

Holy Cross Parish – Finance Council Meeting
February 26, 2025
Joint Parish Center – 12:00 PM

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| Attendees: | Rick Vanden Boogart | Tony Vosters | Tammy Schmahl |
| | Cheryl Van Toll | Dennis Bowers | Lance Goetzman |
| | Mark Tetzlaff | Jane Vanden Boogart – taking minutes | |
| Excused: | Fr. Luke Ferris | John Stilp | |

- 1. Opening prayer – Mark Tetzlaff**
- 2. Approval of Agenda –** Consensus reached on approval of the agenda.
- 3. Buildings & Grounds**
 - Cemetery
 - Items are being taken from headstones – flowers, lights, etc. Cheryl will notify the police.
 - School
 - The existing strategic plan is due to expire. They are working on updating it.
 - Money is still being collected for the playground project. They are three quarters of the way to their goal.
 - Other
 - Parish HVAC – The final payment to the contractor was made last week. The outstanding debt is our Line of Credit (LOC) with the Bank of Kaukauna, the Diocesan loan we received while we wait for payment of our Employee Retention Credit (ERC), and reimbursement of the cemetery funds – approx. \$290,000 (see notes under #5 – Balance Sheet).
 - HVAC projects – Reviewed report of pledges/donations. If everything falls into place, we will be in good shape.
- 4. Approval of Minutes, January 2025 –** Consensus reached on approval of the minutes.
- 5. Approval of Financial Reports – January 2025 –** Consensus reached on approval of the financial reports.
 - Budget vs actual:
 - Cheryl created a new report that shows year-to-date actual vs. the annual budget amounts. We would like to see year-to-date for the budget amount to get a better idea of where we stand in relation to our budget. Cheryl will investigate Quickbooks to see what she can do for our request.
 - Balance sheet:
 - 290.101 – current LOC at \$66,389.65.
 - 290.102 – ERC loan from the Diocese at \$100,000.
 - 290.103 – loan from Holy Cross Cemetery fund at \$125,917.60.
 - Tammy is trying to track down the status and plan for payment of our ERC. No one is responding.
- 6. Entrust Retreat, March 21 & 22 – Please RSVP**
 - There are 36 people registered to date.
 - This retreat is for only KCP. Invite others from our parishes who you think would be good leaders in the parish.

- 7. ERC/HVAC/Lending Update**
 - See notes in financial reports topic, #5.

- 8. Any other business**
 - None.

- 9. NEXT MEETING – March 26, 12:00 PM, Joint Parish Center**

- 10. Closing Prayer – Mark Tetzlaff**

- 11. Adjournment –** Meeting adjourned at 12:32 PM. Consensus reached to close the meeting.

MEETING SCHEDULE 2025 – meetings are at noon in the Joint Parish Center.

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| Mar. 26 | May 28 | July-no mtg. | Sep. 24 | Nov. 26? |
| Apr. 23 | June 25 | Aug. 27 | Oct. 22 | Dec.-no mtg. |