



DRESS CODE

Sacred Heart Catholic School's uniform for students in grades K-8th is in place to promote a sense of pride in our Catholic school identity and support a focus on academics. The enforcement of the dress code is a joint responsibility of students, parents, teachers, and administration. Parents must see that children leave the home properly attired, teachers and administrators must enforce the uniform code and the out of uniform and spirit wear policies.

UNIFORMS

Uniforms can be purchased online or in person at **RiverCity Workwear**, 4020 Earnings Way, New Albany, Indiana.

- Uniform pants and shorts may be purchased elsewhere but must match the "uniform style" at RiverCity Workwear.
- Uniform shirts with the SHC logo must be purchased from RiverCity Workwear.
- You can view these styles as well as place your order at **www.sacredheartschool.us** or **www.rivercityworkwear.com** (password SacredHeart18).

DRESS CODE ENFORCEMENT

Grades K-8th wear the uniform described below. The uniform is to be worn properly, appropriately, and modestly. Teachers or the principal will tell students respectfully if they have violated the dress code and it will be enforced as follows:

- **First offense** will be a written notice that must be signed and returned to school the next day.
- **Second offense** will be a teacher calling home.
- **Third offense** will be a call home from the office, the parent must come to school and correct the offense and the student will serve a morning detention the following Tuesday.
- **After 3 offenses**, the student has lost all out of uniform days for the rest of the quarter a parent conference is required.

GENERAL APPEARANCE GUIDELINES

- **Shorts and Skirts/Jumpers:** Must follow guidelines of modesty and be no more than 2 inches above the knee when kneeling. The measurement is taken when the child kneels and the hem is measured from the floor. Shorts may also not hang below the knee.
 - Uniform shorts may be worn from the first day of school through October 31st and after April 1st through the last day of school.
- **Clothing:** Free of designer monograms, insignias, symbols.
- **Jewelry:** Girls may wear one earring in each ear, no large hoops, dangling, or distracting jewelry is allowed. Boys may not wear earrings. Modest jewelry, such as one each of watch, ring, bracelet, and necklace may be worn. The items above must be small, and inconspicuous. No body piercings are allowed.
- **Makeup:** Students are not allowed to wear make-up. Girls may wear clear nail polish. Colored nail polish or false nails are not permitted.
- **Tattoos:** Tattoos are not permitted. Temporary/Henna tattoos must be removed prior to returning to school.
- **Boys' Hair:** Must be cut or styled so it is off the collar, above the eyes and out of the face. Patterns, cut-in design, color streaks or colors are not permitted. Facial hair is not permitted. Hair must be neat, clean, groomed in style suitable for school.
- **Girls' Hair/Accessories:** Hair may not be dyed unnatural colors. Headbands and hair bows should be red, white, navy blue or uniform plaid. Hair accessories should not be large or distracting. Girls' hair should be out of the face.
- **Outerwear:** Sunglasses, hats, jackets, coats or other outerwear is not permitted in the classroom other than the uniform sweaters/sweatshirts.

BOYS IN GRADES K-8th ARE REQUIRED TO WEAR:

- **Pants/Shorts:** Uniform navy blue (K-8th); Uniform khaki (6th-8th only).
- **Belts:** Plain navy, brown, or black (no glitter or sparkles) must be worn with the uniform pants or shorts.
- **Shirts:** Sacred Heart Catholic Polo Shirt with school logo (red, navy blue, or grey) and must be tucked in at all times.
- **Socks:** Solid white, black, navy or gray socks must be worn at all times and must show above the shoe. No logos.
- **Shoes:** Tennis/gym/athletic shoes that tie must be worn at all times, any color. They must have enclosed toes and heels and be tied or fastened securely on the feet at all times.

- **OPTIONAL:** Navy blue cardigan sweater, sweatshirt with Sacred Heart Catholic logo, red or navy blue, can be purchased at RiverCity Workwear. Uniform shirts must be worn and seen under the sweatshirts.

