

Holy Cross Parish – Finance Council Meeting
October 23, 2024
Joint Parish Center – 12:00 PM

Attendees:	Fr. Luke Ferris	Rick Vanden Boogart	Tony Vosters
	Cheryl Van Toll	Tammy Schmahl	Lance Goetzman
	Mark Tetzlaff	Jane Vanden Boogart – taking minutes	
Excused:	Dennis Bowers		

- 1. Opening prayer** – Fr. Luke
- 2. Approval of Agenda** – Approved as is. Consensus reached on approval of the agenda.
- 3. Approval of Minutes, September 2024** – Approved with revisions. Consensus reached on approval of the minutes.
 - Revisions:
 - School – The bushes to the right of door #4 on Kaukauna St. (not the church) were removed and the ground regraded to correct the pitch and eliminate a water problem in the school basement at no cost to the parish. Thank you to the volunteers who did the work.
 - School – Playground/parking lot is resealed and looks great – cost covered by anonymous donors (not volunteers).
- 4. Buildings & Grounds – John Stilp**
 - HVAC – Church: Electricity for HVAC is being installed and next week they will turn on the system.
 - Tin and gutters around the church roof – Chris VandeHey, VandeHey Refined Roofing, will look at it and give an estimate.
 - Letter sent by Fr. Luke – Several people have reached out to Tammy to increase their electronic giving. Others have also increased their giving.
- 5. Approval of Financial Report – September 2024** – Approved as is. Consensus reached on approval of the September 2024 financial report.
 - Budget goes through end of month, actual goes only through Oct. 23.
 - Income has evened out a little bit. Expenses are holding. Online giving is not included, approx. \$11,000. Still about \$15,000-20,000 down.
 - Received money from the discipleship tuition - \$11,000.
 - 402.105 – Holy Day Collections – Cheryl will check on it to verify what's included. It is prorated monthly.
 - When we have a collection at one of our parishes when there is only one Mass for KCP (e.g., Thanksgiving), the money goes to the food pantry.
- 6. ERC/HVAC/Lending Update**
 - Received email this morning regarding the Employee Retention Credit (ERC) – A new lead tax payer advocate will be assigned and we have a case file number as well.

- Diocese gave us a loan for the ERC - \$100,000 interest free loan until we receive the ERC. The money is in our account. This loan will help us catch up with the school (\$14,000) and pay the current bill for HVAC (\$158,000 due the end of October).
- Boilers for the church are very big. We may be able to run the rectory off of them instead of having a separate one for the rectory with a line from the church boiler to the rectory.
- Will have to use our Line of Credit (LOC) starting this month. Still have some of the cemetery money we can use.
- School wants to do a celebration for the HVAC work that was done. Two teachers commented to Fr. Luke that fall has gone so much better this year. Much more comfortable and students are much more productive.

7. Updates from Committees

- Buildings & Grounds – #4 above.
- Cemetery
 - They are busy catching up with all the sales of plots that occurred prior to the price increase.
- School
 - They want to be able control the locking of the school doors. They currently have to call the office to have that done. We are working with Lappen to make that happen. Currently the system allows entries only a week at a time.
 - Things are going very well at the school.

8. Other

- Parishes with open Mass intentions can get intentions from the diocese and we will get money for them.
- Posted a job for an administrative assistant on the diocesan website and it will be in bulletin this weekend. 33-34 hours. Could be flexible with the hours or do a job share with two employees. Bilingual would be beneficial.
- Oktoberfest – Prep is in full swing.
- Annual meeting – Nov. 10. **PLEASE ATTEND**
 - Booklet will be in the pews next weekend. Will publish a preliminary Annual Financial Information (AFI) with a footnote that the final AFI will be available for parishioners upon request. Will ask Sue Van Nuland to host a lunch after the meeting. A trustee needs to be there – Mark Tetzlaff and/or Tom Van Heuklon.

9. NEXT MEETING – November 27, 12:00 PM, at the rectory.

10. Closing Prayer – Fr. Luke

11. Adjournment – Meeting adjourned at 12:50 PM. Consensus reached to close the meeting.

MEETING SCHEDULE 2025 – meetings are at noon in the Joint Parish Center.

Jan. 22	Mar. 26	May 28	July-no mtg.	Sep. 24	Nov. 26?
Feb. 26	Apr. 23	June 25	Aug. 27	Oct. 22	Dec.-no mtg.