



# SARAH FULLER

Assistant Planner

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**YEAR OF BIRTH** 1993

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**PROFESSION** Regional and Town Planner

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**CURRENT POSITION** Assistant Planner, Precinct Urban Planning

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## EDUCATION AND PROFESSIONAL AFFILIATIONS

- BACHELOR OF URBAN AND REGIONAL PLANNING (HONS)  
University of Southern Queensland, currently studying
- DIPLOMA OF LOCAL GOVERNMENT (STATUTORY PLANNING)  
Local Government Association of Queensland, 2014
- CERTIFICATE III OF BUSINESS ADMINISTRATION  
TAFE Qld, 2011
- Associate Member  
Planning Institute of Australia

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## PROFESSIONAL HISTORY

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<b>2025 – present</b>	<b>Assistant Planner</b> Precinct Urban Planning Pty Ltd
<b>2023</b>	<b>Student Planner (Work Experience)</b> State Assessment and Referral Agency, Department of State Development, Infrastructure, Local Government and Planning
<b>2011-2025</b>	<b>Student Planner, Team Leader Technical Advice, Technical Advice Officer, Project Officer, Administration Officer</b> Toowoomba Regional Council

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## KEY EXPERIENCE

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- Statutory Planning
  - Planning Education
  - Project Management
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## DETAILED SUMMARY

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### STATUTORY PLANNING

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- **Assisting with due diligence, planning advice and planning report preparation**  
Assistant Planner – Precinct Urban Planning Pty Ltd – 2025 onwards
  - **Assessment of development applications and providing pre-lodgement advice for Toowoomba Regional Council**  
Student Planner – 2024-2025
  - **Provision of planning advice to internal and external stakeholders within Council's Technical Advice Team**  
Technical Advice team – 2015-2025
  - **Coordination of the plan sealing process and infrastructure agreements within Council**  
2014-2015
  - **Provision of building records searches and Planning & Development Certificates**  
2012-2014
  - **Assessment of development applications and referrals**  
Work experience at the State Assessment and Referral Agency - 2023
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### PLANNING EDUCATION

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#### Education, training and support to internal staff on planning concepts – Toowoomba Regional Council

- Development of templates, guidelines and procedures to efficiently address and monitor planning enquiries
  - Development and delivery of training packages on a range of planning matters including new and amended legislation and development application processes
  - Review and implementation of system and process changes based on statute amendments and process efficiencies
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### PROJECT MANAGEMENT

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**Implementation of operational projects within Toowoomba Regional Council:**

- Transition to *Planning Act 2016* (2015-2017)
  - Transition to *Plumbing & Drainage Act 2018* (2017-2018)
  - BPAY for Development Applications (2024-2025)
  - Smart Online Pre-Lodgement Advice Form (2024-2025)
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**AWARDS**

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- **PIA Best Third Year Performance**  
Bachelor of Urban & Regional Planning (Honours) – 2023 & 2024
- **PIA Best Second Year Performance**  
Bachelor of Urban & Regional Planning (Honours) – 2021 & 2022
- **PIA Best First Year Performance**  
Bachelor of Urban & Regional Planning (Honours) – 2019