutes for May 18, 2009. All in favor.

A motion was made by McDowell and seconded by Godfrey to approve minutes for May 29, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Capers to approve the financials for May 2009. All in favor.

A motion was made by Godfrey and seconded by Capers to refrain from accepting donation from a particular vendor. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

a. Properties held in trust

A motion was made by McDowell and seconded by Capers to approve joint resolution for sale of property held in trust as presented by Steven Lee, Tax Attorney. All in favor.

b. 2009 Title III

A motion was made by Godfrey and seconded by Capers to approve Title III money distribution as presented removing \$4000 from communications and dividing it equally between departments. All in favor.

c. Interlocal agreement between COCISD/ESD/SJC

This item was tabled.

d. Communications

No action needed.

e. 2007/2008 Department compilations

This item was tabled.

f. EMS housing

No action needed.

g. Departmental Equipment needs

No action needed.

h. Budget amendments

A motion was made by Capers and seconded by Pennington for the following budget amendments:

Shepherd - \$800 from utilities to anticipated purchases.

First Responders - \$500 from vehicle repairs to training.

i. Bear Creek Property

A motion was made by Godfrey and seconded by Capers to proceed with purchase of McCorkle property for Bear Creek VFD. Larry Godfrey, Treasurer will act as agent for ESD. All in favor.

BILL PAYING

JUNE BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
3945	5,400.00	2009	General Truck Mfg Company	Shepherd Capital budget 2009 - truck upgrade	\$5,400.00
3946	896.09	2009	Shepherd VFD	Insurance reimbursement perscription - TML	\$896.09
BNK-TXFR	1,109.15	2009	Denise Lewis(PAID)	May 16-31 2009 Admin	\$1,109.15
3947	548.40	2009	Nalcom Wireless	Service call - 05/21/09-TITLE III	548.40
3948	1,320.00	2009	Walker County Cablevision	Tower rent- Title III Communications - WWPKY	1,320.00
3949	11,538.00	2009	VFIS of Texas	Insurance installment	11,538.00
3950	362.08	2009	Gulf Coast Breathing Air	PBVFD - Air Sample - Inv# 20092042	\$362.08
3951	300.00	2009	Gulf Coast Breathing Air	CSVFD - Air Sample - Inv# 20092044	\$300.00
3952	202.96	2009	Eastex Telephone	ESD Office - phone installation - 9366533911	\$202.96
3953	135.02	2009	AT&T	EMS Utilities - BC	\$135.02
3954	254.28	2009	Entergy	EMS Utilities - BC	\$254.28
3955	470.31	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$470.31
3956	2,416.67	2009	San Jacinto County	Dispatch payment - July 2009	\$2,416.67
3957	45,833.33	2009	Legacy EMS	EMS July 2009	\$45,833.33
3958	2,437.50	2009	Coveler & Katz	Attorney fees - May 2009	\$2,437.50
3959	221.10	2009	Larry Godfrey	Travel/Cell Phone	\$221.10
3960	724.00	2009	Allen E Clark	Travel/Cell Phone	\$724.00
BNK-TXFR	1,109.15	2009	Denise Lewis	June 1-15 2009 Admin	\$1,109.15
3961	284.85	2009	Denise Lewis	filing fees/mileage/dsl/phone - May 2009	\$284.85
3962	810.16	2009	Coldspring VFD	Budget 09/EMS Utilities- VFD cell	\$810.16
3963	649.43	2009	Point Blank VFD	Budget 09/ VFD cell/ESD office Telephone	\$649.43
		2009	Bear Creek VFD		\$0.00
3964	2,131.28	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$2,131.28
3965	448.07	2009	Oakhurst VFD	Budget 09/VFD cell	\$448.07
3966	956.93	2009	FM 980 N VFD	Budget 09	\$956.93
3967	2,219.63	2009	Shepherd VFD	Budget 09	\$2,219.63
		2009	First Responders	Budget 09/ EMS Utilities/ESD training	\$0.00
		2009	Camilla VFD		\$0.00
3968	82,778.39			TOTAL BILL PAYING	\$82,778.39
BILLS TO BE DISCUSSED BY BOARD					

A motion was made by Capers and seconded by Godfrey to pay bills for check numbers 3945 – 3967 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board entered into executive session at approximately 7:25 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board returned from executive session at approximately 8:06 PM with action taken on financial report and Item I. All in favor.

NEXT MEETING

The next regular meeting of the ESD will be Monday, July 20, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:15 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING JULY 20, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Charles Pennington and Freddy McDowell were present. Greg Capers was absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:35 PM.

ROLL CALL

All departments present except Oakhurst.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	4	18	120	138	YES
BEAR CREEK	YES	23	169	214	575	YES
CAMILLA	YES	9	52	66	118	YES
CAPE AREA	YES	10	21	28	488	YES
COLDSPRING	YES	8	21	65	86	YES
OAKHURST	NO	NR	NR	NR	NR	NO
POINT BLANK	YES	10	85	28	113	YES
PUNKIN/EVERGREEN	YES	15	96	349	445	YES
SHEPHERD	YES	36	191	490	681	YES
FIRST RESPONDERS	YES	42	58	52	110	YES

PUBLIC COMMENTS

No public comment.

