



Burial Plot/Grave Request Form

This form is to be completed by an individual requesting a burial plot for a deceased loved one. All information is used solely for cemetery records and coordination purposes.

Section 1 – Deceased Individual Information

1. Full Legal Name of Deceased:

2. Date of Birth:

3. Date of Death:

4. Place of Death (City & State):

5. Veteran Status (if applicable):

Yes No

Section 2 – Burial Details

6. Requested Burial Date:

7. Requested Burial Time (if known):

8. Funeral Home or Service Provider (if applicable):

9. Type of Burial:

Casket
 Cremation (urn burial)
 Cremation (in-ground placement)

10. Clergy or Officiant Name (if applicable):

Section 3 – Burial Plot Information

11. Burial Plot Location (if pre-selected or known):

12. Is this burial plot already owned or pre-paid?

- Yes – Pre-paid / Previously owned
- No – Payment is required
- Unsure

13. Name of Original Plot Owner (if different from deceased):

14. Approximate Date of Original Purchase (if known):

Section 4 – Requestor / Responsible Party Information

15. Full Name of Requestor:

16. Relationship to Deceased:

17. Mailing Address:

18. Phone Number:

19. Email Address:

Section 5 – Payment Information (Committee Use)

20. Payment Status:

- Pre-paid – No payment required
- Payment required
- Pending verification

21. Amount Due (if applicable):

22. Payment Method:

- Cash
- Check
- Other: _____

23. Date Payment Received:

Section 6 – Additional Notes or Special Requests

24. Additional information, requests, or considerations:

Acknowledgment & Signature

I certify that the information provided above is accurate to the best of my knowledge. I understand that burial scheduling is subject to Lewis Cemetery Committee approval and verification of plot ownership or payment.

Requestor Signature: _____

Date: _____

Committee Use Only

- Request Received By: _____
- Date Received: _____
- Burial Approved: Yes No
- Approved By: _____
- Plot Verified: Yes No
