

Medication/Illness Policy

We have strict guidelines in place when dealing with different types of medication. Antibiotics may have to be administered for a period of 48 hours before your child/children may return to nursery. This is to ensure your child has received the appropriate medication and number of dosages to help combat their infection. This will then contribute towards your child being fit and well to endure an active nursery day. Clarification can be sort by contacting nursery for advice and guidance.

Prescribed Medication:

- Prescribed medicine can only be given to the person named on the bottle for the dosage stated. If the information is not clear nursery refuses the right to administer the medication.
- The staff member informed will note the details on the appropriate medication form.
- The parent/guardian will be asked to complete the form, detailing the medicine to be given, the dosage, last given dose, the time of the next dose, the reason, and written permission for a member of staff to administer the medicine. Written permission is only required once for a whole course of medication.
- Written permission is only acceptable for that brand name of medication and cannot be used for similar types e.g. antibiotics, a new form will need to be completed.
- The dosage on the written permission is only the dosage that will be administered. We will not give a different dose unless a new form is completed. A doctors letter may be required if a parent requests a larger dose than recommended to be given.
- Parents should notify nursery IMMEDIATELY if the child's circumstances change.
- In the case of medication that may need to be given to a child whilst at nursery e.g. liquid paracetamol for temperature reduction, parents will be contacted as soon as possible.
- All medication is administered in a manner acceptable to the child at the prescribed time and in the prescribed form.
- If a child refuses to take the appropriate medication then a note should be made on the form and parents informed.

Non-Prescribed Medication

- The nursery will administer non-prescribed medication for a period of three days. After this time medical attention should be sought.
- If a child needs liquid paracetamol or similar during the nursery day, such medication will be treated as prescribed medication.
- Parents will be asked on registration if they would fill out a medication form for a specific type of liquid paracetamol which can be given in the case of an increase in the child's temperature. This form will state the dose to be given, the circumstances in which this can be given e.g. temperature increase, the brand name or type of liquid paracetamol and a signed statement to say that this may be administered in an emergency if they cannot contact the parent.

- Nursery will only administer medicines containing Aspirin when prescribed by a doctor
- If a parent is uncontactable then the nursery manager will take the decision as to whether the child is safe to have this medication based on the time the child has been at nursery, the circumstances surrounding the need for this medication and the medical history of the child on their registration form. The parent will be informed at the earliest opportunity.
- For any non-prescribed cream for skin conditions etc prior written permission must be obtained from the parent/carer and the parent is responsible for supplying the cream, which should be clearly labelled with the child's name.
- If any child is brought to nursery in a condition in which he/she may require medication sometime during the day, the manager will decide if the child is fit to be left at the nursery.
- Nursery will NOT administer medication unless prior written consent is given for each and every medicine.

Please note staff working with the children are not legally obliged to administer medication

Injections, pessaries and suppositories will not be administered unless the appropriate medical training has been given. If issues arise concerning the appropriate level of care of a child we will consult Ofsted.

Storage

All medication for children must have the child's name clearly written on the original container and will be kept in either the nursery fridge or the appropriate cupboard out of the reach of the children. Only staff members administering the medication will have access to them. Staff will ensure the medication also has the correct expiry dates displayed.

Illness

Nursery has the right to exclude any child we feel is unfit to attend nursery. If a child becomes ill at nursery we endeavour to contact the parent/carer to request the collection of the child. If necessary the child will be removed to prevent further infection. We do regularly update all our documentation to ensure emergency contact numbers are current. We request parents inform us immediately of any changes to the application form which contains the information.

It is of course paramount the care and welfare of our children so exclusion may be necessary for some childhood illnesses a copy of our illness chart is issued to parents on registration and these are also reviewed periodically.