



ALL SOULS
EPISCOPAL CHURCH
TRADITIONAL WORSHIP • PROGRESSIVE THINKING

VESTRY MEETING MINUTES

Date: June 8, 2025

	Present	Absent
Sr. Warden (May 2027)	Lisa Watson x	
Jr. Warden (May 2026)	Jeff Wells	x
Treasurer	Will Stewart (also vestry member, Class of 2028) x	
Rector	Mother Sara x	
Class of 2028	Tara Mancini x	
	Joe Neal x	
Class of 2027	John Longstreth	x
	Nancy Morgan x	
	Art Warren	x
Class of 2026	vEnessa Acham x	
	Kurt Jacobs x	
	Jim Lewis (fulfilling last year of Lisa Watson's three-year vestry term) x	

The meeting was called to order at 12:45 PM, and began with an opening prayer offered by Mother Sara.

Item	Discussion	Action
Welcoming new Vestry members	A warm welcome was extended to new Vestry members Tara Mancini and Joe Neal.	
Vestry approval of the appointment of Jim Lewis to complete remaining third year of Lisa Watson's Vestry term	A motion was made and seconded to approve the appointment of Jim Lewis to a one-year term on the Vestry to complete the remaining third year of Lisa Watson's regular Vestry member term.	The motion was passed by unanimous vote. Jim Lewis joined the Vestry meeting upon passage of this motion.
Minutes of the May 4, 2025 extra Vestry meeting	A motion was made and seconded to approve the minutes of the May 4, 2025 extra Vestry meeting.	The May 4, 2025 extra Vestry meeting minutes were approved by unanimous vote, and will be sent to the Parish Administrator for posting.
Report of the Endowment Grants Committee	John Wiecking provided a report identifying the organizations receiving grants from All Souls for 2025 and the amounts. John also reported that \$1,050 had been raised for the Bishop Walker School from the concert given at All Souls by the Capital Hearings. A motion was made and seconded to approve distributing the \$1,050 to the Bishop Walker School.	<p>The motion to distribute the \$1,050 to the Bishop Walker School was approved by unanimous vote.</p> <p>Mother Sara volunteered to write a thank you letter to the Capital Hearings with the assistance of Cindy Shaughnessy.</p> <p>The Vestry thanked John Wiecking and the Endowment Grants Committee for their work and accepted the report.</p>
Update from the Endowment & Investment Board (the Charter of the Board is publicly available on the Parish website)	Jim Solomon presented an update from the Board, describing where the Parish's endowment and investment funds stood at approximately midway through the Board's reporting year, which ends on September 30 th of each calendar year so	The report was accepted with deep appreciation for the work done by the Endowment & Investment Board and by Jim Solomon personally on the Board and in preparing and presenting the update.

	that the Vestry can take that information into account in developing and approving a budget effective January 1 of each year. Jim described the five-member make-up of the Board, with staggered five-year terms, so that one member rotates off or stands for reelection per year, with a maximum of two consecutive five year terms allowed.	Mother Sara made a request that the Board provide quarterly reports, rather than semi-annual reports, to the Vestry.
Financial Report	With the authorized draws of \$113,000 from the endowment and \$24,000 from the rectory fund the Parish should have sufficient cash flow for the year based on current projections, even though operating income is projected to be below operating expense. Treasurer Will Stewart noted that income from church use appeared to be running behind, and Jeff Wells was looking into this. Music program expenditures were running a little over, and Will would check into that. Will concluded his presentation by noting with thanks that he is backed up by the excellent work of the Finance Committee, the Endowment & Investment Board, and the Parish's bookkeeper.	The Financial Report was accepted with thanks for Will's work and the work of the Finance Committee, Endowment & Investment Board, and Parish bookkeeper.
Rector's Report	Mother Sara highlighted a few of the items in her report, including a recent meeting with a new parish member, a visit planned for June or July with a couple struggling with illness, and one parish member who is departing to study at Princeton.	The Vestry thanked Mother Sara for her report. We will continue to follow up with our new members.

Senior Warden's Report	<p>Sr. Warden Lisa Watson extended another welcome to new Vestry members Joe Neal and Tara Mancini, and thanked them for being willing to share their time and talents with the Vestry and All Souls. In the interest of time, Lisa did not discuss her report further.</p>	<p>Vestry members again welcomed Tara Mancini and Joe Neal into our ranks, and also thanked Lisa Watson for agreeing to be nominated and serve as our Senior Warden.</p>
Junior Warden's Report	<p>The Junior Warden's Report was circulated to Vestry members prior to the meeting. Although Jeff Wells could not attend to present it, three items in the report were discussed, with one voted on.</p> <p>First, Jeff is working with Andrea, our parish administrator, to get a sense of the demand for using space likes ours, and to develop consistently applied rates/donations similar to ones that this research uncovers. These might entail some discount for nonprofits, or nonprofits sharing the parish's mission. Another goal is to tighten the contract we use, and ensure that appropriate insurance is in place for whomever uses the space. John Longstreth is looking at the current Parish agreement relating to use of building space.</p> <p>Second, a motion was made and seconded to spend up to \$3,000 to conduct an appraisal of the cost to replace the stained glass windows.</p> <p>Third, a diagram was circulated of a proposed new or revised sitting area and planting in front of the Cathedral</p>	<p>The motion to spend up to \$3,000 to an outside entity to conduct an appraisal of the stained glass windows was passed by a vote of eight in favor and one opposed.</p> <p>Will Stewart agreed to write an insert for the Parish bulletin announcing this \$3,000 expenditure and inviting parish members to make contributions towards funding the appraisal.</p>

	Avenue side of the church building. Questions were raised regarding whether the new space would be accessible to all, and whether it likely would, or would not, contribute to vagrancy, noise, etc. Further examination and discussion of this proposed project is needed.	

The meeting concluded at 2:05 PM with prayer offered by Lisa.

Upcoming Vestry Meeting:

- Sunday, July 20, 2025, 12:45 PM in the conference room

Respectfully submitted by Kurt Jacobs