

Cullman City Parks and Recreation Bid Specifications

Date: January 23, 2026

Subject: Lawn & Landscaping Services (26.005)

1. The Cullman City Parks and Recreation will receive bids from vendors who are interested in providing lawn maintenance and landscaping services for up to three (3) years* in multiple locations (details listed under “4. Minimum Bid Requirements”). The successful vendor shall provide labor, personnel, and ancillary resources needed to perform the services pursuant to the specifications and other requirements as listed in this bid.
2. Bids will be opened at the Parks and Recreation Train Depot Board Room at 2:00PM on February 6, 2026.
3. It is required that all interested parties **schedule and complete a pre-bid meeting/tour with Michael Graveman, phone 256-339-4911, no later than February 2, 2026.**
4. Bids are to be submitted to the following address:

Cullman City Parks and Recreation
ATTN: Kyle Clark
Lawn & Landscaping Services (Bid #26.005)
PO Box 788
Cullman, Alabama 35056

5. The bid must be placed in a sealed envelope and clearly marked “**Lawn & Landscaping Services (Bid #26.005).**”
6. The Cullman City Park Board reserves the right to reject any/all bids or any part thereof. It is not the policy of the Cullman City Park Board to accept bids based solely on price. Quality, conformity with specifications, promptness in delivery, previous service, and experience are also considered.
7. The Cullman City Park Board reserves the right to withdraw bids prior to purchase of any item.
8. The Cullman City Park Board reserves the right to suspend service intervals on any of the listed properties with a 2-week notice.
9. There is no guarantee that all listed properties will be awarded to the same bidder.
10. Questions concerning this bid are to be directed to Michael Graveman, phone 256-339-4911.

Sincerely,
Kyle Clark
Director of Operations

**Contract period and prices shall be for one year from contract effective date. At the end of the contract period, the contract amount may be extended in one-year intervals two times upon agreement of both parties in writing.*

Lawn & Landscaping Services

(Bid #26.005)

1. **General:** Vendors should meet minimum specifications on the Lawn & Landscaping Services listed and will be given credit for exceeding the specifications.
2. **Vendor Qualifications:**
 - a. Must have and maintain State of Alabama Horticulture License.
 - b. Must have been in the lawn care/landscaping business for at least 5 years.
 - c. Must have and maintain OTPS and SLP licenses.
 - d. Must have a current City of Cullman business license
 - e. Must have and maintain 1-million-dollar per occurrence and a policy of general liability insurance coverage (to include property damage) having a combined single limit of not less than 2-million-dollars per occurrence, written by a company satisfactory to Cullman Parks, Recreation, and Sports Tourism. Such policy will list the City of Cullman dba Cullman Parks, Recreation, and Sports Tourism as an additional insured under said policy. Bidder shall furnish Cullman Parks, Recreation, and Sports Tourism with a certificate of insurance satisfactory to evidence compliance with this provision prior to being awarded said bid. Bidder waives any right of subrogation.
 - f. Must have and maintain workman's compensation insurance on employees.
 - g. Must sign a hold harmless agreement.

Exceptions to this will be considered on a case-by-case basis.

3. **Administrative Procedures:**

- a. Bids must be addressed as follows:

Cullman City Parks and Recreation
ATTN: Kyle Clark
Lawn & Landscaping Services (Bid #26.005)
PO Box 788
Cullman, Alabama 35056

- b. Bids must be placed in a sealed envelope and the envelope must be clearly marked "Lawn & Landscaping Services Bid #26.005." **Bids will not be accepted via email or fax and will not be accepted after the listed opening date and time.**
 - c. The Park Board reserves the right to reject any/all bids. Bids will be awarded on multiple criteria such as quality, service, promptness of delivery, previous service, and not on price alone. On the attached response sheet, vendors are invited to offer additional information (other than price) for consideration on the product/service they are offering. This could include components that exceed RFP specifications, exceptional warranty, support services offerings, etc.
 - d. It is required that all interested parties **schedule and complete a pre-bid meeting/tour with Michael Graveman, phone 256-339-4911, no later than February 2, 2026.**
 - e. Bid price shall not include Federal or State taxes.
 - f. All bid prices will include costs associated with shipping and handling, etc.
 - g. Cullman City Parks and Recreation will not reimburse any cost incurred by vendors in developing or submitting bids.

