

# Warrington's Co-production Charter

Together, our aim is to make sure that education, health and social care services in Warrington meet the needs of children and young people with Special Educational Needs and Disabilities (SEND) and their families

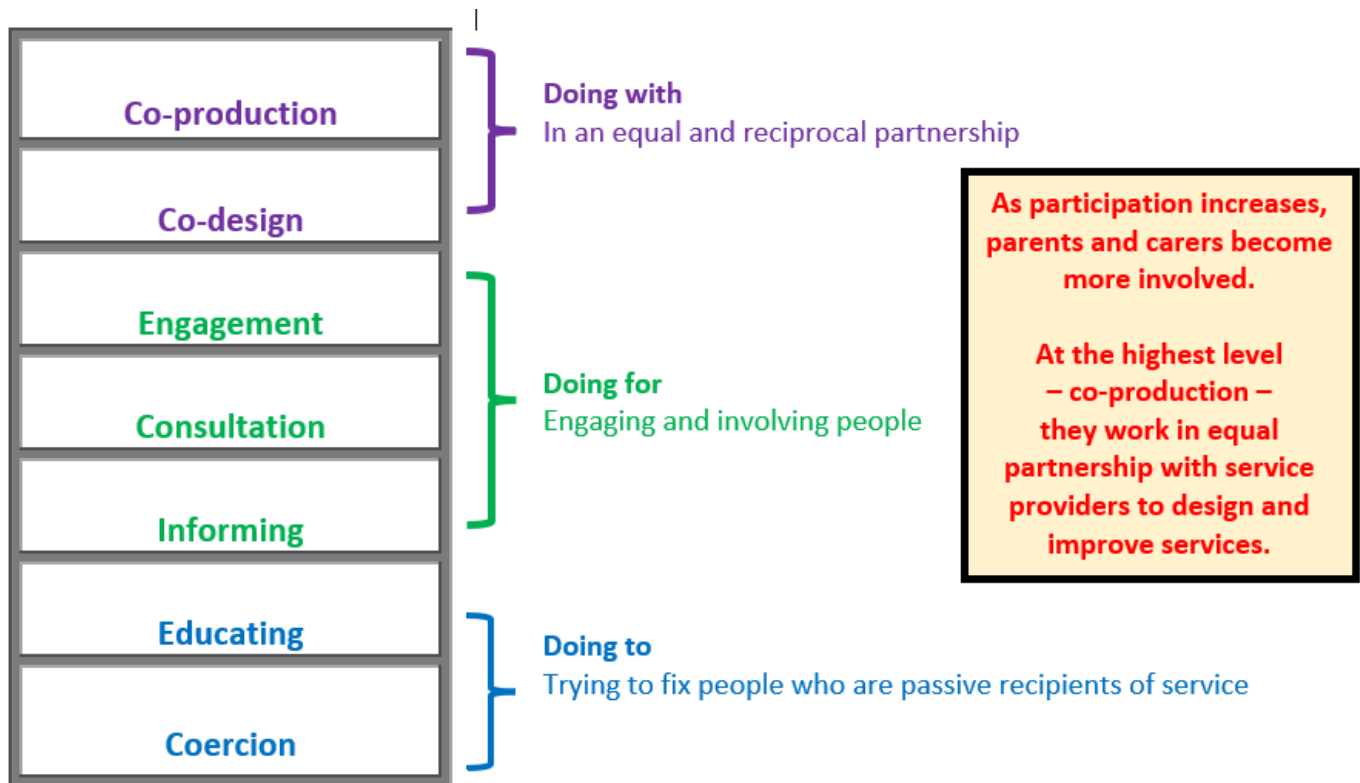
Together, we will deliver better outcomes for families living with SEND by listening to those with lived experience

Together, we will create a culture of co-production and working together with all partners including Education, Health, Social Care and WarrPAC (Warrington Parents and Carers Forum)



