

**San Jacinto County Emergency Services District
P.O. BOX 637 COLDSRING, TX 77331**

MINUTES OF EMERGENCY SERVICES DISTRICT REGULAR MEETING MAY 17, 2021.

CALL TO ORDER - Capers called this regular meeting to order at approximately 6:30 PM.

COMMISSIONERS PRESENT

Jay Capers, Hershel Lee, Brian May and Michael Smith were present. Tammy Russell was absent.

DISTRICT COUNSEL PRESENT – Peeler was absent.

ROLL CALL - All departments present except 980 North, Bear Creek, Coldspring, Point Blank and Punkin/Evergreen VFDs.

DEPARTMENT	PRESENT	RUNS	CALL HOURS	OTHER HOURS	TOTAL HOURS	REPORT FILED
980 NORTH	no	4	30	85	115	YES
BEAR CREEK	no	27	243	111	354	YES
CAMILLA	YES	6	22	28	50	YES
CAPE AREA	YES	13	36	123	159	YES
COLDSRING	no	6	75	330	405	YES
OAKHURST	YES	7	80	359	439	YES
POINT BLANK	no	0	0	0	0	no
PUNKIN/EVERGREEN	no	0	0	0	0	no
SHEPHERD	YES	0	0	0	0	no
FIRST RESPONDERS	YES	31	45	58	103	YES

PUBLIC COMMENTS

No public comments

MINUTES

A motion was made by Lee and seconded by May to approve the minutes for April 19, 2021. All in favor.

FINANCIAL REPORT

A motion was made by May and seconded by Lee to approve the financials as of April 30, 2021. All in favor.

EMS REPORT

A report was given by Allegiance Mobile Health. No action needed.

SAN JACINTO COUNTY DISPATCH REPORT

Written reports were given by Dispatch for March 2021. No action needed.

FIRE MARSHAL REPORT

No report was given by Fire Marshal. No action needed.

FIRE CHIEF ASSOCIATION REPORT

No action needed.

DISTRICT BUSINESS

- a. Financial Compilations
2020 Financial compilations were presented for 980 North and Point Blank VFD's. No action needed.
- b. Communications
No action needed.
- c. Department needs
OVFD Equipment needs – Tabled
A motion was made by Lee and seconded by Smith to limit department budgets to fuel and utility reimbursements until bunker gear inventory is received. All in favor.
- d. Property/Buildings/Real Estate matters
An update was given on the construction of the P/E Station by Committee.
An update was given on the purchase of real estate.
A motion was made by Smith and seconded by May to approve the contract for alarm monitoring. All in favor.
A motion was made by Smith and seconded by May to approve purchase of contents for PEVFD new station up to \$100,000.
All in favor.
- e. Budget Amendments
A motion was made by Lee and seconded by Smith to approve BA2021-03 for \$50,669.83. All in favor.
- f. Investments
No action needed.