MINUTES

A motion was made by Godfrey and seconded by McDowell to approve minutes for June 15, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for June 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

- a. **ISO Rating Presentation**
No action needed.
- b. **2009 Appraisal values**
A motion was made by Godfrey and seconded by McDowell to authorize the Tax Assessor/Collector to prepare and publish the effective tax rate notice for the district. All in favor.
- c. **Interlocal agreement between COCISD/ESD/SJC**
A motion was made by Godfrey and seconded by Pennington to negotiate with COCISD school board to improve access road from High school to Hwy 150. Godfrey and Pennington will act on behalf of the district for negotiations and funding not to exceed \$2000.00. All in favor.
- d. **Disaster Assistance Funds**
No action needed.
- e. **FEMA funds distribution**
A motion was made by Godfrey and seconded by Pennington to approve distribution as presented. All in favor.
- f. **Improvements to access to ESD building and Helipad**
A motion was made by Godfrey and seconded by Pennington to pursue a contractor to make improvements to driveway and entrance to helipad and ESD building.
- g. **Communications**
A motion was made by Godfrey and seconded by Pennington to allow Command Communications to do an evaluation of the District Communication system for an estimated \$1000.00. The district will employ an independent consultant that does not sell communication equipment to review the analysis done by Command Communications and perform their own evaluation to correct communication problems. All in favor.
- h. **2007/2008 Department compilations**
This item was tabled.
- i. **EMS housing**
No action needed.
- j. **Departmental Equipment needs**
A motion was made by Godfrey and seconded by McDowell to allow Bear Creek VFD to use emergency funds to repair engine. Bear Creek VFD will pay \$500.00 from 2009 budget and ESD will pay the balance of \$443.21 to Martin Apparatus. All in favor.
- k. **Budget amendments**
No action needed.

BILL PAYING

JULY BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
3968	16,712.00	2009	Citizens Bank of Las Cruces	Formerly MSG - Cap notes - BC, PB, Cam	\$16,712.00
3969	1,903.32	2009	US Treasury	Administrative Assistant 2nd Quarter taxes	\$1,903.32
BANK T	1,109.15	2009	Denise Lewis(PAID)	June 16-30 2009 Admin	\$1,109.15
3970	2,927.70	2009	Nalcom Wireless	Service Call - 05/28/09 - speaker plugs	2,927.70
3971	550.00	2009	Double J Dirt Work	Crushed concrete/EMS Shepherd	550.00
PAID	800.00	2009	Humble Surveying Company	Survey .243 acre Tract	800.00
3972	341.46	2009	Health Center of SE Texas	Shep EMS Utilities - April - June 2009	\$341.46
3973	11,142.00	2009	San Jacinto County Appriasal	Third Quarter 2009	\$11,142.00
3974	2,250.00	2009	San Jacinto County Tax A/C	Third Quarter 2009	\$2,250.00
3975	32.98	2009	Eastex Telephone	ESD Office - phone - 9366533911	\$32.98
3976	30.44	2009	Mercy Water	EMS Utilities - BC	\$30.44
3977	259.75	2009	AT&T	Bear Creek Budget 2009	\$259.75
3978	369.77	2009	Entergy	EMS Utilities - BC	\$369.77
3979	848.22	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$848.22
3980	2,416.67	2009	San Jacinto County	Dispatch payment - August 2009	\$2,416.67
3981	45,833.33	2009	Legacy EMS	EMS August 2009	\$45,833.33
3982	2,948.34	2009	Coveler & Katz	Attorney fees - June 2009	\$2,948.34
3983	187.30	2009	Larry Godfrey	Travel/Cell Phone/Website Renewal	\$187.30
DEBIT	22.46	2009	Family Dollar	Paid by Debit Card - ESD office	\$22.46
DEBIT	142.29	2009	Office Depot	Paid by Debit Card - ESD office	\$142.29
BNK TX	1,109.15	2009	Denise Lewis	July 1-15 2009 Admin	\$1,109.15
3984	263.80	2009	Denise Lewis	filing fees/mileage/dsl/phone - June 2009	\$263.80
3985	3,831.48	2009	Coldspring VFD	Budget 09/EMS Utilities- VFD cell	\$3,831.48
3986	2,009.24	2009	Point Blank VFD	Budget 09/ VFD cell	\$2,009.24
		2009	Bear Creek VFD		\$0.00
3987	1,376.69	2009	Punkin Evergreen VFD	Budget 09/VFD cell/Title III	\$1,376.69
3988	336.84	2009	Oakhurst VFD	Budget 09/VFD cell	\$336.84
3989	902.78	2009	FM 980 N VFD	Budget 09	\$902.78
3990	2,362.31	2009	Shepherd VFD	Budget 09/VFD cell X 2	\$2,362.31
3991	1,273.48	2009	First Responders	Budget 09/ EMS Utilities/Compilation 2008	\$1,273.48
3992	200	2009	Camilla VFD	Compilation 2007	\$200.00
	104,492.95			TOTAL BILL PAYING	\$104,492.95
BILLS TO BE DISCUSSED BY BOARD					
3993	943.21	2009	Martin Apparatus	Emergency Fund Repairs to Engine-B/C	\$943.21

A motion was made by McDowell and seconded by Godfrey to pay bills for check numbers 3968 – 3992 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board entered into executive session at approximately 8:20 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board returned from executive session at approximately 8:35 PM no action needed.

