

AMENDED DESIGNATION OF EMPLOYEES TO PERFORM RESUMED ACTIVITIES – CONSTRUCTION AND REAL ESTATE

Executive Order 2020-70, issued by Michigan Governor Gretchen Whitmer, on May 1, 2020 (“EO 70”) authorizes a business to designate those employees necessary to perform “resumed activities” and to inform such employees of that designation in writing.

Section 10(f) of EO 70 defines workers permitted to perform resumed activities to include those involved in the construction industry, subject to the enhanced social-distancing requirements in Section 11(h) of EO 59.

Section 10(h) of EO 70 defines workers permitted to perform resumed activities to include those involved in the real-estate industry, provided that:

1. Any showings, inspections, appraisals, photography or videography, or final walk-throughs must be performed by appointment and must be limited to no more than four people on the premises at any one time. No in-person open houses are permitted.
2. Private showings may only be arranged for owner-occupied homes, vacant homes, vacant land, commercial property, and industrial property.

ALLEN EDWIN HOME BUILDERS, LLC has designated the following employees as necessary to perform “resumed activities:”

CONSTRUCTION

Craig Russell	Ryan DeKorne	Jon Morrison	Mitch Davis	Ann Wright
Tom Newton	Tim Scheerhorn	Brandon Rowe	Chad Davis	Debbie Seese
Joe Moore	Chad Scheerhorn	Eric Bujak	Chad Snook	Dalton Meyaard
Tyler Wallin	Kyle Dee	Chad Soja	Bill DeGroot	Tom Schramski
John Tucker	Kevin Dyer	Hunter Keil	Tom Larabel	Scott Ulsh
Brent Tucker	Kevin Palmer	Mitchell Scott	Brian Wood	Tom Rancour
Joe Klingele	Brian Woodward	Rodney Thom	Dan Larabel	Kenton Mann
Nolan Polomcak	Nick Skripka	Matt Howard	Ryan Leary	Anthony Wurl
Eric Helton	Kenny Jacobs	Frank Bolton	Brett Routhier	Don Klimp
Cody Thomas	Ray Nouhan	Alan Higley	Chris Kohane	Sue Grover
Henry Burkett	John Cugliari	Chris Stott	Shad VanStedum	Matt Robbins

REAL ESTATE

Trevor Duffy	Lori Lewis	Lisa Sullivan	Gary Frank	Linda Williams
Jill Dugan	Tom Anderson	Jeff Wallenstein	Laurie Meyers	Randy Surline
Kelly Lehman	Rachel White	Tom Valeko	Monica Reuschel	Terry Kaltas
James Walker	Kim McLeod	Jim Douglass	Karen Nouhan	Eric Kovalak
Lexi Hornbeck	Crystal Haydo	Rebekah Whitcomb	Ray Nouhan	Brent Hawks

ENHANCED SOCIAL DISTANCING REQUIREMENTS FOR CONSTRUCTION

Section 11(h) of EO 70 imposes the following enhanced social-distancing obligations on all employees designated to perform resumed construction:

1. Barring gatherings of any size in which people cannot maintain six feet of distance from one another.
2. Limiting in-person interaction with clients and patrons to the maximum extent possible and barring any such interaction in which people cannot maintain six feet of distance from one another.
3. Using personal protective equipment such as gloves, goggles, face shields, and face masks as appropriate for the activity being performed.
4. Adopting protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment, and frequently touched surfaces.

The provisions of EO 70 Section 11(i) have been incorporated into the Company's COVID-19 Preparedness and Response Plan. In addition to the requirements of EO 70 Sections 11(h) and (i), all employees of Allen Edwin Home Builders, LLC are required to strictly comply with provisions of the Company's COVID-19 Preparedness and Response Plan and to complete the training requirements outlined in the Plan as well as any requirements unique to their job functions.

ALLEN EDWIN HOME BUILDERS, LLC

Eric J. Guerin
Eric J. Guerin (May 6, 2020)

By: Eric J Guerin

Its: Vice President and General Counsel

Dated: May 6, 2020

Construction and RE - AMENDED Designation of Employees to Perform Resumed Activities

Final Audit Report

2020-05-06

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