- h. Vendors must fully explain the warranty, as to what items are not covered by the warranty, and the procedure for replacement of defective units.
 - i. Questions should be directed to Michael Graveman, phone 256-339-4911.
- 4. **Minimum Bid Requirements:** Cullman City Parks and Recreation is accepting bids to perform lawn and landscaping maintenance services for the areas specified in Appendix A. Price will be per month and work performed 12 months.
 - a. WildWater Park Lawn/Landscaping Services will consist of:
 - i. Grounds inspection and debris/trash removal shall be completed prior to mowing.
 - ii. Mowing of turf as required to maintain a neat, level appearance. Turf shall be cut at a height of 2" – 4" as turf type and conditions dictate. Mowing shall be performed in accordance with the frequency outlined in Appendix A. Mowing equipment and patterns shall be employed to permit recycling of clippings where possible. Gaping, unleveled cuts are not acceptable.
 - iii. Edging of all sidewalks, beds, and curbs that meet grassy areas is required to be maintained neatly. Edging shall be done with a power edger to all grassed areas at sidewalks, bedlines, and curbs during the growing season. Edging shall be performed biweekly.
 - iv. Trimming (weedeating) of all grassy areas, where mowing equipment cannot access, is required to be maintained neatly. Trimming shall be done to all grassed areas, where mowing equipment cannot access, during the growing season. Trimming shall be performed in accordance with the frequency outlined in Appendix A.
 - v. Removal of clippings and other waste from sidewalks, driveways, and parking lots is required to maintain cleanliness of facilities. Grass clippings, leaf litter, etc. on sidewalks, driveways, and parking lots shall be blown free from these areas at the conclusion of mowing, edging, etc. **Clippings, leaf litter, etc. SHALL NOT be blown into flower/tree beds or any other landscaped feature. Doing so will result in a monetary penalty that will be assessed on the next billing cycle.**
 - vi. Application of pre- and post-emergent systemic herbicides, insect control, and fertilizer is required to maintain neat appearance and positive customer experience. Only approved chemicals shall be used. Approval is obtained via express consent from Michael Graveman or his designated proxy.
 - vii. Planning, installation, and maintenance of seasonal flower beds is required to maintain a neat and inviting appearance. Flower beds shall be turned over and replanted with seasonal varieties two times each year. The application of pine straw, fertilizer, and pre- or post-emergent herbicides shall occur in a frequency required to maintain neat and healthy flower beds.
 - b. CWAC Lawn/Landscaping Services will consist of:
 - i. Grounds inspection and debris/trash removal shall be completed prior to mowing.
 - ii. Mowing of turf as required to maintain a neat, level appearance. Turf shall be cut at a height of 2" – 4" as turf type and conditions dictate. Mowing shall be

performed in accordance with the frequency outlined in Appendix A. Mowing equipment and patterns shall be employed to permit recycling of clippings where possible. Gaping, unleveled cuts are not acceptable.

- iii. Edging of all sidewalks, beds, and curbs that meet grassy areas is required to be maintained neatly. Edging shall be done with a power edger to all grassed areas at sidewalks, bedlines, and curbs during the growing season. Edging shall be performed biweekly.
- iv. Trimming (weedeating) of all grassy areas, where mowing equipment cannot access, is required to be maintained neatly. Trimming shall be done to all grassed areas, where mowing equipment cannot access, during the growing season. Trimming shall be performed in accordance with the frequency outlined in Appendix A.
- v. Removal of clippings and other waste from sidewalks, driveways, and parking lots is required to maintain cleanliness of facilities. Grass clippings, leaf litter, etc. on sidewalks, driveways, and parking lots shall be blown free from these areas at the conclusion of mowing, edging, etc. **Clippings, leaf litter, etc. SHALL NOT be blown into flower/tree beds or any other landscaped feature. Doing so will result in a monetary penalty that will be assessed on the next billing cycle.**
- vi. Application of pre- and post-emergent systemic herbicides and fertilizer is required to maintain neat appearance. Only approved chemicals shall be used. Approval is obtained via express consent from Michael Graveman or his designated proxy.
- vii. Planning, installation, and maintenance of seasonal flower beds is required to maintain a neat and inviting appearance. Flower beds shall be turned over and replanted with seasonal varieties two times each year. The application of pine straw, fertilizer, and pre- or post-emergent herbicides shall occur in a frequency required to maintain neat and healthy flower beds.
- viii. Pruning of trees and the cleaning of tree beds is required to maintain neat and well-tended appearance of facility grounds. During the appropriate season, trees shall be pruned appropriately to encourage uniform, healthy growth. Tree beds and grassy tree areas shall be cleaned of sticks, debris, leaf litter, etc. in regular intervals during the growth and dormant seasons.

c. Communication of completed lawn maintenance services is required. Email or text notification on the day of the completed service shall be provided to Michael Graveman.