NEXT MEETING

The next regular meeting of the ESD will be Monday, August 17, 2009 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:40 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING AUGUST 17, 2009.

COMMISSIONERS PRESENT

Gene Clark, Larry Godfrey, Charles Pennington and Freddy McDowell and Greg Capers were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:30 PM.

ROLL CALL

All departments present except FM 980 N.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	NO	NR	NR	NR	NR	NO
BEAR CREEK	YES	41	147	193	270	YES
CAMILLA	YES	11	53	139	192	YES
CAPE AREA	YES	19	37	24	61	YES
COLDSPRING	YES	13	39	186	226	YES
OAKHURST	YES	NR	NR	NR	NR	NO
POINT BLANK	YES	15	134	176	310	YES
PUNKIN/EVERGREEN	YES	15	84	1058	1132	YES
SHEPHERD	YES	36	134	982	1116	YES
FIRST RESPONDERS	YES	43	48	41	89	YES

PUBLIC COMMENTS

No public comment.

MINUTES

A motion was made by McDowell and seconded by Godfrey to approve minutes for July 20, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for July 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

a. 2010 District Budget

A motion was made by Godfrey and seconded by Capers to approve a 2010 District budget of \$1,243,621.00. All in favor.

b. 2009 Tax Rate

A motion was made by Capers and seconded by Godfrey to set the 2009 District tax rate at .10 per 100 valuation. All in favor.

c. Public hearings

A motion was made by Capers and seconded by McDowell to set public hearings for:

September 10, 2009 – 9AM – Coldspring VFD

September 14, 2009 – 9AM – Coldspring VFD

September 21, 2009 – 6PM – Coldspring VFD

All in favor.

d. Final Action to adopt 2009 tax rate

A motion was made by Capers and seconded by McDowell to take final action to adopt 2009 district tax rate at a meeting to be held September 21, 2009 at 6:00 PM at the Coldspring VFD. All in favor.

e. Interlocal agreement between COCISD/ESD/SJC

No action needed.

f. Improvements to access to ESD building and Helipad

A motion was made by Capers and seconded by Pennington to approve the following work to be preformed by CCC Blacktopping to improve the access road and helipad. This will be a turn-key price and all future improvements to the helipad will be the responsibility of the CSVFD:

City of Coldspring - \$6000.00

Legacy EMS - \$2000.00

ESD - \$14622.00

All in favor.

g. Communications

A motion was made by Capers and seconded by Pennington approve an invoice to Command Communications for \$2709.38.

A motion was made by Godfrey and seconded by Capers to allow Command Communications to perform repairs to duplexer at main tower and upgrade lightening protection and grounding for an amount not to exceed \$3000.00. All in favor.

h. 2007/2008 Department compilations

This item was tabled.

i. EMS housing/2010 EMS contract

A motion was made by Pennington and seconded by Godfrey to prepare and mail RFP's in order to have an idea of where we stand with EMS. Godfrey and Pennington voted for. Capers, McDowell and Clark voted against. Motion failed.

A motion was made by Godfrey and seconded by Capers to ask Legacy EMS for 2010 proposal no later than October Esd meeting.

All in favor.

j. Departmental Equipment needs

No action needed.

k. Budget amendments

A motion was made by Godfrey and seconded by Capers to approve budget amendments as presented.

