



VESTRY MEETING MINUTES – Approved by Vestry June 28, 2026

Date: April 19, 2026

	Present	Absent
Sr. Warden (May 2027)	Lisa Watson x	
Jr. Warden (May 2026)	Jeff Wells x	
Treasurer	Will Stewart (also vestry member, Class of 2028)	x
Rector	Mother Sara x	
Class of 2028	Tara Mancini x	
	Joe Neal x	
Class of 2027	John Longstreth	x
	Nancy Morgan x	
	Art Warren	x
Class of 2026	vEnessa Acham x	
	Kurt Jacobs x	
	Jim Lewis (fulfilling last year of Lisa Watson's three-year vestry term) x	

The meeting was called to order at 12:45 PM, and began with an opening prayer offered by Mother Sara.

Item	Discussion	Action
Minutes of the March 15, 2026 Vestry meeting	A motion was made and seconded to approve the Minutes of the March 15, 2026 Vestry meeting.	The March 15, 2026 Vestry meeting Minutes were approved by unanimous vote, and will be sent to the Parish Administrator for posting.
Financial Report	The Financial Report was circulated by Will prior to the meeting, and Will could not be in attendance.	The Financial Report was accepted with thanks for Will's work.
D.C. Forms	There was discussion regarding the frequency and due date for filing Form FP-161 with D.C. Also, that our incorporation papers get filed every two years with D.C., but are being held by D.C. in different places under different names, like "The Vestry of All Souls" and "Vestry of All Souls"	It was decided that the Parish Administrator and Parish Bookkeeper needed to be informed about the forms, their due dates, who is responsible for filing them, and to start with D.C. to merge the files being kept in two separate files/places by D.C.
Rector's Report	Mother Sara highlighted a few of the items in her report, including that she has asked Kevin LeGrand to take the lead in developing a pamphlet for the Parish on bequests and legacy giving. Jim noted that he has a timeless brochure on this topic to share with Kevin. Mother Sara also reported that she has lined up Mother Amanda (5/31), Father Martin (6/7), and Father Josh (6/14) to celebrate the Holy Eucharist with us while she is in England, and Father David Wacaster will handle pastoral care issues.	The Vestry thanked Mother Sara for her report.

Senior Warden's Report	Sr. Warden Lisa Watson highlighted two items. She would like to restart the practice of Vestry members doing announcements after the May 17, 2026. Second, she, Tara, and other parishioners have an interest in raising funds for our sister parish in Cuba. Tara suggested putting a QR code in the News from the Pews, taking a second offering 2-3 weeks, and/or having a plate on the Welcome Table to benefit our Cuban sister parish. A motion was made and seconded that All Souls Parish hold a fundraiser to benefit our Cuban sister parish.	The motion that All Souls Parish would hold a fundraiser of some sort to benefit our Cuban sister parish was unanimously approved. The Vestry thanked Lisa for her report.
Junior Warden's Report	Junior Warden Jeff Wells's Report was circulated to Vestry members prior to the meeting. Jeff raised for discussion the three items requiring Vestry authorization for spending: (1) A motion was made and seconded that the Vestry authorize the Building Committee to spend up to \$5,000 to install back flow prevention valves for the chiller, the cooling tower, and our two boilers. (2) A motion was made and seconded that the Vestry approve the Building Committee spending up to \$3,500 to engage a surveyor to determine exactly where the property line lies between the Parish's property and the city's alley running along the west side of the Parish;	The motion that the Vestry authorize the Building Committee to spend up to \$5,000 to install back flow prevention valves for the chiller, the cooling tower, and our two boilers was unanimously approved. The motion that the Vestry approve the Building Committee spending up to \$3,500 to engage a surveyor to determine exactly where the property line lies between the Parish's property and the city's alley running along the west side of the Parish was unanimously approved. The motion that the Vestry approve a \$5,400 per year contract starting this month (April) with OneTek LLC to perform the services described in the

	(3) A motion was made and seconded that the Vestry approve a \$5,400 per year contract starting this month (April) with OneTek LLC to perform the services described in the Junior Warden's Report prepared for this Vestry meeting. It was noted that this item is already in the budget.	Junior Warden's Report prepared for this Vestry meeting passed unanimously.
Annual Meeting on May 17, 2026	There was discussion about including the Vestry goals in the Annual Report. It was noted that a full slate of candidates is to be presented at the Annual Meeting.	
Congratulations to Senior Warden & And Appreciation for Junior Warden	The motion was made and seconded that these minutes reflect the Vestry's congratulations to Senior Warden Lisa Watson on a great first year as Senior Warden, and the Vestry's deep appreciation of Jeff Wells' superb job as Junior Warden.	The motion that these minutes reflect the Vestry's congratulations to Senior Warden Lisa Watson on a great first year as Senior Warden, and the Vestry's deep appreciation of Jeff Wells' superb job as Junior Warden passed unanimously.
Security Concerns	Andrea has requested that a camera be placed in the annex's stairwell. It has also been suggested that there be a camera in the church parking lot.	The next Junior Warden is going to take up these proposed security measures with the Building Committee.
The 20s and 30s Group	Joe reported that he had approached two parishioners about heading the 20s and 30s Group. They are still discerning whether to accept that ministry.	The Vestry thanked Joe for his continuing efforts to recruit new leaders for the 20s and 30s Group.

The meeting concluded at 2:30 PM with prayer.

Upcoming Vestry Meeting:

- Sunday, June 28, 2026, 12:45 PM in the conference room

Respectfully submitted by Kurt Jacobs
