

# September 2026



**Hello September!**

**It's back to school time and with that theme in mind, I wanted to educate you with more information about expenses in Case Manage:**

**Expenses:**

- Any expenses that are uploaded in the month of September (for example), you will be reimbursed on the 28<sup>th</sup> of the following month (October).
- If it is not obvious what the receipt is for, please indicate in the notes section.
- If you have a new admission, please keep those receipts separate as we often bill back initial clothing and it makes it difficult to do so if there are items for other children on the receipt.
- Please make every effort to upload receipts and allowances in the current month.
- If you are purchasing something out of the norm, you must get approval from your Case Manager ~ a verbal from your CAS Worker is not sufficient for us to reimburse you and bill items back to CAS. For any items that need to be billed back to CAS, we require clear receipts indicating what the items are and, in some cases, must show their name on the receipt (i.e. camp).
- When uploading a medical form for reimbursement, please do not upload your Visa receipt or cover any information on the medical form with your Visa receipt. The Visa receipt is not necessary, we need the medical form that shows the name of the doctor, the name of the child, the service and the amount to be reimbursed.
- Please note if you wish to see what you have been reimbursed for in previous months, you can look in Case Manage on your laptop (you cannot see this from your mobile device).
- Lastly, since it is back to school...please note that you can expense up to \$25 for a backpack and \$25 for other school supplies for each child in your care.

**Wishing everyone a great 1st day, 1st week, 1st month back to school!**

# CHRONICLES

## Kim's Korner...

If you did not receive a June report card for your child / youth back in June, please request a copy from the school once the children are back to school and upload it to Case Manage as we are required to have these on file. Thank you!



September 30<sup>th</sup>  
Truth & Reconciliation Day

Summer is over.

Time to officially  
remember what  
day of the week it is.



someecards  
user card

**Today's Parent**

# school supplies

**ESSENTIALS**

- ☐ Backpack
- ☐ Water bottle
- ☐ Lunch bag
- ☐ Containers for lunch, like a bento box and small boxes for hummus or dip
- ☐ Thermos
- ☐ Pencil case
- ☐ Indoor shoes (with slip-proof, non-marking soles)
- ☐ Outdoor shoes/boots
- ☐ Labels with your kid's name
- ☐ Change of clothes, including socks and underwear (for kindergarteners)
- ☐ Sunscreen

**HAVE ON HAND**

- ☐ Umbrella
- ☐ Rain jacket
- ☐ Smock or old t-shirt for art class
- ☐ Coloured construction paper
- ☐ Zip-top bags
- ☐ Garbage bags for transporting art projects
- ☐ Binders
- ☐ Paper clips
- ☐ Stapler
- ☐ Printer paper
- ☐ Ink cartridges

**OPTIONAL**

- ☐ Hand sanitizer (look for one that clips onto backpack)
- ☐ Lip balm
- ☐ Pocket tissues
- ☐ Wet wipes
- ☐ Agenda/planner
- ☐ Pencil grips
- ☐ Skills worksheets and notebooks for at-home studying

**FOR THE CLASSROOM\***

- ☐ Washable markers
- ☐ Crayons
- ☐ Pencil crayons
- ☐ Pencils
- ☐ Pencil sharpener
- ☐ Erasers
- ☐ Notebooks
- ☐ Glue sticks
- ☐ Safety scissors

## ON - CALL

In the event that the pager is not working properly, please refer to the schedule below for the on-call list and dial the on-call worker directly. Thank you!

|                 |                 |              |
|-----------------|-----------------|--------------|
| Aug 31 – Sept 7 | Darlene Woodley | 437-448-8383 |
| Sept 8 – 13     | Leon Lamont     | 437-985-6857 |
| Sept 14 – 20    | Maeghan Turner  | 226-388-4678 |
| Sept 21 – 27    | Sarai Garcia    | 437-298-1227 |
| Sept 28 – Oct 4 | Nicole Peck     | 416-779-3856 |

**KEEP CALM**  
I'm  
**ON CALL**