BILL PAYING

AUGUST BILL PAYING 2009 SJC ESD						
CH#	Amount	Date	To	Category	PO #	Vendor to
4002	9,110.92	2009	Peoples State Bank	PB - Capital Payment - 08 Ford Brush		\$9,110
3994-400	41,678.19	2009	Departments/Admin	Departmental/Admin Fema Payments		\$41,678
BANK TX	1,109.15	2009	Denise Lewis(PAID)	July 16-31 2009 Admin		\$1,109
4004	32.98	2009	Eastex Telephone	ESD Office - phone - 9366533911		\$32
4005	110.84	2009	AT&T	Bear Creek Budget 2009		\$110
4006	256.97	2009	Entergy	EMS Utilities - BC		\$256
4007	1,105.24	2009	San Jacinto County	BCVFD - Budget 09 - Fuel		\$1,105
4008	2,416.67	2009	San Jacinto County	Dispatch payment - September 2009		\$2,416
4009	45,833.33	2009	Legacy EMS	EMS September 2009		\$45,833
4010	1,566.20	2009	Coveler & Katz	Attorney fees - July 2009		\$1,566
4011	150.40	2009	Larry Godfrey			\$150
DEBIT	44.00	2009	US Postmaster	Stamps		\$44
DEBIT	1,548.95	2009	Office Depot	Laptop/Quick books/McAfee/lnk/kybrd/install		\$1,548
BNK TXF	1,109.15	2009	Denise Lewis	August 1-15 2009 Admin		\$1,109
4012	366.65	2009	Denise Lewis	filing fees/mileage/dsl/phone - July 2009		\$366
4013	3,373.69	2009	Coldspring VFD	Budget 09/EMS Utilities		\$3,373
4014	1,535.20	2009	Point Blank VFD	Budget 09/ VFD cell		\$1,535
		2009	Bear Creek VFD			\$0
4015	931.01	2009	Punkin Evergreen VFD	Budget 09/VFD cell		\$931
4016	983.62	2009	Oakhurst VFD	Budget 09/VFD cell		\$983
		2009	FM 980 N VFD			\$0
4017	2,941.73	2009	Shepherd VFD	Budget 09/VFD cell/Title III		\$2,941
		2009	First Responders			\$0
		2009	Camilla VFD			\$0
BANKTXF	1800	2009	TXFR TO DEBIT CARD ACCOUNT	REPLENISH DEBIT CARD ACCOUNT-7/30/09		\$1,800
	116,204.89			TOTAL BILL PAYING		\$116,204
BILLS TO BE DISCUSSED BY BOARD						
PAID WITH NO CHECK REQUIRED						
	9,696.09	2009	ESD Fema Payment			

A motion was made by Godfrey and seconded by Capers to pay bills for check numbers 3994 – 4017 as listed on spreadsheet.
All in favor.

EXECUTIVE SESSION

The board did not enter into executive session.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board did not enter into executive session.

NEXT MEETING

The next regular meeting of the ESD will be Monday, September 21, 2009 at 6:00 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 9:25 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING SEPTEMBER 21, 2009.

COMMISSIONERS PRESENT

Gene Clark, Freddy McDowell and Greg Capers were present. Larry Godfrey and Charles Pennington were absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:20 PM.

ROLL CALL

All departments present except Oakhurst.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	1	3	86	89	YES
BEAR CREEK	YES	28	137	610	747	YES
CAMILLA	YES	NR	NR	NR	NR	NO
CAPE AREA	YES	25	52	39	91	YES
COLDSRING	YES	10	26	51	77	YES
OAKHURST	NO	NR	NR	NR	NR	NO
POINT BLANK	YES	15	61	60	121	YES
PUNKIN/EVERGREEN	YES	8	56	850	906	YES
SHEPHERD	YES	38	153	787	940	YES
FIRST RESPONDERS	YES	61	80	38	118	YES

ADOPT DISTRICT 2010 BUDGET

A motion was made by Capers and seconded by McDowell to adopt a 2010 district budget of \$1,243,621.00. All in favor.

ADOPT DISTRICT 2009 TAX RATE

A motion was made by Capers and seconded by McDowell to adopt a tax rate of \$0.1000/\$100 by stating the following:

"I move that property taxes be increased by the adoption of a tax rate of \$0.1000/\$100 which is effectively a 7.6 percent increase in the tax rate" All in favor.

PUBLIC COMMENTS

Bruce Kalman - Grant

MINUTES

A motion was made by McDowell and seconded by Capers to approve minutes for August 17, 2009. All in favor.

FINANCIAL REPORT

This item was tabled.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

- a. Budget Workshops
A departmental budget workshop will be held on October 5, 2009. No EMS budget workshop needed.
- b. 2010 District budget
No action needed.
- c. Interlocal agreement between COCISD/ESD/SJC
No action needed.
- d. Improvements to access to ESD building and Helipad
No action needed.
- e. Communications
A motion was made by Capers and seconded by McDowell to approve a monthly payment of \$160.00 to Samantha Kennedy for part-time help with communication projects. All in favor.
A motion was made by Capers and seconded by McDowell to approve an invoice to Command Communications in the amount of \$3800.00. All in favor.
- f. 2007/2008 Department compilations
This item was tabled.
- g. 2010 EMS contract negotiations
This item was tabled.
- h. EMS items
No action needed.
- i. Departmental Equipment needs
A motion was made by Capers and seconded by McDowell to approve a payment for equipment repairs for Shepherd VFD in the amount \$6887.81 with 10% paid out of Shepherd budget and 90% paid out of emergency funds. All in favor.
- j. Budget amendments
A motion was made by McDowell and seconded by Capers to approve budget amendments as presented.

