

Holy Cross Parish – Finance Council Meeting
May 28, 2025
Joint Parish Center – 12:00 PM

Attendees:	Rick Vanden Boogart	Tony Vosters	Tammy Schmahl
	Cheryl Van Toll	Fr. Luke Ferris	Mark Tetzlaff
	Lance Goetzman	Justin Collins	Jane Vanden Boogart – taking minutes
Guests:	Fr. Mark Rydell	Amy Collins	
Excused:	Dennis Bowers		

1. Opening prayer – Fr. Luke

2. Approval of Agenda – Correction of the date – May 28. Consensus reached on approval of the agenda.

3. Buildings & Grounds (B&G)

- Cemetery
 - Doing well.
- School
 - Raised the rest of the money needed for the new playground equipment, \$195,000. They are ready to get started. Fr. Luke asked them to do an article about it to keep our parishioners informed. Tammy and Cheryl got the proxy from the diocese.
 - The Finance Council approved, via email, some work needed on heaters - \$6,500.
 - They are working on a strategic plan for maintenance needed in the school.
- Church
 - Tuckpointing
 - Another vendor will come to look over the repairs that are needed.
 - Fr. Luke asked John to talk with the vendor about phasing the project. The vendor will come to explain the needed repairs, costs, and possible phases to complete the work. Everyone on the Finance Council should attend if possible.
 - Copper/tin around the edge of the church roof
 - There are some areas that need immediate repair because they are causing leakage and damage - \$3,000-15,000 approx. cost.
 - Chris VandeHey will come to look at the immediate needs and give an estimate for the remainder of the work. Approx. \$12,450 to provide a lift, seal the seams, steeple metals, etc. Approved the work to go ahead for the immediate needs.
- Other
 - None

4. Approval of Minutes, April 2025 – Consensus reached on approval of the minutes.

5. Approval of Financial Reports, April 2025 – Consensus reached on approval of the financial reports.

- Received \$100,000 donation for the HVAC project.
- Still have to repay the diocesan loan, \$100,000.
- Parish support is good. Averaging about \$50,000/month. On track to have a surplus.
- 432 – Fundraising Revenues – on track with budget.
- Actual gross profit is very close to the budgeted amount.
- 616 – Medical Insurance – a little lower than budgeted.
- 705 – Insurance – HC was not being assessed the amount they should have been assessed. That correction will be made next month.

- 815 – Buildings & Grounds – Snow removal is about \$7,000 higher than budget. Waiting for proposal from John Stilp regarding snow removal equipment to help reduce the cost of snow removal.
- Sacrificial giving was down in April which is surprising since the Easter collection is included. Sacrificial giving tapers off in the summer months.
- Utilities – how do the expenses compare to this time last year. Cheryl will do a year-to-year comparison.
- Athletic Association – Should we get an annual report from them? We get their checking account reports each month. They use our federal tax ID number. We would like to be more aware of all the things they do for the parish/school. According to the diocese, anything they do should be on our books. Mark Tetzlaff will talk with Lee VanderSanden and will tell him Fr. Luke will be happy to talk with him, too.

6. ERC/HVAC/Lending Update

- They haven't forgotten about us. The person from Tony Weid's office called Tammy to tell her they are still moving things forward. Payment for two quarters is remaining – approx. \$50,000 plus interest. Half of it goes to SKD.
- Bank of Kaukauna brought down our Line of Credit (LOC) limit to \$100,000.
- one by One Campaign pledges – Tammy will get another report.
- Also we still have some outstanding Thrivent matching funds for school pledges.

7. Discuss Annual Budget

- Built on a 3% increase for wages.
- No big changes
- Sacrificial Giving – increased by \$15,000 based on how we have been trending.
- 705 – General Insurance – figured a 10% increase. Haven't heard from the company yet. Have been focusing on reducing slips, trips, and falls. We send monthly reminders about them.
- 815.103 snow removal – increased by \$6,000.
- 725 – Computer Expenses – need to update to Windows 11 and update the routers to remain compatible. Increased by \$6,800.
- 290.102 – loan from diocese. 290.103 – amount owed back to the cemetery. We used their money for 4-5 months. Are we going to offer the cemetery board something for the use of their funds? Will put it on the agenda for next month.
- Motions made to approve the budget. Consensus reached to approve the proposed budget.

8. Any other business

- Justin Collins is a new member of the Holy Cross Finance Council. Welcome, Justin.
- Tell people we have had a good year and thank them for their generosity.

9. NEXT MEETING – June 25, 12:00 PM, Joint Parish Center

10. Closing Prayer – all

11. Adjournment – Meeting adjourned at 1:01 PM. Consensus reached to close the meeting.

MEETING SCHEDULE 2025 – meetings are at noon in the Joint Parish Center.

July-no mtg.	Sep. 24	Nov. 26?
Aug. 27	Oct. 22	Dec.-no mtg.