



## Richardson Woman's Club

### In-Kind Form for RWC Chair/Committee Expenses

This form is to be used when the individual is donating items for the Club's use.

In-Kind is a donation so there is no refund. If you need a refund, please use the Request for Reimbursement Form.

Member Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Committee/Event: \_\_\_\_\_

List of items and Amounts:

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Received by: \_\_\_\_\_  
**Committee/ Division Chair** **Date**

Officer/Treasurer/Committee Chair is attesting to receipt of item(s) but not to the value which is determined by the donor.