GIRLS IN GRADES K-8th ARE REQUIRED TO WEAR:

- **Pants/Shorts:** Uniform navy blue (K-8th); Uniform khaki (6th-8th only)
- **Belts:** Plain navy, brown, or black (no glitter or sparkles) **must be worn with the uniform pants or shorts.**
- **Skirts/Jumpers:** Sacred Heart Catholic's uniform plaid jumpers/skirts no more than 2" above the knees. Girls MUST wear some form of shorts under their

jumpers/skirts that do not hang below the jumper/skirt. A uniform shirt must be worn under the jumper.

- **Shirts:** Sacred Heart Catholic Polo Shirt with school logo (red, navy blue, or grey) and must be tucked in at all times.
- **Socks:** Solid white, black, navy or gray socks must be worn at all times and must show above the shoe. No logos.
- **Shoes:** **Tennis/gym/athletic shoes that tie must be worn at all times,** any color. They must have enclosed toes and heels and be tied or fastened securely on the feet at all times.
- **OPTIONAL:** Navy blue cardigan sweater, sweatshirt with Sacred Heart Catholic logo, red or navy blue can be purchased at RiverCity Workwear. Uniform shirts must be worn and seen under the sweatshirts.

PRESCHOOL CLOTHING:

Preschool students do not wear school uniforms, however, clothing should be clean and appropriate play/activewear. **Students are required to wear socks and tennis shoes. For safety reasons, no Crocs, sandals, or flip flops may be worn to school.**

SEASONAL UNIFORM POLICY

- **Shorts:** Uniform shorts may be worn from the first day of school through October 31st and after April 1st through the last day of school.
- **Leggings:** Girls may wear ankle length leggings (solid white, gray, black, or navy – NO RED) under their uniform skirts/jumpers during the winter months with their socks.
- **Boots:** Students may wear boots when it rains or snows, but **must bring a change of shoes to wear inside the school building.** On out-of-uniform days, students may wear other shoes, but they must have a closed toe and heel. At no time may students wear sandals or flip-flops.

SPIRIT DAY/FAITH IN ACTION

One Wednesday each month will be dedicated to a Spirit Day/Faith in Action Focus Day, as a way to display pride in our school and build our community.

- Students may wear Sacred Heart Catholic spirit shirts with jeans or uniform pants/shorts.
- Sacred Heart Catholic fleece, red or navy blue and purchased at RiverCity Workwear, may be worn in the classrooms only on Spirit Day/Faith in Action days
- Jeans must be clean without holes or tears and without design. Jeggings/leggings are not permitted.
- Spirit Day/Faith in Action days will be announced on the general school calendar.

OUT OF UNIFORM AND PICTURE DAY DRESS CODE

Occasionally, students may earn an Out of Uniform Day. Clothes must always be modest and appropriate for Sacred Heart Catholic School. This dress code includes Picture Day Dress requirements.

- Tops must cover the whole top part of the body and extend adequately below the waist. Tank tops, tube tops, sleeveless tops, spaghetti straps, low-cut tops, off the shoulder tops or bare midriffs are not permitted.
- Pants must begin at the waist or hips and not gather excessively around the ankles. Pants must not be excessively baggy, excessively tight or sloppy in appearance.
- Shorts may be worn from the first day of school through October 31st and after April 1st through the last day of school, but must meet the same guidelines as uniform shorts and be no more than 2" above the knee. Shorts must also begin at the waist or hips and not be excessively baggy/tight or sloppy in appearance.
- Leggings may be worn under dresses, skirts and appropriate length tops. Tops worn with leggings need to reach the end of the student's fingertips when they are at their side.
- Dresses and skirts must be no shorter than 2" above the knee. Shorts must not hang below the knee.
- Students may wear other shoes, but they must have a closed toe and heel. No sandals, flip flops or wedged heels. Tennis/gym shoes are still preferred.

If you have questions in regard to any item being acceptable, please call the school before purchasing. The principal reserves the right to determine when students are or are not in proper, approved dress code. If you have a question about what your child is wearing, please pack their school uniform as a back-up.