



Richardson Woman's Club – Fundraising

Expense Request for RWC Chairman/Committee Expenses

(Please fill out and attach invoices to be paid in advance. Sales tax should **not** be included.)

Name: _____ Phone: _____

Address: _____

City: _____ Zip: _____

Office/Committee: _____

Reason for Expenditure:

Check payable to:

_____ Total Amount: _____

This part to be filled out by Treasurer

Date Paid _____

Check No. _____

Category _____