

**West Vic Business Inc**  
**Profit and Loss Statement**  
**30 Jun 2022**

	<b>2022</b>	<b>2021</b>
<b>Income</b>	<b>\$</b>	<b>\$</b>
Memberships	40,806.50	34,525.00
Events & Seminars	1,400.00	1,360.00
HRCC Funding	14,612.00	18,500.00
Other Funding	0.00	20,000.00
Grant Income	0.00	24,470.00
Sponsorships	4,500.00	0.00
Delivery Fees Collected	0.00	5.00
<b>Total Income</b>	<b>61,318.50</b>	<b>98,860.00</b>
<b>Less Expense</b>		
Accounting Fees	1,320.00	1,320.00
Bank Fees	0.00	0.96
Advertising	480.45	1,799.80
Dues & Subscriptions	792.80	974.11
Insurance	515.00	490.00
Legal Fees	90.20	59.20
Discounts Given	0.00	880.00
Office Supplies	138.60	305.34
Printing	414.00	315.00
Ink Cartridges	0.00	288.50
Software	433.13	0.00
Shop Horsham Gift Cards Expense	1,817.30	2,799.00
Events	3,130.33	1,360.00
Professional Services	2,265.00	7,160.00
Grant Funds Expenditure	0.00	12,712.00
Memberships & Subs	1,484.99	82.50
Workers Compensation	235.12	236.50
Postage & Shipping	149.70	136.00
Telephone	588.00	580.10
Travel & Conference	735.31	0.00
IT/Web/Internet Expenses	1,655.95	1,794.67
Miscellaneous	30.00	34.48
Superannuation Expense	4,531.71	2,997.00
Wages & Salaries	45,317.05	31,547.50
Time in Lieu Accrued	2,272.69	0.00
Interest Expense	3.14	0.00
<b>Total Expense</b>	<b>68,400.47</b>	<b>67,872.66</b>
<b>Operating Profit/(Loss)</b>	<b>(7,081.97)</b>	<b>30,987.34</b>

**Plus Other Income**

Rent Concession	0.00	2,576.45
Profit on Disposal of Right of Use	0.00	230.77
Shop Horsham Gift Card Sales	43,030.00	39,650.00
Shop Horsham Gift Card - Unclaimed 3 years Old	3,410.00	2,080.00
<b>Total Other Income</b>	<b>46,440.00</b>	<b>44,537.22</b>

**Less Other Expense**

Depreciation Expense	1,235.28	810.71
Gift Card Reimbursement	26,390.00	14,520.00
Gift Cards to be Claimed - move to Balance Sheet	16,700.00	25,130.00
Depreciation - Right of Use	0.00	5,540.49
Interest Expense - Right of Use Asset	0.00	459.89
<b>Total Other Expense</b>	<b>44,325.28</b>	<b>46,461.09</b>

**Net Profit/(Loss)**

**(4,967.25) 29,063.47**

**West Vic Business Inc**  
**Balance Sheet**  
**30 Jun 2022**

	2022	2021
<b>Asset</b>	\$	\$
<b>Banking</b>		
ANZ Cheque Account	51,828.46	35,359.18
ANZ Gift Card Cheque Account	60,870.00	44,170.00
<b>Total Banking</b>	<b>112,698.46</b>	<b>79,529.18</b>
<b>Current Assets</b>		
Accounts Receivable	2,734.00	13,380.00
Prepayments	270.00	0.00
<b>Total Current Assets</b>	<b>3,004.00</b>	<b>13,380.00</b>
<b>Non-Current Asset</b>		
Plant & Equipment	1,173.18	2,408.46
<b>Total Non-Current Asset</b>	<b>1,173.18</b>	<b>2,408.46</b>
<b>Total Asset</b>	<b>116,875.64</b>	<b>95,317.64</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Visa	60.00	0.00
Memberships received in advance	260.00	1,520.00
Accrued Wages	2,272.69	0.00
Accounts Payable	447.48	2,895.96
PAYG Withholdings Payable	1,754.00	2,030.00
Gift Cards to be Reimbursed	47,330.00	34,040.00
Superannuation Payable	361.99	474.95
Grant Funds - Not Yet Dispersed	15,000.00	0.00
<b>Total Current Liabilities</b>	<b>67,486.16</b>	<b>40,960.91</b>
<b>Total Liability</b>	<b>67,486.16</b>	<b>40,960.91</b>
<b>Net Assets</b>	<b>49,389.48</b>	<b>54,356.73</b>
<b>Equity</b>		
<b>Current Earnings</b>		
Current year earnings	(4,967.25)	29,063.47
<b>Total Current Earnings</b>	<b>(4,967.25)</b>	<b>29,063.47</b>
<b>Retained Earnings</b>		
Retained earnings	54,356.73	25,293.26
<b>Total Retained Earnings</b>	<b>54,356.73</b>	<b>25,293.26</b>
<b>Total Equity</b>	<b>49,389.48</b>	<b>54,356.73</b>

**West Vic Business**  
**Summary of Significant Accounting Policies**  
**30/06/2022**

- 1) These Financial Statements are special purpose financial statements prepared in order to satisfy the reporting requirements of the Associations Incorporation Reform Act 2012. The Committee has determined that the association is a Tier 1 Entity and must lodge an Annual Statement to Consumer Affairs Victoria.
- 2) West Vic Business is Exempt from Income Tax under the Income Tax Assessment Act 1997 – Sect 11.5.
- 3) West Vic Business is not registered for GST.
- 4) These accounts have been prepared on an Accruals basis.
- 5) Gift Card Sales and Reimbursement are recorded as Other Income and Other Expenses on the Profit and Loss Statement. A balance of 3 Years unredeemed Gift Cards is held as a Liability on the Balance Sheet.
- 6) Provision is made for West Vic Business's liability for Employee Annual Leave, calculated at the employee's pay rate as at year-end.

**Schedule 1**  
**Regulation 15**  
**Form 1**

*Associations Incorporation Reform Act 2012*

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

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**Annual statements give a true and fair view of financial performance and position  
of incorporated association**

We, Catherine Shirrefs and Andrea Cross, being members of the Committee of West  
Vic Business certify that –

“The statements attached to this certificate give a true and fair view of the financial  
performance and position of the above named association during and at the end of  
the financial year of the Association ending 30 June 2022.”

Signed: Catherine Shirrefs

Date: 25/8/2022

Signed: A. Cross

Date: 25/8/2022

## Independent Audit Report to the members of West Vic Business

### Opinion

We have audited the accompanying financial report, being a special purpose financial report of West Vic Business (the Association), which comprises the statement of financial position as at 30 June 2022, and the statement of profit and loss for the year then ended, notes to the financial statements and the directors' declaration.

In our opinion, the accompanying financial report gives a true and fair view of the financial position of West Vic Business as at 30 June 2022 and of its financial performance for the year ended in accordance with the accounting policies described in Note 1 of the financial statements and the requirements of the *Associations Incorporation Reform Act (Vic) 2012*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report is prepared to assist the Association in the *Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the Association and should not be distributed to or used by parties other than the Association. Our opinion is not modified in respect of this matter.

### Responsibilities of the Committee

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with the *Associations Incorporation Reform Act (Vic) 2012* and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

The Committee responsible for overseeing the Association's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.


## Independent Audit Report to the members of West Vic Business

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*CountPro Audit Pty Ltd*  
CountPro Audit Pty Ltd

A handwritten signature in blue ink, appearing to read "J. Hargreaves", is written over a horizontal dotted line.

Jason Hargreaves  
Director

180 Eleanor Drive, Lucas

25<sup>th</sup> August 2022