



**ALL SOULS**  
EPISCOPAL CHURCH  
TRADITIONAL WORSHIP • PROGRESSIVE THINKING

**VESTRY MEETING MINUTES**

Date: September 21, 2025

	Present?	Absent?
Sr. Warden (May 2027)	Lisa Watson x	
Jr. Warden (May 2026)	Jeff Wells x	
Treasurer	Will Stewart (also vestry member, Class of 2028) x	
Rector	Mother Sara	x
Class of 2028	Tara Mancini	x
	Joe Neal x	
	Will Stewart x	
Class of 2027	John Longstreth x	
	Nancy Morgan x	
	Art Warren	x
Class of 2026	vEnessa Acham x	
	Kurt Jacobs x	
	James Lewis x	

The meeting was called to order at 12:20 PM, and began with an opening prayer offered by Lisa Watson.

Item	Discussion	Action
Minutes of July 20, 2025 Vestry Meetings	A motion was made and seconded to approve the minutes of the July 20, 2025 Vestry meeting.	The July 20, 2025 minutes were approved by unanimous vote, and will be sent to Andrea for posting.
Financial Report	The good news is that earnings on our investments are doing well, that pledge payments are expected to be ahead of budget, and that many expenses are less than budgeted. However, repairs and maintenance are well over budget as we catch up with maintenance that has been deferred over the years. Insurance costs are going up as well.	The report was accepted with thanks for Will's work. The Vestry will continue to be diligent as to expenses.  We will liaise with the Scout troop as to an issue Will identified with their bank account.
Stewardship report	Jeff reported that last year we had 71 pledges for \$385,173 and this year we are shooting for 100 pledges totaling \$425,000. We will have 6 speakers starting October 12, send mail requests that week, and follow up with calls.	As we have been relying on endowment income to fill operating deficits on a temporary basis, we need to assure that our campaign takes into account and advises the parish of the need for a higher pledge base going forward.
Rector's Report	As Mother Sara was ill and had to miss the meeting, the Vestry noted and discussed her written report on new member updates and follow ups, the calendar, and her training, mentoring and inreach and outreach efforts. We are planning another retreat at the Claggett Center next March.	Thanks were given for Mother Sara's report and work, and prayers for her swift recovery.

Senior Warden's Report	Lisa Watson reported on various efforts, including updating the committee rosters and working with the Endowment Board on grants.	The report was accepted with thanks for Lisa's work.
Building/ Junior Warden's Report	<p>Jeff explained the pros and cons of leasing space to Woodley House. There was interest in the proposal with discussion on how to cover the upfront costs including renovation of classroom A. A motion to authorize additional conversations to develop a letter of intent was made and seconded.</p> <p>Jeff also discussed a dispute with Trimark over the configuration of the piping in the boiler installation, which our current maintenance contractor Interstate has advised was done incorrectly, resulting in inefficiencies including the engagement of only 5 of the 14 fan coils for heating, and wear on the system. Interstate has estimated the cost of installing the correct piping at about \$9300. Trimark has responded our letter asking them to address this problem by stating that they have spoken with Interstate, who agrees that the current configuration is fine. Interstate does not agree with that assertion. Jeff will talk again with Interstate and also talk with Precision, our prior contractor, and if they confirm that the system should have been configured differently under the contract we will continue to pursue the matter with Trimark. If not, we will have to undertake the repair at our own expense. A motion was made and seconded to authorize this course of action.</p>	<p>The motion to authorize additional conversations to develop a letter of intent with Woodley House was adopted and Jeff will move forward.</p> <p>The Vestry directed Jeff to talk with Precision and Interstate to confirm that Trimark should have configured the system differently under the contract, and authorized, with one dissenting vote, up to \$10,000 to pay for the fix if it is determined that it should be our responsibility and not Trimark's.</p>

	<p>Jeff sought authorization for up to \$3500 as a capital expenditure to replace two floodlights in the nave, based on an initial estimate, though he believes the work will likely cost substantially less, and a motion was made and seconded to authorize that expenditure.</p> <p>Jeff reported that the review of our building insurance has been completed and that our current coverage appears adequate.</p>	<p>The motion to authorize up to \$3500 as a capital expenditure to replace two floodlights in the nave was adopted.</p>
Art and Iconography	<p>Consideration of a Senior Warden-led study group to recommend mission, scope, approach, and financials on this subject was deferred to next month's meeting in the interests of time.</p>	

The meeting concluded at 2:35 PM with prayer offered by Nancy Morgan.

**Upcoming Vestry Meeting:**

- Sunday, October 19, 2025, 12:45 PM in the conference room

Respectfully submitted by John Longstreth

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