

Guidance for using The Prayer Hub – Lifestreams Christian Church

**The Prayer Hub can be booked for use between the hours of
6am – 10pm, Monday – Saturday, and 2.30 – 10pm Sunday**

Late night attendance will need to be made by special arrangement with Prayer Hub Coordinator Peter Raymond (m: 0404 010 392). The numerical entry code will be provided to regular users.

Using the Prayer Hub

1. For non-Lifestreams users between 8am-4pm, on arrival you will need to come to the church office to get a door swipe.
2. The entrance to the Prayer Hub and parking is on Murray Street.
3. To operate the electronic door lock, press gently against the door, gently press your finger on the screen until you hear a chime, then move the swipe over the image on the screen and it will unlock.
4. If you have the entry code, press gently against the door, press your finger on the screen so it lights up, then enter the 5 digit code followed by *. The door should then unlock. Retry the code if it doesn't work initially.
5. Please sign the Attendance Register in the Hub noting the date and your arrival and departure times.
6. Lock the door behind you, if you wish, by pulling it closed. A sensor will activate the lock. To exit, unlock by turning the knob on the inside of the door.
7. When you leave if you are the last person in the Hub, please ensure all windows are closed, lights and air conditioners are turned off and that you lock the door behind you by pushing the door closed holding it until the lock activates. (The lock can also be activated by touching the bottom circle on the screen).
8. Please return the swipe to the office. If the office is not attended, please place the swipe in the office slot located on the wall in the church foyer to the left of the office door.



Conditions of Use:

- Please read the Prayer Hub Procedures & Guidelines document located in a folder on the entry foyer table.
- If someone of the opposite sex comes into the Hub when there is only one person already in there, they will need to return at another time after the person has left or when there is a minimum of three people in the Hub
- Children are to be supervised by their parents, or by appropriately approved volunteers (minimum of two) for children's prayer sessions
- Users agree to indemnify Lifestreams Christian Church (LCC) from any and all liability for any injury, loss or damage to LCC or any other person resulting from any act of omission .
- Users acknowledge that use of the Prayer Hub is at their own risk.

Book in your preferred time using the [24-7 Prayer Online Booking System](#) on our website.

Booking system details example:

☐ Book room exclusively

☐ Book anonymously?

Your details will still be shown to the prayer room organiser.

- We suggest that you select 'book anonymously'. This means that your name will only be visible to the Prayer Hub Administrator.
- When you book please select whether you want to book the room 'exclusively' for your use or whether you are open to others joining you.
- Once you have booked your desired time, you will receive an email confirmation of your booking.

For all enquiries please contact Church Reception southperth@lifestreamscc.com or phone 9313 1600, or outside office hours contact Peter Raymond, Prayer Hub Coordinator on m: 0404 010 392.