



Te Pākihi o Maru

Together growing hearts and minds

TRANSPORT PROCEDURE

Outcome

Te Pākihi o Maru Board will ensure that all safety measures have been taken to allow for children, staff and parents to travel safely on school trips.

Procedures

Private Vehicles

- All vehicles used for school/class trips must have:
 1. Current Warrant of Fitness
 2. Current Registration
 3. One working seat belt per passenger and a booster seat for all children not yet 7 years old.
- Drivers must have a current **full** drivers licence and this is to be photocopied and kept with trip information.
- All drivers must agree to comply with smokefree laws of NZ.
- All drivers must sign a form stating that their vehicle has:
 1. Current Warrant of Fitness
 2. Current Registration
 3. Correct fitting seat belts
- If the vehicle has airbags in the front children under 10 years will not be permitted to sit in the front seat.

Transport by School Van

- All staff driving the van must have a **full** drivers licence.
- Tamariki in the van must wear their seatbelt.
- Tamariki under 7 years of age must have a booster seat.
- No tamariki under 10 years old will sit in the front seat.

Transport by Bus

- When using buses all children must be seated and wearing seatbelts if provided.