5. **Exceeding Minimum Proposal Requirements:** Vendors who exceed minimum bid requirements will be given consideration for doing so.

6. **Failure to Meet Minimum Bid Requirements:** Due to unique variations in some vendor product lines, failure to meet minimum bid requirements will not automatically eliminate a bidder from consideration. Failure to meet any minimum bid requirements should be explained on the response page.

APPENDIX A

WILD WATER PARK



KEY:

- GREEN WEEKLY MOWING
- BLUE BIWEEKLY MOWING
- RED SEMI-ANNUAL FLOWERS
- YELLOW ANNUAL BEDS

WILDWATER PARK

January – February

- Dormant cut backs & pruning
- Blow hard surfaces
- Correctional plant pruning
- Spray/pull weeds in shrub bed
- Debris/trash removal
- Turf program

March – October

- Turf maintenance
- Scalp warm season turf
- Blow hard surfaces
- Spray/pull weeds
- Prune & deadhead plant material as needed
- Debris/trash removal
- Irrigation startup & monitoring
- Turf program

October – December

- Leaf & pinecone removal
- Spray/pull weeds in flower beds
- Blow hard surfaces
- Cut back perennials
- Debris/trash removal
- Irrigation shut down
- Turf program

48 visits per year

Annual color twice per year (spring & fall)

Pine straw beds twice per year (once per year inside the park) – **must be long leaf pine straw**

CULLMAN WELLNESS AND AQUATIC CENTER (CWAC)



KEY:

- GREEN WEEKLY MOWING
- BLUE BIWEEKLY MOWING
- RED SEMI-ANNUAL FLOWERS
- YELLOW ANNUAL BEDS

CULLMAN WELLNESS AND AQUATIC CENTER (CWAC)

January-February

- Dormant cut backs & pruning
- Blow hard surfaces
- Correctional plant pruning
- Spray/pull weeds in shrub bed
- Debris/trash removal
- Turf program

March-October

- Turf maintenance
- Scalp warm season turf
- Blow hard surfaces
- Spray/pull weeds
- Prune & deadhead plant material as needed
- Debris/trash removal
- Irrigation startup & monitoring
- Turf program

October-December

- Leaf & pinecone removal
- Spray/pull weeds in flower beds
- Blow hard surfaces
- Cut back perennials
- Debris/trash removal
- Irrigation shut down
- Turf program

48 visits per year

Annual color twice per year (spring & fall)

Pine straw beds twice per year – **must be long leaf pine straw**

OMNIPLEX



KEY:

- GREEN WEEKLY MOWING
- BLUE BIWEEKLY MOWING
- ORANGE SEMI-ANNUAL FLOWERS
- YELLOW ANNUAL BEDS

OMNIPLEX

January-February

- Dormant cut backs & pruning
- Blow hard surfaces
- Correctional plant pruning
- Spray/pull weeds in shrub bed
- Debris/trash removal
- Turf program

March-October

- Turf maintenance
- Scalp warm season turf
- Blow hard surfaces
- Spray/pull weeds
- Prune & deadhead plant material as needed
- Debris/trash removal
- Irrigation startup & monitoring
- Turf program

October-December

- Leaf & pinecone removal
- Spray/pull weeds in flower beds
- Blow hard surfaces
- Cut back perennials
- Debris/trash removal
- Irrigation shut down
- Turf program

48 visits per year

Annual color twice per year (spring & fall)

Pine straw beds twice per year – **must be long leaf pine straw**

Lawn & Landscaping Services
(Bid #26.005)

Vendor Response:

I/We have read and understand and agree to all requirements and specifications for Cullman City Parks and Recreation (Bid #26.005) except as noted below. I/We understand that failure to provide a "No Bid" response may result in disqualification from all future bids offered by this municipality.

Name of vendor: _____

Printed name of person submitting bid: _____

Signature of person submitting bid: _____

Price Individually per location

WILDWATER PARK

CWAC

OMNIPLEX

PER MONTH _____

PER MONTH _____

PER MONTH _____

PER YEAR _____

PER YEAR _____

PER YEAR _____

Variation from stated minimum bid specifications are as follows:

References (Name of organization, person to contact, phone, email):