



The Town of Coopertown
5153 Burgess Gower Rd.
Springfield, TN 37172
615 382-4470

REGULAR MEETING
Board of Mayor & Aldermen
Tuesday, March 24, 2026
6:00 PM

MINUTES

1. Call to order

The meeting was called to order at 6:00p.m. By Mayor Smith

2. Pledge of Allegiance

3. Roll Call

Emily McKellar, City Recorder called roll:

Alderman Mason	“Here”
Vice Mayor Robert Dale Anderson	“Here”
Alderman Randall Hayes	“Here”
Mayor Jeff Smith	“Here”
Alderman Rundle	“Absent”

4. Approval of Meeting Minutes from February 24, 2026, Meeting

Alderman Hayes made a motion to accept Meeting Minutes from February 24, 2026.
Alderman Mason seconded the motion.

Emily McKellar, City Recorder called roll:

Vice Mayor Anderson	“Yes
Alderman Hayes	“Yes”
Alderman Mason	“Yes”
Mayor Smith	“Yes”

The motion passed unanimously

5. Public Forum N/A

6. Old Business

6.1 Adopt Sprinkler requirements for single-family and duplex structures in Major subdivisions, Second Reading/Public Hearing, Ordinance 2025-024

Alderman Mason made motion to open for discussion.
Alderman Hayes second the motion

Discussion was had.

Alderman Mason made a motion to approve.
Alderman Hayes seconded the motion.

Emily McKellar, City Recorder called roll:

Alderman Mason	“Yes”
Alderman Hayes	“Yes”
Vice Mayor Anderson	“Yes”
Mayor Smith	“Yes”

The motion passed unanimously.

6.2 An Ordinance to amend Ordinance 2024-020, Town of Coopertown Personnel Policy Manual, Second Reading/Public Hearing, Ordinance 2026-001

Alderman Hayes made motion to approve.
Alderman Mason second the motion.

Emily McKellar, City Recorder called roll:

Vice Mayor Anderson	“Yes”
Mayor Smith	“Yes”
Alderman Mason	“Yes”
Alderman Hayes	“Yes”

The motion passed unanimously

7. New Business

7.1 Amend Farmhouse Cluster Language, Zoning Ordinance Section 3.030, E. First Reading Ordinance 2025-017

Alderman Mason made motion to open for discussion.
Alderman Hayes second the motion

Discussion was had.

Alderman Mason made motion to approve contingent upon the following: Change 50’ to 20’ for driveway, and strike #4.

Alderman Hayes second the motion.

Emily McKellar, City Recorder called roll:

Vice Mayor Anderson	“Yes”
Alderman Hayes	“Yes”
Alderman Mason	“Yes”
Mayor Smith	“Yes”

The motion passed unanimously.

7.2 Budget Amendment FY 2025-2026, First Reading Ordinance 2026-005

Alderman Mason made motion to open for discussion.
Vice Mayor Anderson Seconded the motion.

Discussion was had.

Alderman Mason made a motion to approve.
Vice Mayor Anderson seconded the motion.

Emily McKellar, City Recorder called roll:

Alderman Mason	“Yes”
Mayor Smith	“Yes”
Vice Mayor Anderson	“Yes”
Mayor Smith	“Yes”

The motion passed unanimously.

7.3 Selection of FY 2025-2026 Auditor

Contract John Poole as the Town’s Auditor for FY 2025-2026.

Emily McKellar, City Recorder called roll:

Alderman Mason	“Yes”
Mayor Smith	“Yes”
Vice Mayor Anderson	“Yes”
Mayor Smith	“Yes”

The motion passed unanimously.

8. Reports

8.1 Bank Balance Report

Discussion was had

8.2 Summary Financial Statement

8.3 CRS Summary

8.4 Citation Location Report

8.5 Police Chief Report

Chief shared the reports with the board

8.6 Street Department Report

John shared the report with the Board.

8.7 Pleasant View Volunteer Fire Department Report

9. Communication from Aldermen, City Attorney, and Committee Reports

10. Comments from the Mayor

Mayor gave an update on the water situation.

Mayor asked Board about setting up a working session about budget sometime in April: tentative date for the meeting set for 04.21.2026 at 6:00pm

11. Adjournment

Alderman Mason made a motion to adjourn.
Mayor Smith seconded the motion.

Mayor Smith adjourned the meeting at 6:36 p.m.

Minutes submitted by Kelly Bohn, City Clerk

Minutes approved: 4.28.2026



Mayor Smith

Attest: 

Emily McKellar, City Recorder