BILL PAYING

SEPTEMBER BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
4018	3,709.38	2009	Command Communications	Tower repair and systems report	\$3,709.38
4022	11,538.00	2009	VFIS	Insurance installment	\$11,538.00
BANK TX	1,109.15	2009	Denise Lewis(PAID)	August 16-31 2009 Admin	\$1,109.15
4023	44.00	2009	US Postmaster	PO box fee	\$44.00
4024	14,622.00	2009	CCC Blacktopping	Parking lot and helipad CSVFD	\$14,622.00
4025	897.50	2009	EMP	Masks	\$897.50
4026	357.00	2009	Gulf Coast Breathing Air	CS - Air Quality check	\$357.00
4027	291.00	2009	Gulf Coast Breathing Air	PB - Air Quality check	\$291.00
4028	1,661.86	2009	Teletouch	First Responders - Budget 2009 - Radios	\$1,661.86
4029	5,000.00	2009	USDA	CSVFD - Capital 2009 - Building Note	\$5,000.00
4030	3,408.00	2009	USDA	980N - Capital 2009 - Building Note	\$3,408.00
4031	3,800.00	2009	Command Communications	Approved Repairs - TIII Communications	\$3,800.00
4032	31.94	2009	Eastex Telephone	ESD Office - phone - 9366533911	\$31.94
4033	102.84	2009	AT&T	Bear Creek Budget 2009	\$102.84
4034	392.66	2009	Entergy	EMS Utilities - BC	\$392.66
4035	357.49	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$357.49
4036	2,416.67	2009	San Jacinto County	Dispatch payment - October 2009	\$2,416.67
4037	45,833.33	2009	Legacy EMS	EMS October 2009	\$45,833.33
4038	1,812.50	2009	Coveler & Katz	Attorney fees - August 2009	\$1,812.50
4039	652.02	2009	Allen E Clark	Travel/Cell/Supplies 4 months	\$652.02
4040	11,142.00	2009	San Jacinto County Appraisal	Fourth Quarter Installment	\$11,142.00
4041	333.90	2009	San Jacinto News Times	Tax Publications	\$333.90
BNK TXF	1,109.15	2009	Denise Lewis	September 1-15 2009 Admin	\$1,109.15
4042	241.70	2009	Denise Lewis	filing fees/mileage/dsl/phone - Aug 2009	\$241.70
4043	1,229.10	2009	Coldspring VFD	Budget 09/EMS Utilities/VFD cell	\$1,229.10
4044	1,517.71	2009	Point Blank VFD	Budget 09/ VFD cell	\$1,517.71
		2009	Bear Creek VFD		\$0.00
4045	1,505.79	2009	Punkin Evergreen VFD	Budget 09/VFD cell/Title III	\$1,505.79
4046	1,101.65	2009	Oakhurst VFD	Budget 09/VFD cell	\$1,101.65
4047	1,956.51	2009	FM 980 N VFD	Budget 2009/TIII	\$1,956.51
4048	2,192.74	2009	Shepherd VFD	Budget 09/VFD cell	\$2,192.74
4049	2,115.75	2009	First Responders	Budget 09/Ems Utilities	\$2,115.75
		2009	Camilla VFD		\$0.00
4050	160.00	2009	Samantha Kennedy	Supplement payment to ESD dispatcher	\$160.00
4051	6,887.81	2009	Shepherd VFD	Budget 09/Emergency funds/Repair engine	\$6,887.81
				TOTAL BILL PAYING	\$129,531.15
BILLS TO BE DISCUSSED BY BOARD					
PAID WITH NO CHECK REQUIRED					

A motion was made by McDowell and seconded by Capers to pay bills for check numbers 4018 – 4051 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board did not enter into executive session.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board did not enter into executive session.

NEXT MEETING

The next regular meeting of the ESD will be Monday, October 19, 2009 at 6:00 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 7:30 PM.

San Jacinto County Emergency Services District
P.O BOX 637
COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING OCTOBER 19 , 2009.

COMMISSIONERS PRESENT

Gene Clark, Freddy McDowell, Greg Capers, Larry Godfrey and Charles Pennington were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:31 PM.

ROLL CALL

All departments present except Oakhurst and FM 980 N.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	NO	3	17	75	92	YES(LATE)
BEAR CREEK	YES	12	88	501	589	YES
CAMILLA	YES	8	21	89	110	YES
CAPE AREA	YES	18	48	48	96	YES
COLDSPRING	YES	8	15	87	102	YES
OAKHURST	NO	NR	NR	NR	NR	NO
POINT BLANK	YES	11	104	52	156	YES
PUNKIN/EVERGREEN	YES	10	10	690	700	YES
SHEPHERD	YES	30	232	978	1210	YES
FIRST RESPONDERS	YES	34	42	34	76	NO

PUBLIC COMMENTS

No public comment.

MINUTES

A motion was made by McDowell and seconded by Capers to approve minutes for September 21, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve a medical reimbursement plan for ESD employees. All in favor.
A motion was made by Godfrey and seconded by Pennington to approve the financials for September 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

- a. Budget Committee
The 2010 budget committee will be Allen Clark, Larry Godfrey and Denise Lewis.
- b. Interlocal agreement between COCISD/ESD/SJC
No action needed.
- c. EMS contract workshop
Legacy will send dates available for special workshop.
- d. Communications
No action needed.
- e. 2007/2008 Department compilations
A motion was made by Godfrey and seconded by Capers to approve 2008 Compilation for Coldspring VFD. All in favor.
- f. EMS items
No action needed.
- g. Departmental Equipment needs
No action needed. McDowell will talk to the City of Shepherd about the helipad lights.
- h. Budget amendments
A motion was made by Godfrey and seconded by Capers to approve budget amendments as presented.

