



SARAH FULLER

Assistant Planner

YEAR OF BIRTH 1993

PROFESSION Regional and Town Planner

CURRENT POSITION Assistant Planner, Precinct Urban Planning

CONTACT

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EDUCATION AND PROFESSIONAL AFFILIATIONS

- BACHELOR OF URBAN AND REGIONAL PLANNING (HONS)
University of Southern Queensland, currently studying
- DIPLOMA OF LOCAL GOVERNMENT (STATUTORY PLANNING)
Local Government Association of Queensland, 2014
- CERTIFICATE III OF BUSINESS ADMINISTRATION
TAFE Qld, 2011
- Associate Member
Planning Institute of Australia

PROFESSIONAL HISTORY

2025 – present	Assistant Planner Precinct Urban Planning Pty Ltd
2023	Student Planner (Work Experience) State Assessment and Referral Agency, Department of State Development, Infrastructure, Local Government and Planning
2011-2025	Student Planner, Team Leader Technical Advice, Technical Advice Officer, Project Officer, Administration Officer Toowoomba Regional Council

KEY EXPERIENCE

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- Statutory Planning
 - Planning Education
 - Project Management
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DETAILED SUMMARY

STATUTORY PLANNING

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- **Assisting with due diligence, planning advice and planning report preparation**
Assistant Planner – Precinct Urban Planning Pty Ltd – 2025 onwards
 - **Assessment of development applications and providing pre-lodgement advice for Toowoomba Regional Council**
Student Planner – 2024-2025
 - **Provision of planning advice to internal and external stakeholders within Council's Technical Advice Team**
Technical Advice team – 2015-2025
 - **Coordination of the plan sealing process and infrastructure agreements within Council**
2014-2015
 - **Provision of building records searches and Planning & Development Certificates**
2012-2014
 - **Assessment of development applications and referrals**
Work experience at the State Assessment and Referral Agency - 2023
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PLANNING EDUCATION

Education, training and support to internal staff on planning concepts – Toowoomba Regional Council

- Development of templates, guidelines and procedures to efficiently address and monitor planning enquiries
 - Development and delivery of training packages on a range of planning matters including new and amended legislation and development application processes
 - Review and implementation of system and process changes based on statute amendments and process efficiencies
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PROJECT MANAGEMENT

Implementation of operational projects within Toowoomba Regional Council:

- Transition to *Planning Act 2016* (2015-2017)
 - Transition to *Plumbing & Drainage Act 2018* (2017-2018)
 - BPAY for Development Applications (2024-2025)
 - Smart Online Pre-Lodgement Advice Form (2024-2025)
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AWARDS

- **PIA Best Fourth Year Performance**
Bachelor of Urban & Regional Planning (Honours) – 2026
- **PIA Best Third Year Performance**
Bachelor of Urban & Regional Planning (Honours) – 2023, 2024 & 2025
- **PIA Best Second Year Performance**
Bachelor of Urban & Regional Planning (Honours) – 2021 & 2022
- **PIA Best First Year Performance**
Bachelor of Urban & Regional Planning (Honours) – 2019