



ALL SOULS
EPISCOPAL CHURCH
TRADITIONAL WORSHIP • PROGRESSIVE THINKING

VESTRY MEETING MINUTES

Date: January 25, 2025

	Present?	Absent?
Sr. Warden (May 2027)	Lisa Watson x	
Jr. Warden (May 2026)	Jeff Wells x	
Treasurer	Will Stewart (also vestry member, Class of 2028) x	
Rector	Mother Sara x	
Class of 2028	Tara Mancini x	
	Joe Neal x	
	Will Stewart x	
Class of 2027	John Longstreth x	
	Nancy Morgan x	
	Art Warren x	
Class of 2026	vEnessa Acham x	
	Kurt Jacobs x	

	James Lewis	x	
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The meeting was called to order at 12:50 PM, and began with prayer led by Mother Sara.

Item	Discussion	Action
Minutes of December 21, 2025 Vestry Meeting	A motion was made and seconded to approve the minutes of the December 21, 2025 Vestry meeting.	The December 21, 2025 minutes were approved by unanimous vote and will be sent to Andrea for posting.
Rector's Report	<p>The report to the Bishop will be made available to the parish via email with hard copies available in the undercroft at coffee hour.</p> <p>We continue to be blessed with new visitors who should be followed up with.</p> <p>Bobby Stubbs will start again mid-August consistent with our prior agreements with him and with Tom Andrew. He has executed an agreement that will have him working less given the budget constraints the parish is facing. Will Stewart reported his sense that the choir would be happy for Tom to be considered in a supply role for Sundays when Bobby is off.</p> <p>We need to spread the word about the parish retreat and complete planning with the Claggett Center for the parish's participation. A deposit is due mid-February.</p>	<p>Vestry members are asked to review the report and suggest by February 2 (which is also Candlemas!) additional information or changes that would be appropriate given the broader audience.</p> <p>Nancy and Joe will follow up with Abbey Stuckkess and Kurt with Ibi Kontein</p> <p>Mother Sara will advise the choir of this at rehearsal next Sunday February 1.</p> <p>We will invite parishioners to the retreat at announcements during the service in February from prior attendees. Owen Basil is confirmed for February 1 and</p>

	<p>Upcoming events include Scout Sunday and Bring a Friend Sunday (Sunday February 15th) and a Stewardship of Time and Talent drive led by the Tending our Soil team (starting after Ash Wednesday Feb. 18th with testimonials at Announcements seeking more volunteers for Acolytes, Altar Guild, ushers, coffee hour and lectors, with the image of 1 Corinthians 12 of each person playing their part for the upbuilding and growth of Christ's Body, and the goal of helping newcomers become more involved in our church life and increasing our mutual joy.)</p>	<p>Tara Mancini for February 8. Mother Sara will advise the Claggett Center as to our accessibility needs for the retreat.</p>
Stewardship Campaign	<p>Jeff reported that the pledge campaign is close to last year's numbers in number and amount, though slightly below in amount and short of our goal. Will reported that about a half dozen 2025 pledges do not appear in Relam to have been fully paid.</p>	<p>We will follow up on the unpaid pledges; some payments may not have been reported in Realm.</p>
Senior Warden's Report	<p>Announcement assignments were updated. The rest of the report was received with thanks for Lisa's efforts.</p>	
Discussion re: broader distribution of report to Bishop	<p>Discussed as part of the Rector's report above.</p>	
Building/Junior Warden's Report	<p>Jeff reported that we will have to clean rather than replacing the lower hallway carpeting to avoid an asbestos issue. He also advised that the</p>	

	<p>Woodley Park lease is signed and the first year payment has been made.</p> <p>Jeff proposed that \$5000 be taken from the new ministry fund to convert an upstairs conference room into a nursery. A motion to do so was made and seconded.</p> <p>The rest of the report was received with thanks for Jeff's efforts.</p>	<p>The motion to approve using \$5000 from the new ministry fund to convert an upstairs conference room into a nursery was approved unanimously.</p>
Financial Report – 2025 end of year	<p>The report was received with thanks for Will's efforts. Will discussed the designated funds and their use and current status. The Vestry expressed its sense that designated funds should be used where appropriate to leave unrestricted funds available to the extent possible.</p>	
Proposed 2026 budget and discussion	<p>Will walked the vestry through the proposed budget and addressed questions and comments. A motion to adopt the budget was made and seconded.</p>	<p>The budget was adopted unanimously with thanks for Will's efforts.</p>
Other Business	<p>Jeff reported that a retaining wall by the alley appears to be failing and may need attention, and that money may need to be taken from endowment funds now to address the issue. There are also cracks apparent in the Mary Chapel. A motion was made and seconded to approve up to \$20,000, to be withdrawn from the quasi-endowment fund if the large capital fund is inadequate, to obtain engineering advice as to the cost and timing for remediation of the retaining walls by the alley and the Mary Chapel. We are</p>	<p>The motion was approved without objection.</p>

	<p>approving the amount to leave a cushion, as we do not know what the cost of the advice will be.</p> <p>vEnessa suggested that we put out a basket for collections for the Shrove Tuesday pancake supper February 17. It was agreed that doing so would be consistent with precedent in this parish and others, and that any excess could go to the coffee hour fund.</p> <p>vEnessa presented a proposed schedule for coffee hour hosting. The Vestry expressed strong approval and thanks for the thoughtful approach, and willingness to help vEnessa as needed to confirm participation.</p>	
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The meeting concluded at 2:45 PM with prayer offered by Joe Neal.

Upcoming Vestry Meeting:

- Sunday, February 22, 2025 at 12:30 PM in the conference room. Please note the earlier starting time to allow Vestry members to participate in the Absalom Jones observance later in the afternoon in College Park.

Respectfully submitted by John Longstreth