

## Cleaning Deposit Policy

### Refundable Cleaning Deposit

A refundable cleaning deposit of **\$250** is required for all events hosted at Rize Event Center. The deposit must be paid prior to the start of the event and may be submitted in **cash** or by leaving a **credit/debit card on file**. This deposit is separate from the event rental fee and any standard cleaning fees, if applicable.

### Return of Deposit

Cleaning deposits are **returned after the event** once a post-event inspection has been completed and the venue is determined to be left in acceptable condition.

### Conditions for Full Refund

- Trash properly bagged and disposed of in designated areas
- All decorations, equipment, and personal items removed
- No excessive food waste, grease, or spills
- No damage to walls, floors, furniture, or equipment
- Furniture returned to original layout unless otherwise approved

### Deductions & Additional Charges

Any portion of the deposit may be withheld for excessive cleaning, use of prohibited materials, bodily fluids, smoking inside the facility, or damage to property. If cleaning or damages exceed the \$250 deposit, the client authorizes Rize Event Center to charge the remaining balance to the card on file.

### Inspection & Refund Timeline

Post-event inspections are completed within 24 hours of the event. Refunds are issued within 3–5 business days following inspection.

### Agreement & Authorization

By booking an event at Rize Event Center, the client acknowledges and agrees to this Cleaning Deposit Policy and authorizes any applicable deductions or charges as outlined above.

Client Name (Print):	_____	Date:	_____
Client Signature:	_____		