

<b>DEPARTMENT:</b> INTERNAL OPERATIONS	<b>SUB-DEPARTMENT:</b> HMIS
<b>CREATED DATE:</b> September 2013	<b>UPDATED DATE:</b> April 2022
<b>BOARD APPROVED:</b>	

## Contents

HMIS Fee Schedule .....	1
Program-Specific Fees .....	1
Additional Customizations and Services .....	1

## HMIS Fee Schedule

### Program-Specific Fees

CFTH may assess an additional program participation fee for certain funding sources (ESG, SSVF, HOPWA, etc.) that require HMIS participation but otherwise do not cover its cost. Partner Agencies applying for new funding that requires HMIS participation are strongly encouraged to contact CFTH for details about any program-specific fees.

### Additional Customizations and Services

All HMIS software customization requests are subject to approval by CFTH. Agency-specific customizations (forms, workflows, workgroups, or reports), custom queries, and data analysis reports provided by CFTH may be billed on a per hour, subject to the complexity of the request. Service delivery costs billed by the HMIS Software Provider will be passed to the Partner Agency requesting the customization.