BILL PAYING

OCTOBER BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
4052	15,778.93	2009	Huntington Bank	Shepherd Capital payment - 2000 pumper	\$15,778.93
4053	333.90	2009	San Jacinto News Times	Tax Publications	\$333.90
BANK TXFR	1,109.15	2009	Denise Lewis(PAID)	September 16-30 2009 Admin	\$1,109.15
4054	2,250.00	2009	San Jacinto County Tax Office	4th Quarter 2009	\$2,250.00
4055	2,063.04	2009	United States Treasury	4th Quarter 2009 - Admin Taxes	\$2,063.04
4056	31.89	2009	Eastex Telephone	ESD Office - phone - 9366533911	\$31.89
4057	96.33	2009	AT&T	Bear Creek Budget 2009	\$96.33
4058	319.42	2009	Entergy	EMS Utilities - BC	\$319.42
4059	412.76	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$412.76
4060	2,416.67	2009	San Jacinto County	Dispatch payment - November 2009	\$2,416.67
4061	45,833.33	2009	Legacy EMS	EMS November 2009	\$45,833.33
4062	1,063.10	2009	Coveler & Katz	Attorney fees - August 2009	\$1,063.10
4063	107.20	2009	Lawrence Godfrey	Travel/Cell	\$107.20
DEBIT	499.15	2009	Office Depot	Office Supplies ESD	\$499.15
BNK TXFR	1,109.15	2009	Denise Lewis	October 1-15 2009 Admin	\$1,109.15
4064	322.50	2009	Denise Lewis	filing fees/mileage/dsl/phone - Sept 2009	\$322.50
4065	1,337.38	2009	Coldspring VFD	Budget 09/EMS Utilities/VFD cell	\$1,337.38
4066	583.32	2009	Point Blank VFD	Budget 09	\$583.32
4067	404.65	2009	Bear Creek VFD	Budget 09	\$404.65
4068	1,006.38	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$1,006.38
		2009	Oakhurst VFD	Budget 09/VFD cell	\$0.00
		2009	FM 980 N VFD	Budget 2009/TIII	\$0.00
4069	1,729.53	2009	Shepherd VFD	Budget 09/VFD cell	\$1,729.53
		2009	First Responders	Budget 09/Ems Utilities	\$0.00
		2009	Camilla VFD		\$0.00
4070	160.00	2009	Samantha Kennedy	Supplement payment to ESD dispatcher	\$160.00
4071	240.00	2009	Haley Boen	Supplement payment to ESD dispatcher	\$240.00
	79,207.78			TOTAL BILL PAYING	\$79,207.78
BILLS TO BE DISCUSSED BY BOARD					

A motion was made by Godfrey and seconded by McDowell to pay bills for check numbers 4052 – 4071 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board went into executive session at approximately 6:35 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board returned at approximately 7:25 PM with no action needed.

NEXT MEETING

The next regular meeting of the ESD will be Monday, November 16, 2009 at 6:00 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:26 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING NOVEMBER 16, 2009.

COMMISSIONERS PRESENT

Gene Clark, Freddy McDowell, Greg Capers, Larry Godfrey and Charles Pennington were present.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:35 PM.

ROLL CALL

All departments present except Punkin/Evergreen.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	2	10	105	115	YES
BEAR CREEK	YES	13	89	161	343	YES
CAMILLA	YES	7	46	36	82	YES
CAPE AREA	YES	12	22	66	88	YES
COLDSPRING	YES	9	23	96	119	YES
OAKHURST	YES	nr	nr	nr	NR	NO
POINT BLANK	YES	9	40	28	68	YES
PUNKIN/EVERGREEN	no	nr	nr	nr	nr	NO
SHEPHERD	YES	37	184	1645	1829	YES
FIRST RESPONDERS	YES	nr	nr	nr	nr	NO

PUBLIC COMMENTS

Haley Boan – Toyz for Kidz, Updated rosters, radio protocols. Cindy Nicklas – LED Outfitters problems, VFD certifications. Denise Lewis - Thanks

MINUTES

This item was tabled.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Pennington to approve the financials for October 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

A report was given by San Jacinto County Dispatch. No action needed.

DISTRICT BUSINESS

- a. District 2010 Budget items
No action needed.
- b. Interlocal agreement between COCISD/ESD/SJC
No action needed.
- c. Legacy EMS contract 2010
A motion was made by Godfrey and seconded by Capers to approve EMS contract for 2010 with Legacy EMS as written with correction to page numbers. All in favor.
- d. Fire Protection and First Responder contracts
This item was tabled.
- e. Communications
No action needed.
- f. 2007/2008 Department compilations
A motion was made by Godfrey and seconded by Capers to approve 2008 Compilation for Shepherd VFD. All in favor.
- g. Departmental Equipment needs
No action needed.
- h. Budget amendments
No action needed.