Bill Paying

MAY BILL PAYING 2021 SJC ESD					
CH#	Amount	Date	To	DESCRIPTION	Vendor totals
8799	\$ 3,600.00	4/20/2021	InControl Technologies	CS Building purchase - Inspections	\$ 3,600.00
8800	\$ 2,600.00	4/20/2021	Home Team Inspection	CS Building purchase - Inspections	\$ 2,600.00
8801	\$ 7,300.40	5/17/2021	Backdraft OPCO	DI - Reporting software - Emergency Reporting	\$ 7,300.40
8802	\$ 4,066.21	5/17/2021	MES	DI - CSVFD - Gear approved up to \$30,000 pmt 1	\$ 4,066.21
8803	\$ 16,106.00	5/17/2021	Casco	DI - PEVFD - Gear Grant - to be reimb % - Match	\$ 16,106.00
8804	\$ 11,037.00	5/17/2021	Casco	DI - SVFD - Gear Grant - to be reimb % - Match	\$ 11,037.00
8805	\$ 173.27	5/17/2021	Wolf Creek Air	EMS Improv - CS EMS drain lines	\$ 173.27
8806	\$ 6,747.00	5/17/2021	Casco	PE Bldg - Gear Racks	\$ 6,747.00
8807	\$ 365,867.00	5/17/2021	Timberline	PE Bldg - Payment 5	\$ 365,867.00
8808	\$ 665.98	5/17/2021	Galls	Fire Marshal Budget 2021- Supplies	\$ 665.98
8809	\$ 1,682.00	5/17/2021	Target Solutions	VFD All Training - Software	\$ 1,682.00
8810	\$ 1,200.00	5/17/2021	Tarkington VFD	VFD All Training - Firefighter I - To be reimbursed 100% - grant	\$ 1,200.00
8811	\$ 1,024.54	5/17/2021	VFIS	VFD All Insurance - Addition 2020 Chevy	\$ 1,024.54
8812	\$ 4,714.50	5/17/2021	San Jacinto Truck Service	BCVFD B21\$500/ EF \$4214.50 - Tires Tanker after blowout	\$ 4,714.50
8813	\$ 1,994.08	5/17/2021	Lone Star Emergency Group	SVFD Budget 2021 - Repairs Engine 161	\$ 1,994.08
8814	\$ 145.49	5/17/2021	Eastex Telephone	District Office Supplies - Phone	\$ 145.49
8815	\$ 55.00	5/17/2021	Dealerwebb	District Office Supplies - Website	\$ 55.00
8816	\$ 1,283.75	5/17/2021	Coveler & Peeler	Distict Legal	\$ 1,283.75
8817	\$ 100.00	5/17/2021	Denise Lewis	District Expense Reimbursement	\$ 100.00
8818	\$ 686.90	5/17/2021	San Jacinto County	BCVFD -Budget 2021 - Fuel	\$ 686.90
8819	\$ 200.00	5/17/2021	Terry Wirzberg	EMS Improv - Mowing Shep/CS X1	\$ 200.00
8820	\$ 5,030.40	5/17/2021	Verizon	Verizon Radios	\$ 5,030.40
8821	\$ 928.78	5/17/2021	TML Multistate	Medical - June 2021	\$ 928.78
8822	\$ 7,856.80	5/17/2021	San Jacinto County	Dispatch - June 2021	\$ 7,856.80
8823	\$ 20.04	5/17/2021	City of Shepherd	EMS Utilities - Shep water	\$ 20.04
8824	\$ 1,822.40	5/17/2021	FM 980 North VFD	DI \$1102.42 - Veh Repairs /VFD All T\$25.00/ B21 \$694.98	\$ 1,822.40
8825	\$ 2,928.22	5/17/2021	Bear Creek VFD	Budget 2021	\$ 2,928.22
		5/17/2021	Camilla VFD		\$ -
		5/17/2021	Cape Area VFD		\$ -
		5/17/2021	Coldspring VFD		\$ -
8826	\$ 2,712.97	5/17/2021	Oakhurst VFD	Budget 2021 \$1924.47/ EF \$788.50 Electrical VR	\$ 2,712.97
8827	\$ 3,147.51	5/17/2021	Point Blank VFD	Budget 2021 \$2552.51/ DI \$595.00 Emergency Rep SW	\$ 3,147.51
8828	\$ 3,732.02	5/17/2021	Punkin/Evergreen VFD	Budget 2021 - 2 MONTHS	\$ 3,732.02
		5/17/2021	Shepherd VFD		\$ -
8829	\$ 1,247.96	5/17/2021	SJC First Responders	Budget 2021\$798.82/ EMS Improv\$359.41/ EMS Util\$89.73	\$ 1,247.96
	\$ 460,676.22			TOTAL BILL PAYING	\$ 460,676.22
PAID WITH NO CHECK REQUIRED					
	\$ 49,354.16	4/1/2021	Allegiance Ambulance	Ambulance - May 2021	\$ 49,354.16
	\$ 1,373.82	4/14/2021	Denise Lewis	April 1-15 Admin	\$ 1,373.82
	\$ 1,373.82	4/30/2021	Denise Lewis	April 16-30 Admin	\$ 1,373.82
	\$ 261.84	4/12/2021	Entergy	EMS Utilities - Shep	\$ 261.84
	\$ 717.14	4/05/2021	Sheco	EMS Utilities - CS -	\$ 717.14
	\$ 1,007.27	4/12/2021	IRS	Payroll Liabilities -	\$ 1,007.27
	\$ 782.31	4/15/2021	TCDRS	Retirement \$521.17 / Admin \$261.14	\$ 782.31
	\$ 36.00	4/5/2021	Google	Google	\$ 36.00
	\$ 20.99	4/1/2021	Office Depot	OS - Office Supplies	\$ 20.99
	\$ 108.24	4/5/2021	Microsoft Office	OS - Office Supplies	\$ 108.24
	\$ 45.05	4/30/2021	Office Depot	OS - Office Supplies	\$ 45.05
	\$ 612.74	4/27/2021	SFFMA	FM - Books	\$ 612.74
	\$ 366.01	4/29/2021	SFFMA	FM - Books	\$ 366.01
				TOTAL PAID WITH NO CHECK	\$ 56,059.39
BILLS TO BE DISCUSSED BY BOARD					
	\$ 856.03	5/17/2021	SJC FRO OR EMS PRODUCT	SJCFRO - SUPPLIES - ORDERED FROM BOUNDTREE	\$ 856.03
				SHOULD HAVE BEEN ORDERED FROM ALLEGIANCE PER CONTRACT	

A motion was made by Lee and seconded by May to pay bills for check numbers 8799-8829 including items paid with no check required as listed on spreadsheet. All in favor.

EXECUTIVE SESSION

The board entered executive session at approximately 7:40 PM and returned to regular session at approximately 8:02 PM with no action needed.

NEXT MEETING

The next regular meeting of the ESD will be Monday, June 21, 2021 at 6:30 PM, Coldspring Fire Station, Coldspring, Texas.

ADJOURNMENT

The meeting was adjourned at approximately 8:04 PM.

Prepared by Denise Lewis, Manager, San Jacinto County ESD