



VESTRY SPECIAL MEETING MINUTES

Date: May 4, 2025

	Present?	Absent?
Sr. Warden (May 2025)	Embry Howell x	
Jr. Warden (May 2026)	Jeff Wells x	
Treasurer	Will Stewart (also vestry member, Class of 2025) x	
Rector	Mother Sara x	
Class of 2027	John Longstreth x	
	Nancy Morgan x	
	Art Warren x	
Class of 2026	vEnessa Acham x	
	Kurt Jacobs x	
	Lisa Watson x	
Class of 2025	Ryan Burwinkel	x
	James Lewis x	

The meeting, having been noticed to resolve some issues outstanding from the regular April meeting that require immediate decision, was called to order at 12:35 PM, and began with an opening prayer offered by Mother Sara.

Item	Discussion	Action
Increase in salary of Sunday morning staff	A motion was made, seconded, and approved unanimously to pay Leiby an additional \$10 a week to stay until all coffee hour participants have left and to be responsible to close and lock the church.	The Motion was approved unanimously. Mother Sara will notify the proper parties to pay the additional amount going forward.
Finalization of Payment to Trimark	<p>Rick Taylor and Joe Howell joined this part of the meeting because they were closely involved in the Trimark work,</p> <p>The Vestry voted at the April meeting to withhold \$26,730 of the final payment of \$46,730 to Trimark for the boiler and air conditioning work as Trimark had not provided documentation that all required permits had been received and inspections done. Rick Taylor reported that we have now received a documentation package with the permits and that the only remaining inspection is one Trimark claims it has been unable to schedule with the District. In Rick's experience, changing District processes make this claim plausible, and he also noted that an insurance inspection of the boiler provides us the same information</p>	<p>The motion was made and unanimously approved.</p> <p>Jeff Wells, in consultation with John Longstreth, will advise Trimark of our position that while we understand that there are difficulties in scheduling the final inspection, we are concerned that it might turn up more work to be done under the contract, and that we may have liability if we continue to operate without the required signoff. We will thus pay \$41,730 now, and the remaining \$5000 balance of the contract price upon Trimark either securing the all the required remaining inspections or certifying to us in writing that while they are unable to secure the final inspections from the DC government through no fault of their own, the installation of the chiller,</p>

	<p>we would get from a District inspection. Joe Howell offered his view that TriMark has done a good job.</p> <p>There was still concern that we did not have an inspection of the chiller and cooling tower. In light of this concern a motion was made and seconded to withhold \$5,000 until Trimark can certify we have all the inspections we need, or that they will fix as required under the contract anything discovered in any outstanding inspection.</p>	<p>boiler, and cooling tower to the best of their knowledge complies with all DC regulatory and permitting requirements, and that if the DC inspection(s) require some remedy or change to your installation, they will do that work as required under the contract.</p> <p>Upon completion of the inspection or receipt of the certification Jeff is authorized to make the final payment in full, along with payment for any permit fees we are responsible for under the contract.</p>
Insurance coverage	<p>Jeff noted that the dollar cap on the insurer's replacement obligations under our policy is \$10.8 million, and but that increased construction costs mean that full replacement would now cost \$13.8 million. This does not include the stained glass. Costs were capped at \$ 8 million in 2020.</p> <p>Jeff believes it would be about \$10,000 a year to increase the cap.</p>	<p>Jeff will get additional information as to the exact amount of the premium increase. He will also get an estimate on assessing the value of the stained glass.</p>

The meeting concluded at 1:10 PM with prayer.

Respectfully submitted by John Longstreth