BILL PAYING

NOVEMBER BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
4072-5008	33,878.00	2009	Admin/VFD's/First Responders	Fema Reimbursement - Direct Deposit	\$33,878.00
5028	200.00	2009	Weaver Bookkeeping	Coldspring Compilation 2008	\$200.00
BANK TXFR	1,109.15	2009	Denise Lewis(PAID)	October 16-31 2009 Admin	\$1,109.15
5029	245.00	2009	Gulf Coast Breathing Air	Air Quality Sample - CSVFD	\$245.00
5030	8,300.00	2009	Hereford, Lynch, Sellars & Kirkham	Annual Audit 2008 - District	\$8,300.00
5031	1,000.00	2009	Safe-D	District Dues	\$1,000.00
5013	31.89	2009	Eastex Telephone	ESD Office - phone - 9366533911	\$31.89
5014	104.42	2009	AT&T	Bear Creek Budget 2009	\$104.42
5015	282.02	2009	Entergy	EMS Utilities - BC	\$282.02
5016	412.76	2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$412.76
5017	2,416.67	2009	San Jacinto County	Dispatch payment - December 2009	\$2,416.67
5018	45,833.33	2009	Legacy EMS	EMS December 2009	\$45,833.33
5019	897.50	2009	Coveler & Katz	Attorney fees - Oct 2009	\$897.50
5020	111.50	2009	Lawrence Godfrey	Travel/Cell	\$111.50
DEBIT	1.39	2009	Postmaster	Postage to Pennington	\$1.39
DEBIT	31.63	2009	Target	Office Supplies	\$31.63
BNK TXFR	1,109.15	2009	Denise Lewis	November 1-15 2009 Admin	\$1,109.15
5021	245.80	2009	Denise Lewis	filing fees/mileage/dsl/phone - Oct 2009	\$245.80
5022	1,350.75	2009	Coldspring VFD	Budget 09/EMS Utilities/VFD cell	\$1,350.75
5023	1,523.48	2009	Point Blank VFD	Budget 09/VFD cell	\$1,523.48
5024	1,861.01	2009	Bear Creek VFD	Budget 09/VFD cell	\$1,861.01
5025	916.41	2009	Punkin Evergreen VFD	Budget 09/VFD cell	\$916.41
		2009	Oakhurst VFD	Budget 09/VFD cell	\$0.00
5026	835.50	2009	FM 980 N VFD	Budget 2009	\$835.50
5027	3,030.53	2009	Shepherd VFD	Budget 09/VFD cell	\$3,030.53
5012	8,514.69	2009	First Responders	Budget 09/Ems Utilities	\$8,514.69
5011	694.58	2009	Camilla VFD	Budget 2009	\$694.58
5010	160.00	2009	Samantha Kennedy	Supplement payment to ESD dispatcher	\$160.00
5009	240.00	2009	Haley Boen	Supplement payment to ESD dispatcher	\$240.00
	115,337.16			TOTAL BILL PAYING	\$115,337.16

A motion was made by Godfrey and seconded by Pennington to pay bills for check numbers 4072 – 5031 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board went into executive session at approximately 7:18 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board returned at approximately 8:08 PM with no action needed.

NEXT MEETING

The next regular meeting of the ESD will be Monday, December 21, 2009 at 6:00 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:10 PM.

San Jacinto County Emergency Services District

P.O BOX 637

COLDSPRING, TX 77331

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING DECEMBER 21, 2009.

COMMISSIONERS PRESENT

Gene Clark, Greg Capers, Larry Godfrey and Charles Pennington were present. Freddy McDowell was absent.

CALL TO ORDER

Clark called this regular meeting to order at approximately 6:40 PM.

ROLL CALL

All departments present except Point Blank.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 N	YES	3	20	108	128	YES
BEAR CREEK	YES	8	46	187	233	YES
CAMILLA	YES	2	10	78	88	YES
CAPE AREA	YES	9	13	34	47	YES
COLDSPRING	YES	2	13	59	72	YES
OAKHURST	YES	6	27	16	43	YES
POINT BLANK	NO	14	56	28	84	YES
PUNKIN/EVERGREEN	YES	6	105	346	451	YES
SHEPHERD	YES	27	139	880	1019	YES
FIRST RESPONDERS	YES	33	40	43	83	YES

PUBLIC COMMENTS

No public comment.

MINUTES

A motion was made by Capers and seconded by Pennington to approve minutes for October 19, 2009. All in favor.

A motion was made by Capers and seconded by Pennington to approve minutes for November 16, 2009. All in favor.

FINANCIAL REPORT

A motion was made by Godfrey and seconded by Capers to approve the financials for November 2009. All in favor.

LEGACY EMS REPORT

A report was given by Legacy EMS. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

This item was tabled.

