



Advantage Pointe Properties, LLC

Albuquerque, New Mexico

Property Specifications & Inventory List



Please provide Advantage Pointe Properties, LLC with as much information as possible. Doing so will expedite the process of getting your property on the market. If you do not have all the necessary information, please forward it to us as soon as possible.

Name of Sub-Division in which the property is located

Is the property currently occupied? Yes No *If, yes...*

Occupied by: Owner Tenant

If new purchase, date of closing: _____

Tenant to pay all utilities? Yes No *If, no...*

Which utilities will Owner pay? Gas Electricity

Water/Sewer Trash Removal Cable

Will pets be allowed? Yes No *If, yes...*

Any Dogs Only Cats Only (Pet deposit = \$250/pet)

Additional instructions regarding pets:

Is smoking allowed? Yes No Outside Only

Special Maintenance/Repair Instructions:

Property Address:

Street Address

City

State

Zip Code

Monthly Rent Desired: \$ Low

\$ High

\$ Absolute Minimum

Owner's Initials: _____



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Property Street Address: _____

Inventory List

Advantage Pointe Properties does not recommend leaving any personal items in the rental property other than appliances and, if appropriate, yard care tools. Any items left in the property should be for the convenience of the tenant. *As the rental agreement grants the tenant full use of the property in exchange for the monthly rent, etc., the use of any portion of the property for the storage of personal items belonging to the owner is discouraged.*

Every item listed, below, will be noted on the rental agreement as being the property of the owner. Items so noted are furnished for the convenience of the tenant and are to remain with the property on termination of the rental agreement. The tenant will be responsible for the proper use of any items left on the property for the convenience of the tenant. *In accordance with the Owner-Resident Relations Act of the State of New Mexico, the owner will be responsible for the repair or replacement and removal of any item left on the property for the convenience of the tenant should that item fail to work properly during the term of the rental agreement.*

Owner's Initials _____

Description of Personal Items Currently on the Property

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

To Be Removed?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

Owner's Initials _____