**Co-production means “Working together at the earliest opportunity for change”**

**We take a ‘do with’ approach to co-production**



### **Education, Health and Social Care Services Commitments**

- Involve both representative and service-using parents/carers in decision-making and, where possible, include children and young people in decisions, with support where needed
- Provide a named contact for WarrPAC to ensure clear communication
- Support parent/carer involvement by making reasonable adjustments:
  - Giving advance notice and clear purpose for meetings
  - Scheduling meetings around school pick up and drop off times and holidays
  - Choosing accessible venues
  - Using respectful language and avoiding jargon
  - Sharing feedback from meetings in a timely way
- Engage parents early in consultations to help shape outcomes
- Build respectful relationships and acknowledge parents' knowledge and skills
- Promote WarrPAC to encourage wider parent/carer involvement
- Provide speakers or attendees for Forum meetings with reasonable notice

### **WarrPAC Commitments**

- Work in partnership with services to improve outcomes for disabled children and young people
- Represent a broad range of parent/carer views
- Gather input from the wider parent/carer community and share updates respectfully
- Organise events and consultations with partner organisations
- Follow WarrPAC's Code of Conduct and policies

## What does co-production look like?

People who have real-life experience of a situation or condition often know best what kind of help or services will make the biggest difference. Working together with such people is good co-production.

When co-production is done well, it keeps the focus on what people really need. It also leads to better public services, because the people who use them help shape how they work.

Co-production helps people feel valued and gives them a voice. It brings together community members and professionals to create better solutions. This teamwork can improve things like job opportunities, wellbeing, outcomes and support networks.

### **Co-production isn't supposed to be easy - it should be challenging.**

Instead of just receiving services, people become active in shaping their own lives for better results.

It takes courage, time, and effort to truly make co-production work and create real change.

## Together, we will:

- Ensure that everyone involved, at all levels is trained in the principles and values of co-production and have the time, resources and flexibility to work together effectively
- Ensure everyone is aware of our approach to co-production and provide clear evidence of it taking place across the partnership
- Engage in creative ways to ensure all voices are heard
- Ensure that everyone involved has enough information, and any support that is necessary, to take part in co-production and decision making
- Use plain language and give suggested ideas equal weighting
- Be honest, do what we say we will and explain why if things are not possible
- Hold each other to account, but do so with respect and kindness

## How does co-production work?

1. **Identify** - An area of improvement or change related to SEND is highlighted
2. **Consider** – Will this impact on children or young people and their families?
3. **Contact** – If the answer is yes, you should engage with WarrPAC by contacting [devofficer@warrpac.org](mailto:devofficer@warrpac.org)
4. **Review** – A level of co-production will be agreed between WarrPAC and partners
5. **Co-produce** – Following a meeting to discuss priorities further, an agreed action plan is put in place
6. **Evaluate** – Reflect and feedback, considering the difference the work has made to families

| Our commitment to work together and co-produce services                                                                                                                                                                               |                                                                                                                                                                                                                                                       |
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| On behalf of <b>WarrPAC</b><br><br>Name: <i>Jean Fitzpatrick</i><br><br>Role: WarrPAC Chair<br><br>Date: April 2026                                                                                                                   | On behalf of <b>Education &amp; Inclusion</b><br><br><br><br>Name: Louise Atkin<br><br>Role: Interim Deputy Director Education & Inclusion<br><br>Date: April 2026 |
| On behalf of <b>Health</b><br><br><br>Name: Carl Marsh<br><br>Role: Place Director for Warrington, NHS Cheshire & Merseyside<br><br>Date: May 2026 | On behalf of <b>Social Care</b><br><br><i>S. Cooper</i><br>Name: Sharon Cooper<br><br>Role: Director of Children's Services<br><br>Date: May 2026                                                                                                     |
| This Charter will be reviewed in September 2028                                                                                                                                                                                       |                                                                                                                                                                                                                                                       |

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For further information on co-production, please visit:

[www.warrpac.org](http://www.warrpac.org)

[www.contact.org.uk/help-for-families/parent-carer-participation/parent-carer-forum-handbook/forums-the-basics/participation-and-co-production/](http://www.contact.org.uk/help-for-families/parent-carer-participation/parent-carer-forum-handbook/forums-the-basics/participation-and-co-production/)

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