DISTRICT BUSINESS

- a. District 2010 Budget items
A motion was made by Godfrey and seconded by Pennington to approve 2010 District budget as presented. All in favor.
- b. Interlocal agreement between COCISD/ESD/SJC
No action needed.
- c. EMS Housing
No action needed.
- d. Treasurer action
A motion was made by Godfrey and seconded by Capers to approve Hereford, Lynch, Sellars and Kirkham to perform the 2009 District audit to begin the first week in February 2010. All in favor.
- e. Fire Protection and First Responder contracts
A motion was made by Capers and seconded by Godfrey to approve the Fire and First Responder contract renewals for 2010.
- f. Communications
A motion was made by Capers and seconded by Pennington to approve the following repairs from Command Communications :
Radio Channel Recording Repair - \$2500.00.
Dispatch Center Rewire - \$8000-\$10,000
Voting Receiver System Overhaul - \$5000.00
All repairs will be paid out of Title III Communications. All in favor.
- g. 2007/2008 Department compilations
A motion was made by Godfrey and seconded by Capers to approve 2008 Compilation for Point Blank VFD. All in favor.
- h. Departmental Equipment needs
No action needed.
- i. Budget amendments
No action needed.

BILL PAYING

DECEMBER BILL PAYING 2009 SJC ESD					
CH#	Amount	Date	To	Category	Vendor totals
5056	143.25	2009	Jeff Currie Plumbing	Plumbing Repairs ESD Bldg	\$143.25
5032	5,469.48	2010	Peoples State Bank	Bear Creek capital 2010 - 04 Brush Trk	\$5,469.48
5033	200.00	2009	Weaver Bookkeeping	Point Blank Compilation 2008	\$200.00
BANK TXFR	1,109.15	2009	Denise Lewis(PAID)	November 16-31 2009 Admin	\$1,109.15
5034	200.00	2009	Kelly Hoot	Shepherd Compilation 2008	\$200.00
5035	293.75	2009	Morgan Enterpise	Cleaning ESD Building	\$293.75
5036	11,476.00	2010	San Jacinto County Appraisal Dist	1st Quarter 2010	\$11,476.00
5037	11,465.00	2010	VFIS	1st Quarter 2010	\$11,465.00
5037	32.96	2009	Eastex Telephone	ESD Office - phone - 9366533911	\$32.96
5039	119.50	2009	AT&T	Bear Creek Budget 2009	\$119.50
5040	291.57	2009	Entergy	EMS Utilities - BC	\$291.57
		2009	San Jacinto County	BCVFD - Budget 09 - Fuel	\$0.00
5041	2,416.67	2010	San Jacinto County	Dispatch payment - January 2010	\$2,416.67
5042	45,833.33	2010	Legacy EMS	EMS January 2010	\$45,833.33
5043	1,377.20	2009	Coveler & Katz	Attorney fees - Nov 2009	\$1,377.20
5044	98.77	2009	Lawrence Godfrey	Travel/Cell	\$98.77
5045	487.50	2009	Allen E Clark	Travel/Cell	\$487.50
DEBIT	44.00	2009	Postmaster	Postage	\$44.00
BNK TXFR	1,109.15	2009	Denise Lewis	December 1-15 2009 Admin	\$1,109.15
5046	297.10	2009	Denise Lewis	filing fees/mileage/dsl/phone - Nov 2009	\$297.10
5047	1,393.48	2009	Coldspring VFD	Budget 09/EMS Utilities/VFD cell	\$1,393.48
5048	2,239.59	2009	Point Blank VFD	Budget 09/VFD cell/TIII/Air Quality	\$2,239.59
5049	1,295.00	2009	Bear Creek VFD	Budget 09	\$1,295.00
5050	2,253.92	2009	Punkin Evergreen VFD	Budget 09/VFD cell/TIII	\$2,253.92
5051	1,222.52	2009	Oakhurst VFD	Budget 09/VFD cell	\$1,222.52
5052	1,079.52	2009	FM 980 N VFD	Budget 2009/TIII	\$1,079.52
5053	10,753.33	2009	Shepherd VFD	Budget 09/VFD cell	\$10,753.33
		2009	First Responders	Budget 09/Ems Utilities	\$0.00
		2009	Camilla VFD	Budget 2009	\$0.00
5054	160.00	2009	Samantha Kennedy	Supplement payment to ESD dispatcher	\$160.00
5055	240.00	2009	Haley Boan	Supplement payment to ESD dispatcher	\$240.00
	103,101.74			TOTAL BILL PAYING	\$103,101.74

A motion was made by Godfrey and seconded by Capers to pay bills for check numbers 5032 – 5055 as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board went into executive session at approximately 8:00 PM.

ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

The board returned at approximately 8:37 with the following action:

A motion was made by Godfrey and seconded by Capers to approve the revised medical reimbursement plan for District Employees. All in Favor.

A motion was made by Capers and seconded by Godfrey to approve board members to obtain ID's from Sheriff's office and to purchase ESD Shirts. All in favor.

NEXT MEETING

The next regular meeting of the ESD will be Monday, January 18, 2010 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:50 PM.