

South Bay Community Association  
Activities/Amenities Committee Meeting Minutes  
April 6, 2026; 1:00 p.m.  
Conference Room

1. Call to Order: The meeting was called to order at 1:00 p.m.
2. Determination of Quorum: Quorum requirement was met. Members present included Gil Skinner, Geoff Lang, Carolyn O’Keeffe, Mark Schwendener, and GM Mark Torres. Also present were Jan Clemens and Christine Spagle (Board VP). Absent were committee members Faye Beuby and Kare Sargent. Jan Clemens agreed to be on the Activities Committee. The committee welcomed Jan to the committee. The Chair will recommend Jan be added to our Committee at the next Board meeting.
3. Updates to Agenda: No updates to agenda.
4. Approval of Agenda: **Motion to approve agenda made by Gil Skinner; seconded by Geoff Lang. Unanimously approved.**
5. Approval of Minutes for March 9, 2026 meeting: **Motion to approve the minutes made by Gil Skinner; seconded by Mark Schwendener. Unanimously approved.**
6. Old Business
  - a. Pancake Breakfasts:
    - i. April 3<sup>rd</sup> Pancake Breakfast: 70 people attended the Pancake Breakfast benefitting Jefferson Healthcare Hospice Foundation. \$600 net to Hospice. No speaker attended the breakfast. Gil will work with Dr. Jo for a more dependable speaker.
    - ii. Planning for next year: Board discussed breakfasts for next year. Motion to recommend that recipients for a Pancake Breakfast be federally recognized non-profit, charitable organizations made by Gil Skinner; seconded by Geoff Lang. Unanimously approved. 4/0/2 (2 members absent). Request made to move LVP’s Pancake Breakfast from June 5<sup>th</sup> to October when there is musical/play. Geoff will float the idea of a ‘dinner theater’ the group. Gil will contact the Salmon Coalition to see if they would like to have a Pancake Breakfast for their foundation. They would take the place of LVP in June if possible. Committee will review our list of potential recipients, determine which do not meet our recommended requirements and plan out breakfasts for next year. Mark S. will create a list of all potential beneficiaries from the last four years of breakfasts for us.
  - b. Informational and Educational Presentations
    - i. Upcoming Events: Committee reviewed the upcoming events on the shared calendar and made edits and additions. See new calendar attached to minutes.
  - c. Reports:
    - i. Members Socials: see below in New Business.
    - ii. Special Events (food events)
      1. March Member Social debrief: we had low turnout at the event (18 members).
7. Manager’s Report: Mark shared data with the committee on budgeted items:
  - a. December Gala: \$3,500

- b. July Annual Members Meeting: \$3,000
  - c. Music/Entertainment: \$1,200 - \$1,800.
8. New Business
- a. Upcoming Members Socials –
    - i. April 10<sup>th</sup>: April Pasta Extravaganza update: Maximum will be 50. Faye has volunteers secured.
    - ii. May Fiesta Mexicana (Leads: Carolyn, Mark and Katie S); Price will be \$25/pp. We will serve margaritas and beer for \$5.00/glass/bottle. Mark, Katie and Carolyn will do a walk through with Carlos on how food will be delivered. We will need runners to bring food from warming ovens out to chafing dishes as needed. Mark, Katie and Carolyn will find volunteers and decorations for the event.
    - iii. June Hamburger/Hot dogs BBQ: We have three grill masters: Gil S., Geoff L., and Ted R. (waiting to hear from Ted). We will utilize the same plan as we had for last year's BBQ.
    - iv. Carolyn will reformat the calendar Members Socials to match the 2026 – 2027 FY calendar.
  - b. Potential new events: Gil is working on speakers for next year. A potential speaker is Jefferson County Sheriff, Andy for a series on crime prevention.
  - c. New presenters/speakers: see above
  - d. Memorial Day: Committee discussed upcoming Memorial Day event. Volunteers (Gil, Geoff, Christine, Carolyn, and Mark S) will arrive on the Saturday prior to Memorial Day to put up flags and banners. We will serve coffee and teas along with muffins/breads. Gil/Christine will purchase these. The event on May 25<sup>th</sup> will have speakers John Sweet, Peg Kulm, and possibly a retired Navy Chaplain to begin our program. John Sweet and Randy Edwards will perform an echoing Taps and Keith Paton will play Amazing Grace on bagpipes. Ted Ross is checking with Connie to see if she will lead us in singing the Star Spangle Banner.
9. Issues from other Committees: none.
10. Members Comments: none
11. Adjournment

Next SBCA Activities meeting: May 11, 2026