

# Holy Cross Parish – Finance Council Meeting

March 11, 2026

## Holy Cross Narthex – 12:00 PM

<b>Attendees:</b>	Rick Vanden Boogart	Fr. Luke Ferris	Lance Goetzman	Dennis Bowers
	Tony Vosters	Mark Tetzlaff (call in)	Tammy Schmahl	Cheryl Van Toll
	Jane Vanden Boogart – taking minutes			
<b>Buildings &amp; Grounds (B&amp;G) Comm.:</b>	Lee VanderSanden	Bob Wurdinger	Dave Welhouse	
	Ric Huss	Stan Dercks	Gordy Vosters	
<b>Guests:</b>	John Stilp	Drew Mulloy		
<b>Excused:</b>	Justin Collins	Kurt Peters		

### 1. Opening prayer – Fr. Luke

### 2. Approval of Minutes, February 2026 – Consensus reached on approval of the minutes.

### 3. Review current status of proxy and Greenwood fees:

- We already received \$580,000 in pledges and also have some money in hand we can use for Phase 1. Total for Phase 1 is \$669,000.
- Paperwork was sent to the diocese for review and to receive a proxy to move ahead with the project. This proxy is for Phase 1. Plan is to do phase 2 work in 2027.
- We will have separate contracts with Greenwood for each phase.
- Roof:
  - Ask Chris VandeHey to give us input on how much time we have with the existing roof. If we have a few years, we could put off that part of the project for a while. Keep in mind that costs are going to keep rising. John Stilp will contact Chris VandeHey.
  - We could take the roof work out of the Greenwood contract and manage that work ourselves with contractors we already use.
- Greenwood fees:
  - Contract includes 5% project management fee plus 8% for insurance and labor, total of 13%.
  - We should negotiate with Greenwood. Ask them to reduce their percentage or we can take the roof work out of the contract and manage it ourselves.
  - Can we leverage the diocese in our negotiations with Greenwood regarding their fees? Fr. Luke asked the diocese about that and their response was to provide information for us to use in those negotiations.
- Historical site – We do not have an issue with our building having been on the historical register in the past.
- Motion to approve phase 1 – motion made and approved to sign a contract with Greenwood for Phase 1 contingent on approval from the diocese.

### 4. Review soft school estimates:

- Talked with Greenwood and other contractors. Have a design idea from Greenwood for the windows and area around them.
- There are 16-20 classrooms that need to be done. Greenwood gave a rough estimate of \$19,000-24,000 per classroom. Interior drywall work is needed and is included in this estimate. Soffit work is not included in that estimate.
- Greenwood recommends something paintable on the outside area around the windows to be able to match the colors if we do the window sections over several years.
- We could start with a small section (two window sections on the front of the school from the church building to the school front doors) to show people how it will look.
- The windows will not need to be openable since we have HVAC in the school. The size of the existing windows is not up to code which is why we want to replace them plus the teachers would like more sunlight in the rooms.

The windows will go down to the existing marble sill. They will not go up to the existing ceiling because eventually we want to do drop ceilings in the classrooms.

- Window treatments will be needed and is an additional cost.
- The school has an ongoing project to remove existing ventilators (which are no longer used and are not connected to anything) and shelving and replace flooring in each classroom. Two rooms are already done and they have donations to do six more rooms.
- B&G will work on the school project to refine the project scope/details and get more solid numbers to bring back to the Finance Council.

**5. Discuss how and when to present project to parishioners:**

- We need to determine our pledge duration – 3 years, 4 years, other.
- We have to determine how and when to present the project to parishioners. Give them the information we already have and let them know there are other needs for which we do not yet have estimates.
- We could run the fundraising ourselves saving the cost of hiring a contractor to do it. Will ask the diocese for their recommendation on fundraising.
- School will partner with us in the fundraising.

**6. NEXT MEETING – Mar. 25, 12:00, Joint Parish Center**

**7. Closing Prayer – Fr. Luke**

**8. Adjournment – Meeting adjourned at 1:02 PM. Consensus reached to close the meeting.:**

**MEETING SCHEDULE 2026** – meetings typically are at noon in the Joint Parish Center unless otherwise indicated.

Apr. 22	Jun. 24	Aug. 26	Oct. 28	Dec.-no mtg.
May 27	Jul.-no mtg.	Sep. 22	Nov. 25?	